



CVUSD

CONEJO VALLEY UNIFIED SCHOOL DISTRICT

**MEETING OF THE
SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL
(SEDAC)**

MINUTES

TUESDAY, DECEMBER 18, 2018

9:15 AM GENERAL MEETING

11:30 AM EXECUTIVE BOARD MEETING

**Horizon Hills – Multipurpose Room
33 Greta Street Thousand Oaks**

SEDAC EXECUTIVE BOARD

Cindy Liu, Chairperson

Erin Bell, Vice-Chairperson

Carole Shelton, Secretary

Rachel Brusseau, Parliamentarian

ADMINISTRATION

Lisa A. Miller, Assistant Superintendent, Student Support Services

Erika F. Johnson, Director, Special Education

Kate Potter, Senior Administrative Assistant

Kathy Stevens, Administrative Assistant

HELPFUL INFORMATION

PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS TO PARTICIPATE IN A SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL MEETING SHOULD CONTACT THE ASSISTANT SUPERINTENDENT OF STUDENT SUPPORT SERVICES' OFFICE PRIOR TO THE MEETING - PHONE: 805-497- 9511 X291, OR FAX: 805-373-6914

If you are on the agenda to present a report and need the use of a computer and audio equipment, please contact the Assistant Superintendent of Student Support's Office 24 hours prior to the meeting (805-497-9511 x291).

If you wish to address the Special Education District Advisory Council (SEDAC), then it is necessary to complete a speaker form (salmon) and hand it to the secretary. If you would like to make comments about items not on the agenda, a speaker form should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your form prior to the Action portion of the agenda, Pursuant to the Green Act, **members of the public have an opportunity to speak during Public Comments only**. The Special Education District Advisory Council cannot enter into formal discussion nor can a decision be made in regard to public comments. However, The Special Education District Advisory Council may briefly respond to comments or questions from the public, and ask clarification questions or make announcements. The Special Education District Advisory Council may provide a reference to District staff or other resources of information; request District staff to report out at a subsequent meeting or may request the Special Education District Advisory Council Executive Board to place an item on a future agenda. Public Comments will be limited to three minutes. On those occasions where there are 5 or more speaker cards, the Chairperson of the Special Education District Advisory Council may make the decision to decrease the time. Please present your comments in a factual, respectful, and dignified manner that models how we expect our members to participate in the democratic process.

If you wish to register your opinion on a topic but not speak, then please fill out a public written statement form (yellow) and hand it to the secretary. Special Education District Advisory Council Executive Board members will review these forms following the General Meeting.

Your input is greatly appreciated.

**NEXT REGULARLY SCHEDULED SPECIAL EDUCATION DISTRICT ADVISORY
COUNCIL (SEDAC) MEETING**

Tuesday, February 19, 2019

9:15 AM General Meeting, 11:30 AM Executive Board Meeting

AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA 91362 *serves as the main posting location pursuant to the Green Act, Government Code 35147 (b)*

Additional locations

Newbury Park High School, 456 Reino Road, Newbury Park, CA 91320

Thousand Oaks High School, 2323 Moorpark Rd., Thousand Oaks, CA 91360

Westlake High School, 100 N. Lakeview Canyon Road, Westlake Village, CA 91362

CVUSD Office of Special Education, 33 Greta Street, Thousand Oaks, CA 91360

Conejo Valley Unified School District
Special Education District Advisory Council Minutes

Tuesday, December 18, 2018

Horizon Hills, Multipurpose Room –9:15 AM – 10:15 AM

I. General Meeting Session

- A. Call the Meeting to Order
- B. Pledge of Allegiance
- C. Norms and Roll Call
- D. Approval of Agenda
 - I. Motion and second. All approved.
- E. Share your Origin Story (6 word story)
 - I. Not all super heroes wear capes.
 - II. Unbelievable amazingness when needs are met.
 - III. Because you do not speak, it does not mean you don't have anything to say. Eyes say a lot.

F. 9:30-10:00 Dr. Mark McLaughlin, Superintendent

- I. Post fire update, vision for SPED and hopes for SEDAC
 - a. November was a difficult month with Borderline and the fires and with making the decision to close schools for 7 days.
 - b. Cabinet spent most of day working on figuring out how a plan to move forward for students, staff and community as a whole.
 - c. All the crews came in and cleaned all of our sites. Insurance sent in cleaning crews for the hardest hit of all the sites.
 - d. Home Depot sent out a cleaning crew to Sycamore Canyon
 - e. The news agencies did a great job of covering everything.
 - f. Sports Academy took in many of our kids (complementary) during this time.
 - g. The Community came together and many people stepped up to help.
 - h. It was important to make sure that everything came together for social emotional needs of our students and staff. Lisa and staff worked with Principals and sites on what the next steps would be when the kids and staff came back.
 - i. Parents thanked the Superintendent, Cabinet and staff for everything they did.
 - j. Parents appreciated the survey and results.
 - k. Parent thankful for the severe precaution the District took for students with lung and breathing problems.
 - l. Parent appreciated the thought that went into carrying for teachers, and staff-so that they were ready for the students.
 - m. Parents appreciated that Lisa's group sent out talking points for how we talk to the kids at the different grade levels.
 - n. Parent asked to please pass on to staff thank you and how extraordinary everyone handled these tragedies.
- II. Superintendents vision of SEDAC and SPED
 - a. SEDAC-glad that it is back, up, running, and has a voice.
 - b. Mark is glad that there is a Committee to provide feedback to the District

- c. The District's priority is to the kids.
- d. Mark's vision is that we move forward, be engaged, adjust protocols not working and put protocols in place that help kids and families.
- e. You have access to Lisa and her department; let your voice be heard.
- f. Through course of next few meetings, we will share our Data and Dashboard and how we train our teachers in the classrooms to work on some of our issues.

