



Conejo Valley Unified School District  
Student Support Services

**GIFTED AND TALENTED EDUCATION**  
**Individual Differentiated Learning Plan: Goals and Report of Student Progress**

***Purpose and Intent of the Plan:***

The Individual Differentiated Learning Plan (IDLPL) provides a plan for the school year by establishing mutual goals and expectations with each GATE student at the beginning of the school with follow-up indication at the end of the year of the level of success in reaching those goals. The plan includes teacher and parent participation to support the student in reaching the goals and expectations set forth including important strategies. Overall the plan provides for the development of excellent learning habits necessary for more complex learning.

The plan is primarily designed for elementary aged students and their parents. By setting specific goals and expectations at the beginning of the year, the student's ability to succeed academically will be enhanced. Throughout the year these can be reinforced with follow-up informal evaluation of the success in meeting these goals at the end of the school year.

***Directions for Completing the Form:***

The IDLP form is to be completed by the teacher, usually ahead of time, for each GATE student in his or her classroom and reviewed with the parent during the conference time. One suggestion is for the teacher to meet with the student before the parent conference to discuss the Student Responsibilities portion in preparation for the parent meeting. This will build in ownership and importance in the process for the student.

**General Instructions**

Make as many copies of the form as there are GATE students identified in a classroom. Once filled out, a copy needs to be handed to the parent and the other remains with the teacher so that it can be used for the informal evaluation in the spring. In spring, the original form from the fall conference with indications of the student's annual progress on each of the items identified as goals is to be copied and sent to the parent. The original is to be filed in the student cum folder.

**Completion of Form Instructions**

In general most of the form should be completed before the Parent Conference meeting as follows:

1. Write in the identifying information at the top of the page, including estimates of areas of academic strength. The CAASPP scores are a good resource for this along with classroom observations, work samples and district assessments.
2. Under School Responsibilities: Mark the box to the left of each item that will be included in the classroom instruction throughout the year. The boxes to the right of each item are to be completed in the spring with C, IP, or NA and included with the report card to indicate the extent to which each action instructionally was taken during the school year.
3. Under Student Responsibilities: Mark the box to the left of each item to identify the goals for the student during the school year. At the end of the year, use a C, IP or NA mark in the right hand box to indicate the degree to which the student met that goal during the year.
4. Under Parent Responsibilities: Mark the box to the left of each item with the parent during the

conference. This assists with establishing expectations with parents in how to effectively support their student throughout the year. In spring the boxes to the left can be completed with C, IP or NA depending upon the overall outcome for the year.

5. Under Student Progress Reporting at the bottom, check the item "Fall goal setting conference" in the fall. In the spring check "Spring conference or report card feedback."
6. Provide the parent at conference time with a copy of the completed form after he/she has signed it.
7. Write the Date the form was completed in the spring in the left hand box at the bottom entitled "Student Annual GATE Progress Report". Provide another copy with the evaluation indicators to the parent in the spring.

CODES to be used in the spring (end of year report) in RIGHT hand boxes are:

C - Completed to Expectations

IP - In Process

NA - Not Applicable