

# CVUSD Board Policy

BP 1250

## Community Relations

### Visitors

The Governing Board encourages parents/guardians and interested members of the community to visit the schools and view the educational program.

To ensure minimum interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during noninstructional time.

\*\*\*Note: Penal Code 627.2 requires *visitors* to register upon entering school grounds during school hours, and Penal Code 627.1 lists individuals who are not "*visitors*" for this purpose. The Attorney General (95 Ops.Cal.Atty.Gen. 509 (1996)) holds that by directing school authorities to minimize classroom interruptions, Education Code 32212 gives them discretion to require media representatives to register and comply with other reasonable restrictions; see 1112 - Media Relations. It therefore appears that the district, pursuant to Education Code 32212 and 35160, could require all visitors, including parents/guardians and others listed in Penal Code 627.1, to register upon entering the school campus and comply with other reasonable restrictions. Option 1 below requires anyone who is not a student or staff member to register. Option 2 requires registration only for individuals who are "*visitors*" and not listed in Penal Code 627.1.\*\*\*

\*\*\*Note: Pursuant to Penal Code 627.9, the Board may exempt a class of visitors, a school or class of schools, designated portions of school grounds or the district as a whole from the requirement under Penal Code 627.2 for *visitor* registration. In addition, the Board may authorize the principal to exempt individual visitors, but the exemption must be in writing, signed, dated and specifying the person exempted and the expiration date of the exemption. The following options may be expanded to reflect any desired exemptions.\*\*\*

*To ensure the safety of students and staff and avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds when school is in session.*

(cf. 1112 - Media Relations)

(cf. 3515.2 - Disruptions)

For purposes of school safety and security, the principal or designee *shall* design a visible means of identification for visitors while on school premises.

\*\*\*Note: The following prohibition applies to students and visitors alike. Education Code 51512 states that students who violate this prohibition shall be subject to disciplinary action, and other persons who do so shall be guilty of a misdemeanor. See BP 5144 - Discipline.\*\*\*

No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission. (Education Code 51512)

(cf. 5144 - Discipline)

\*\*\*Note: Labor Code 230.8 provides that no employer who employs 25 or more employees at the same location shall discharge or in any way discriminate against an employee who is a parent or guardian of a child in grades K-12 for taking off four hours each year, per child, to visit the child's school, provided the employee gives reasonable advance notice. The employee must use existing vacation, personal leave or compensatory time off for this purpose unless otherwise provided by a collective bargaining agreement.\*\*\*

#### Legal Reference:

##### EDUCATION CODE

32210 Willful disturbance of public school or meeting

32211 Threatened disruption or interference with classes; misdemeanor

32212 Classroom interruptions

35160 Authority of governing boards

35292 Visits to schools (board members)

51512 Prohibited use of electronic listening or recording device

##### EVIDENCE CODE

1070 Refusal to disclose news source

##### LABOR CODE

230.8 Discharge or discrimination for taking time off

##### PENAL CODE

626-626.10 Schools

627-627.10 Access to school premises, especially:

627.1 Definitions

627.2 Necessity of registration by outsider

627.7 Misdemeanors; punishment

##### ATTORNEY GENERAL OPINIONS

95 Ops.Cal.Atty.Gen. 509 (1996)

CSBA: (6/90 9/92) 10/96

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