

CONEJO VALLEY UNIFIED SCHOOL DISTRICT
MEASURE I
INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE

MINUTES - MAY 10, 2016

OPEN REGULAR SESSION – OPENING PROVISIONS

Call to Order and Roll Call: Marshall Denninger, Committee Chairperson called the meeting to order at 1:02p.m. Present were the following:

INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE

Marshall Denninger, Parent / PTA representative	Present
Gail Ginell, Community At-Large representative	Present
Tony Gitt, Senior Citizens' Organization representative	Present
Wendy Goldstein, Parent representative	Late Arrival
Bill Gorback, Community At-Large representative	Present
Charles Lech, Business Organization representative	Present
Jere Robings, Taxpayers' Association representative	Present

ADMINISTRATIVE STAFF

Ann N. Bonitatibus, Ed.D., Superintendent	Late Arrival
Jon Sand, Ed.D, Assistant Superintendent, Chief Business Official, and Senior Staff Liaison to the Committee	Present
Mike Buckley, Director, Maintenance and Operations	Present
David Fateh, Director, Planning and Facilities	Present
Jerome Staszewski, Director, Technology Services	Present
Debbie Montgomery, Administrative Assistant, Business Services	Present

Mr. Denninger led the Pledge of Allegiance and read the procedural announcements.

Approval of the Agenda

Bill Gorback moved to approve the Agenda as written, and Gail Ginell seconded the motion. The motion carried 6-0 with Wendy Goldstein not available for the vote.

Comments from the Public

(None)

Comments from the Committee Chairperson

Marshall Denninger reported that Attorney Kerrie McNally of Fagen Friedman and Fulfrost will be making a presentation regarding the Brown Act today.

Comments from Individual Committee Members

(None)

Comments from Administrative Staff

Jon Sand reported that he has decided to return to the classroom to culminate and bookend his educational career. In the past year, he has been blessed with two grandbabies. Jon has accepted a position in the CVUSD

Special Education Department evaluating students' needs. Jon thanked the Committee for helping him kick off the Citizens' Bond Oversight Committee, and thanked all that helped to make Measure I possible.

ACTION ITEMS – GENERAL

Approval of Minutes Dated February 9, 2016

Jere Robings moved to approve the Minutes as written, Charles Lech seconded the motion, and the motion carried 7-0.

INFORMATION / DISCUSSION ITEMS

Brown Act Compliance Presentation

Kerrie McNally, Attorney at Law for Fagen Friedman and Fulfroost, LLP, provided a presentation regarding the Brown Act. Kerrie distributed copies of her "Introduction to the Brown Act." The presentation is available on the Committee webpage at www.conejousd.org.

Tour of Measure I Improvement Projects at Sequoia Middle School

Principal Steve Lepire, provided a PowerPoint presentation regarding Measure I improvements at Sequoia Middle School. Steve Lepire, David Fateh, and Jerome Staszewski lead a tour of Measure I improvement projects at Sequoia Middle School, including:

- Carpet was removed and replaced with polished concrete
- Security fencing at school entrance and chain link fencing at the side of the school
- Improved mobility at the front of the school by increasing office window size
- Plan to replace manzered roof tiles with metal parapet siding in the future
- Computer lab improvements and security
- Replaced Promethean Boards with Ultra Short Throw Projectors, a versatile and less expensive alternative to Smart Boards
- Plan to reconfigure and modernize the kitchen/cafeteria
- Air conditioning to be updated in Building E, Administration Building, and Multipurpose Room funded by Prop 39 and some Measure I funding
- Exploring the feasibility of solar installation

Review of Expenditure Report Data through April 30, 2016

David Fateh reviewed with the Committee the Bricks and Mortar and Technology Endowment expenditure reports through April 30, 2016. Marshall Denninger asked about Proposition 39 funding. Prop 39 is State funding for energy conservation projects. Proposition 39 funding is being used for 5 sites replacing inefficient AC units and HVAC units. Southern California Edison funding was used for lighting retrofits. The evolution of energy efficient technology has made energy conservation economically beneficial. Marshall Denninger asked David Fateh for reports that reflect the cost-savings, when available. David added that "DSA Closeout" refers to Division of State Architects' plan certification that is required before further construction can be done.

Jerome Staszewski reported that Technology Services has two vacant positions: System Analyst (networking) and a Site Technician for TOHS. The salaries and benefits budget next year would be about \$900,000 from the Measure I Endowment Fund. Technology Plans are due at the end of this week. Jerome and the Field Supervisor will review the Technology Plans and begin ordering mobile devices including laptops, Chromebooks, cell phones as BYODs. Tony Gitt asked what percentage of devices are school-owned. Jerome did not have an exact percentage but reported that many students have cell phones. Other districts have estimated that 80% of their students have their own mobile devices. Bill Gorback asked what difficulties there are if kids have Android vs iPhone, etc. Jerome reported that there can be different issues with various devices

however that issue is improving. We are looking at site plans to determine a unified approach and may have recommendations to parents in the future.

Tony Gitt asked how the yearend projection compared to actual. David Fateh presented the actuals vs. budget allocations. Jon Sand reported that the Bricks and Mortar budget is \$26m over 3 years. The Technology Endowment budget is \$11.2m over 4 years (the Endowment is to be paid over 20 years). We need to be sure that the Measure I funds are sustainable over time.

Chuck Lech asked who guides the District regarding timing the market. Piper Jaffray monitors and advises the District how to proceed.

Meeting Dates for the 2016/2017 School Year

A list of proposed Committee meeting dates for the 2016/2017 school year was distributed. Meetings will continue to be on the second Tuesday of August, November, February, and May from 1:00-2:30 p.m. The location will be determined and posted on the Committee website and at the CVUSD District Office, Newbury Park High, Thousand Oaks High, Westlake High, and the CVUSD Maintenance and Operations Center.

Tony Gitt asked if the Committee will report to the Board in January 2017. Jon Sand explained that the Committee Chairperson will make the report in January 2017 and a professional audit of Measure I will also be presented to the Board at that time.

Future Agenda Topics

Committee Members and Administrative Staff determined the following topics for future meetings:

- Action: Approval of Minutes dated May 10, 2016
- Committee Member Terms
- Information / Discussion Items:
 - Introduction of New Assistant Superintendent
 - Expenditure reports
 - Summer Projects
- Proposition 39 Projects to be discussed at the Committee meeting in November or February

ADJOURNMENT

Marshall Denninger adjourned the Open General Session at 2:35 p.m. The Committee will reconvene at its next regularly scheduled meeting as follows:

Date: Tuesday, August 9, 2016
Time: 1:00-2:30 p.m.
Place: District Office Conference Room A

Date

8/9/16

Chairperson

