

# CVUSD Board Policy

BP 7310

## Facilities

### Naming of Facility

The Governing Board shall name schools or individual buildings in recognition of:

1. Individuals, living or deceased, who have made outstanding contributions to the county or community
2. Individuals, living or deceased, who have made contributions of state, national or worldwide significance
3. The geographic area in which the school or building is located

The Board encourages community participation in the process of selecting names. A citizen committee *advisory to the superintendent* shall be appointed *by the superintendent or designee* to review name suggestions. *The superintendent shall* submit recommendations for the Board's consideration.

(cf. 1220 - Citizen Advisory Committees)

The renaming of existing schools or major facilities shall occur only *after a pre-established expiration period has expired or* under extraordinary circumstances and after thorough study. *The Board reserves the right to change the name of any facility named after an organization or corporation is dissolved or after the Board determines that the individual, organization, or corporation no longer represents the character and community values that were present at the time the facility was named.*

### Memorials

Upon request, the Board shall consider naming buildings, parts of buildings or athletic fields in honor of the contributions of students, staff members and community members who have been deceased for at least one year. *In the case of an employee, the individual, if living, must have been retired from the Conejo Valley Unified School District for at least one year.*

### Guidelines

The superintendent shall establish guidelines for the naming and renaming of facilities.

### Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

CSBA: (2/86) 2/96

CVUSD Global Adoption: August 19, 2008

Revision adopted: January 5, 2010.

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