

Conejo Valley Unified School District  
 Instructional Services Division  
 Curriculum, Instruction & Assessment-EL Services

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

January 8, 2019 9:30-11:30 a.m.

University MPR

<p><b><u>DELAC Representatives</u></b></p> <p>Eulalia Soriano, Acacia &amp; Redwood          Ana Rodriguez, Aspen and DELAC Secretary          Sonia Avalos, Conejo Elementary          Carina Pivaral, Conejo Elementary          Hailey Rhode, Cypress          Claudia Mantilla, EARTHS &amp; Redwood and          DELAC Vice President          Liliana Diaz, EARTHs Alternate          Seyda Cumhur, Lang Ranch          Ana Garcia, Maple          Alma G Molina Valenciana, Weathersfield and          DELAC President          Tania Rubin, Westlake Hills          Maria E. Costumbre, Colina          Rocio Perez Turijan, Los Cerritos          Ana Garcia, Sequoia          Sonia Avalos, WHS</p>	<p><b><u>Staff</u></b></p> <p>Dr. Deborah Martinez, Coordinator of EL Services          Susie Stanziano, Staff Interpreter          Josie Valdovinos, EL Secretary          Sandra Hernandez, Glenwood Bilingual Facilitator          Sonia Wilson, Director of Elementary Education          Lou Lichtl, Assistant Superintendent          Mark McLaughlin, Superintendent</p> <p><b><u>Community member</u></b>          Bill Gorback</p> <p><b><u>DELAC Representatives NOT Present</u></b></p> <p>Fabiola Escobedo, Acacia          Maria Vega, Banyan          Vivian Lucio, Banyan          Maria Ornelas, Conejo Elementary          Xiaoye (Bella) Zhou, Ladera          Evelyn Delgado, Ladera          Azaybath Longano, Madroña  <u>No REP</u>, Sycamore          Arlen Herrera, Walnut          Negar “Nikki” Irannejad, Westlake          Mailyn Yau Colon, Wildwood          Assumptah Turyasimwa, Los Cerritos  <u>No REP</u>, CVHS          Karla Luna, NPHS and DELAC Parliamentary          Laura Tejada, TOHS</p> <p><b><u>Alternate DELAC Rep. Not Present</u></b></p> <p>Mrabiél Bruno, Maple          Maria (lulu) Sanchez, Walnut          Teresa de Jesus Canul, Weathersfield          Karla Llanos, TOHS</p>
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1. Welcome & Introductions

- a. Dr. Martinez, EL Coordinator, called the meeting to order at 9:40 a.m.

## 2. Review of November 2018 minutes and Agenda

- a. Approval of November and October minutes.

## 3. District Advisory Committee (DAC) report by Alma Molina

- a. DAC meeting held on 12/11/2018 reviewed changes to bylaw amendments presented by Susan Hanscom. Lisa Miller also presented information on Social Emotional Support for students.

## 4. School Reports

- a. Dr. Martinez referred to previous meeting with Assistant Superintendent and Secondary Directors.
- b. Dr. Martinez presented Elementary Education Director Sonia Wilson and Assistant Superintendent Lou Lichtl.
  - i. Sonia Wilson, Director of Elementary Education, Background: Previous experience in education. Would like for everyone involved to remain open and transparent with needs and to reflect, on what is working and what is not. Informed the members that the district is actively looking at data collected and analyzing it to aid in the process of helping students. She reflected on the holiday potluck.
  - ii. Assistant Superintendent Lou Lichtl: Recapped the previous meeting, asked for feedback from members on experiences talking to principals.
- c. School highlights consisted of representatives sharing their experiences, needs, concerns and recommendations with Assistant Superintendent Lou Lichtl and Director Sonia Wilson. Some responses by representatives (school name) and answers by Assistant Superintendent (A) include the following:
  - i. Maple and Sequoia: Met with the Principal at Maple and Sequoia. They also communicate with emails. Representative does not have an issue with communication. They had a great turnout at their last meeting.

Los Cerritos: ELAC meeting scheduled tomorrow, will report at next DELAC meeting.

Acacia and Redwood: No problems communicating with the principal.

Lang Ranch: ELAC meeting scheduled this week and will report at next DELAC meeting.

Colina: In the December ELAC meeting the student safety protocol was presented as well as strategies on how to support comprehension at home. Representative has spoken to Principal and AP. She noticed a higher level of interest on what she has communicated.

**A:** Urged all representatives to be consistent, present and involved. The District is creating an environment where representatives are comfortable approaching Principals.

Conejo: Parents receive calls and communication in person. Thanks to the collaboration of PFA art and music classes are now being paid for. The next ELAC meeting is January 15, 2019. We will have a college presentation.

