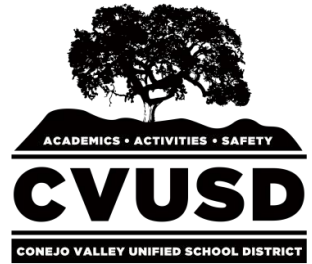


Ann N. Bonifatibus, Ed.D.
Superintendent

Mark McLaughlin
Assistant Superintendent, Personnel Services



MEMORANDUM

TO: UACT Bargaining Members

FROM: Mark McLaughlin, Assistant Superintendent, Personnel Services
Robert Iezza, Deputy Superintendent, Instructional Services
Jim Garza, Director, Secondary Education
Jeanne Valentine, Director, Elementary Education
UACT

DATE: April 28, 2016

SUBJECT: **ADMINISTRATIVE FEEDBACK SURVEY**

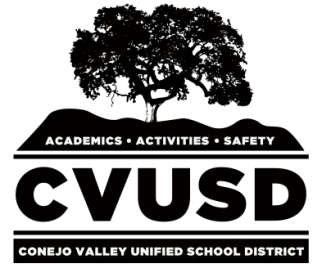
While the intent of the survey is purely to provide for self-reflection on the part of the principal, sharing of some aspects of that reflection with staff would seem to be important to answer the question, “Why should I take time to fill this out?”

A 14-item survey was developed by a representative committee. This survey does not replace other instruments used or required as part of needs assessments for school plans or other professional goal setting.

Please complete the following fillable survey and save/email or print out, place in a sealed envelope and provide to your designated UACT site representative by the end of the day on Friday, May 13, 2016.

Ann N. Bonifatibus, Ed.D.
Superintendent

Mark McLaughlin
 Assistant Superintendent, Personnel Services



Principal's Name: _____
 Please choose the response number from the Rating Scale to the right that best applies to each statement and record it in the square to the right of the statement.

Rating Scale:	
4	Almost Always True
3	Frequently True
2	Sometimes True
1	Rarely True
N/A	Not Applicable

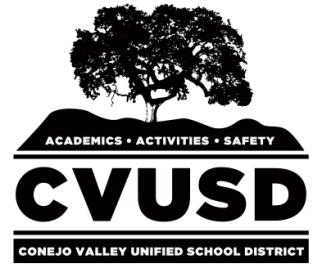
STATEMENT

RATING

1. Maintains student discipline. Comment:	
2. Is visible on campus. Comment:	
3. Keeps staff informed on non-confidential school matters. Comment:	
4. Provides support for staff members about their instructional practices. Comment:	
5. Promotes open communication with students, staff, and parents. Comment:	
6. Supports and promotes the professional development of staff members. Comment:	

Ann N. Bonifatibus, Ed.D.
Superintendent

Mark McLaughlin
Assistant Superintendent, Personnel Services



7. Demonstrates a collaborative style of leadership by including teachers in the decision making process. Comment:	
8. Manages available resources (financial, human, etc.) to effectively meet the needs of staff and students. Comment:	
9. Follows through on commitments to ensure that the school program runs smoothly and efficiently. Comment:	
10. Treats others with respect, fairness, and consideration. Comment:	
11. Represents the School Community in an ethical and positive manner with community groups, parents, and others. Comment:	
12. Gives teachers the support needed to effectively do their jobs. Comment:	
13. Is approachable and accessible by demonstrating a willingness to listen to the ideas of others. Comment:	
14. Ensures a safe, efficient, and effective learning environment. Comment:	