

Mark W. McLaughlin, Ed.D.
Superintendent

Jeanne Valentine
Assistant Superintendent, Human Resources



MEMORANDUM

TO: All Teachers
TK-12 Administrators

FROM: Jeanne Valentine, Assistant Superintendent, Human Resources
Lou Lichtl, Assistant Superintendent, Instructional Services
Brian Mercer, Director, High Schools & Assessment
Kenny Loo, Director, Middle Schools & Professional Learning
Sonia Wilson, Director, Elementary Education
UACT

DATE: February 8, 2019

SUBJECT: PRINCIPAL'S FEEDBACK SURVEY

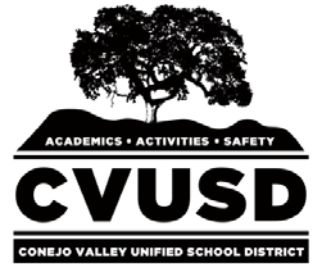
The intent of this survey is to gather data that can be used by principals to self-reflect and develop goals based on the survey results. These goals will be shared with the respective directors and staff.

A NEW & IMPROVED 14-item survey was developed by a representative committee. This survey does not replace other instruments used or required as part of needs assessments for school plans or other professional goal setting.

Please complete the following fillable survey, print it out, place in a sealed envelope and return to your UACT Site Representative by the end of the day on Wednesday, February 20, 2019.

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Principal's Name: _____

Please choose the number from the Rating Scale to the right that best applies to each statement and record it in the box next to each item. Your comments, *both positive and constructive*, are strongly encouraged. Please provide context and details to guide continuous improvement. Thank you!

| | |
|---------------|--------------------|
| Rating Scale: | |
| 4 | Almost Always True |
| 3 | Frequently True |
| 2 | Sometimes True |
| 1 | Rarely True |

STATEMENT

RATING

| | |
|--|--|
| <p>1. Articulates a vision, and implementation strategies, for improvements and changes, which will result in improved achievement for all students.</p> <p>Comment:</p> | |
| <p>2. Creates a collaborative environment which distributes leadership opportunities and decision making throughout the school.</p> <p>Comment:</p> | |
| <p>3. Leads the discussion about standards for curriculum, assessment and best instructional practices in order to enhance student outcomes.</p> <p>Comment:</p> | |
| <p>4. Develops and enforces expectations, structures, rules and procedures for students.</p> <p>Comment:</p> | |
| <p>5. Effectively and efficiently navigates the complexity of human interactions in a respectful manner that builds strong working relationships.</p> <p>Comment:</p> | |
| <p>6. Provides teachers with materials and professional development for the necessary execution of their jobs.</p> <p>Comment:</p> | |

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| | |
|---|--|
| <p>7. Comprehends and acts on the understanding of the positive role that a collaborative work environment can play in the school's culture.</p> <p>Comments:</p> | |
| <p>8. Manages available resources (financial, personnel, etc.) to effectively meet the needs of staff and students.</p> <p>Comment:</p> | |
| <p>9. Creates processes and schedules that minimize disruptions and protects instructional time and focus.</p> <p>Comment:</p> | |
| <p>10. Evaluates teachers in a fair and equitable manner with the focus on improving performance and providing support when needed.</p> <p>Comment:</p> | |
| <p>11. Represents the school community in an ethical and positive manner with community groups, parents and others.</p> <p>Comment:</p> | |
| <p>12. Facilitates and encourages dialogue on site issues, activities, and school improvement efforts.</p> <p>Comment:</p> | |
| <p>13. Ensures effective instructional practice by visiting my classroom regularly.</p> <p>Comment:</p> | |
| <p>14. Effectively communicates information to the staff in a timely and relevant manner.</p> <p>Comment:</p> | |