WHS: Had low attendance at ELAC meetings when calls were made one day before the scheduled meetings. Suggest that the calls be done days in advance.

Cypress: Low number bilingual students.

Aspen: ELAC meeting scheduled this month. Representative met with Principal and had a great open conversation.

**A:** ELAC meeting calendar for next year should be set this year. Recommendation to work with other ELAC Parents and PTA by October, during back to school night. Homework Assignment for DELAC representatives is to follow up with parents and principal regarding the ELAC meetings this year.

Redwood: Received a call after the DELAC meeting.

Glenwood: There is always good communication with the Principal and parents. It helps that they have bilingual office staff. The ELAC meeting scheduled in November was canceled due to borderline incident.

Weathersfield: ELAC meeting held on December 17, 2018, included school news, engaging EL students, and the importance of reading. Low number of bilingual students. Representative called parents but still faces low parent attendance at meetings.

EARTHs: School does not have a meeting scheduled this month.

WHL: Will have a School Site Council meeting tomorrow and Representative would like to bring up ELAC meetings. Her goal is to receive information from these meetings for potential ELAC meetings at school site. Suggests a buddy system to be set in place for DELAC Representatives.

ii. Superintendent Mark McLaughlin welcomed representatives. Shared appreciation to those in attendance and acknowledged the absence of other schools.

**A:** Representatives are very important factors of this work. Parents have to be present with the Principals. Reassured parents that they have District's support. If parents are not receiving results after talking to Principals, they can speak to members at the District level. Conversations have started with representatives and principals, which is a good sign and must continue to take place.

## 5. Local Control Accountability Plan (LCAP):

- a. Dr. Martinez went over the ELCAP infograph found on the CVUSD website.
- b. Explained LCAP Goal 1. School provides time for students to use programs.
  - i. Rosetta Stone by Daryl Miller: additional support program. Covers grammar, vocabulary, reading and writing. Focus is on 1<sup>st</sup> to 12<sup>th</sup> grade students but can be used for kindergarteners. It is divided into 5 levels with each unit containing a core lesson. Rosetta Stone can be used at home as well. It is web based and there is also an application that can be installed on smartphones. Students need their School ID to access it using their username and password. Internet and app snapshots were shown.

Q: What about students that do not have computers at home?

A: Some parents have smartphones where they can download the apps; also, secondary students have iPads issued to them that they take home.

Q: Can reclassified students still use the program?

A: We have a target group that we purchase licenses for, it is very possible that if we have license available we can assign them to those that request it.

Q: Can we add Rosetta Stone as an item at ELAC meeting? We had support personnel that ran the lab. Now there is no one there to have it available for use before school starts.

A: Yes, you can have Rosetta Stone as a topic in ELAC meetings, Daryl can work with your school on this. One recommendation is to reach out to the Principal to determine who else can fill that position to have access to the lab again.

Q: Can students attending childcare use it?

A: Yes, the schools offer the minimum requirement time for use of the program during school time, but students can use the program before and after school as well.

- ii. ELlevation: ELPAC/IPT & Academic Achievement: ELPAC scores, benchmarks, IPT are all located in this software. This information is used to identify the students that can reclassify. This helps structure the support systems in schools. By accessing her account, Dr. Martinez showcased how the system works. She reviewed the Progress Monitoring features and the process of qualifying for reclassification. Criteria to be recommended for reclassification: Meet academic benchmarks, obtain certain scores on assessments, teacher recommendation. Once all steps are met, a report is generated and submitted. The district began the Idea Proficiency Test as it transitions from CELT to ELPAC.

Q: Can DELAC representatives have access to Ellevation?

A: No, because it houses confidential information of other students.

Q: What are the criteria again for reclassification?

A: The state assessment ELPAC scores, benchmarks, teacher recommendation, parent consultation because we would be removing a service. ELA has legal obligation to provide these services.

Q: Is there a socio-emotional aspect for not reclassifying? Do you talk with the student to find out if they are comfortable reclassifying?

A: In the evaluation process that teachers complete there are questions on socio-emotional aspects about the student. Sometimes Bilingual Facilitators have conversations with the students and we encourage conversations between principals and AP's.

- iii. Designated & Integrated ELD Instruction: It is not a program but rather an approach that teachers use in classrooms.
- c. LCAP Goal 3: Parent Engagement.
  - i. ELAC- Make sure you are sharing your findings.
  - ii. P2I – Learn about US Educational system to better understand how to navigate the school system.

6. Public Comments:

- a. Bill Gorback: Shared appreciation to those present, forming a connection with their community.

7. Tentative agenda for February 5, 2019 meeting:

- a. Ellevation- progress monitoring
- b. ELA/ELD Framework & ELD Standards.

8. Meeting Adjourned at 11:15 a.m.