Questions and comments:

- III. Why the high turnover of Para pros? *There is less turnover with the additional hours and benefits that we have implemented this year.*
- IV. In the vision of the District and SPED, is there a plan for a full inclusion magnet? *There are Pros and cons to this. Anything is possible; but our current vision is that we want kids to feel that they can go to any of our schools and be successful. If we limit them to one school, then it might feel more like a program.*
- V. Comment-*a lot of administrators, teachers etc. come into his restaurant. A lot of positive energy and change from parents talking about Sped.*
- VI. Any thought about applying for grant money for some changes? *Yes. We don't have a grant writer for the district, so it makes it a little challenging. When the grant runs out and it's a great program, we have to figure out if and how we are going to incorporate the program.*

G. Board of Education Meeting Updates

- I. Three new members. Cindy Goldberg, Jenny Fitzgerald and Bill Gorback.
- II. Betsy Connolly-President, Cindy Goldberg-Vice President, Bill Gorback-Board Clerk, Sandee Everett and Jenny Fitzgerald-Member(s).
- III. Election system for school Board will be changing from at large representation to area elections. We received a demand letter, so now we are looking into dividing into five districts. Each area would have a Board Member to represent that specific area (instead of at large). There will be several public hearings to discuss this and the zoning, before this would be implemented. You can see info that was presented at the last Board meeting, on DO web site. The turnovers would not happen until the natural cycle of election.

H. Standing Committee Reports

- I. The IEP Process was brainstormed. Three action items (1) how do we want to define best process for IEP's; (2) they are working on developing a tool kit for parents; clearly defining IEP process, assessments, interventions etc. (3)How are we incorporating social emotional goals into the IEP process. They will put everything on Google Docs when done.

I. SEDAC Member Reports

- I. Aspen had ability's awareness last week. Approximately 40 parent volunteers came in. They were mostly from Gen Ed population. Their theme was "empathy is my superpower".
- II. There is a sign-up sheet to join some standing committees. Contact Cindy Liu if you would like to join.
- III. LCMS on disability awareness- In different departments, they each did something different. School wide was a big assembly "making kindness normal."

- IV. Be Me-parent met with Shane Craven with some concerns. He was very impressed that Shane implemented changes per their concerns right away (ex. volunteering into the classrooms). They are considering trying to get a PTA started at the Preschool.
- V. Ventura county SELPA advisory committee. There are many training and resources available through SELPA. Please refer to their web site for trainings and information. <http://www.vcselpa.org/>

J. Comments

- I. Public (*Pursuant to the Greene Act, the CVUSD Special Ed District Advisory Council (SEDAC) cannot enter into formal discussion with individuals making public comments to the SEDAC. The SEDAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.*)
 - a. Transition Post-Secondary craft fair-was fantastic. They made wonderful things and had a great turn out.
- II. SEDAC Chair
 - a. Calable accounts-launched today.
 - b. There is a folder for inclusive school week in Google Docs.

II. Action Items – General (each item requires a motion for approval)

- A. None

Announcements-school choice starting.

III. Action Items Consent

- A. Approval of Minutes
 - I. General meeting October 23, 2018-approved

IV. Information/Discussion Session (10:15-11:15 Times are approximate)

- A. Ms. Lisa Miller, Assistant Superintendent Support Services
 - I. LRE Update/CA Dashboard and Social Emotional next meeting
 - II. Mental Health-focus on wellness and mental health
 - a. Last year - 1st year kept data on how we are providing services to our students and how many are we seeing and there are over 1300 kids.
 - b. This is a collaborative effort-5 elementary counselors; 9 middle school counselors; 16 high school counselors; 1 title one social worker; 11 secondary wellness counselors (MSW and MFT interns); 2 Breakthrough counselors; 11 intensive school based therapists (4 licenses and rest interns); 2 licensed clinicians; 19 school psychologists;
 - c. Who can make referrals,
 - i. Students, parents or students can make referral
 - ii. SST
 - iii. SARB
 - iv. Section 504 or SPED

- v. School counselors or Psychs
 - d. Suicide prevention –we are moving full force on this and doing Risk assessments. Every school site has someone trained to do this. Heather Chamberlain will go help and schools that need additional help.
 - e. Suicide prevention task force-staff continued trainings and going to sites to do training
 - f. Breakthrough-11 parent workshops with 700 parents participating.
 - g. Last year we completed 181 risk assessments, this year we are already over 100.
 - h. 271 students receiving social emotional services through IEP. Higher level is ERSES and needs an assessment. We are the only district that has our own ERSES staff.
 - i. Conejo Closet-extra items are needed for donation for families that are homeless. If you have items to donate, email Lisa.
 - j. We are working on providing a lot of PD on suicide prevention.
- B. Discussion on best way to engage student voice-
- I. Student groups- how do they participate. Do they vote, not vote?
 - II. If grade level appropriate, maybe we should do a survey for how our schools can better serve students with disabilities
 - III. Reach out to siblings of students with disabilities. Find out what their needs are and in addition, they can be great advocates for their siblings.
 - IV. Send Cindy emails and thoughts for a non-voting student advisory role.

V. Adjournment General Meeting Session adjourned at approximately 11:35A.M.