



**CVUSD**  
CONEJO VALLEY UNIFIED SCHOOL DISTRICT

**MEETING OF THE  
SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL  
(SEDAC)**

**MINUTES**

**WEDNESDAY, MAY 22, 2019**

**9:15 AM GENERAL MEETING**

**11:30 AM EXECUTIVE BOARD MEETING**

**Change of Location for Wednesday, May 22, 2019, Meeting**

**Cal and Marje Johnston Boys and Girls Club, MPR**

**Located on Campus of Colina Middle School**

**1450 E. Hillcrest Drive, Thousand Oaks**

**SEDAC EXECUTIVE BOARD**

**Cindy Liu, Chairperson**

**Erin Bell, Vice-Chairperson**

**Carole Shelton, Secretary**

**Rachel Brusseau, Parliamentarian**

**ADMINISTRATION**

**Lisa A. Miller, Assistant Superintendent, Student Support Services**

**Erika F. Johnson, Director, Special Education**

**Kate Potter, Senior Administrative Assistant**

**Kathy Stevens, Administrative Assistant**

## **HELPFUL INFORMATION**

**PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS TO PARTICIPATE IN A SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL MEETING SHOULD CONTACT THE ASSISTANT SUPERINTENDENT OF STUDENT SUPPORT SERVICES' OFFICE PRIOR TO THE MEETING - PHONE: 805-497- 9511 X291, OR FAX: 805-373-6914**

**If you are on the agenda to present a report and need the use of a computer and audio equipment**, please contact the Assistant Superintendent of Student Support's Office 24 hours prior to the meeting (805-497-9511 x291).

**If you wish to address the Special Education District Advisory Council (SEDAC)**, then it is necessary to complete a speaker form (salmon) and hand it to the secretary. If you would like to make comments about items not on the agenda, a speaker form should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your form prior to the Action portion of the agenda, Pursuant to the Greene Act, **members of the public have an opportunity to speak during Public Comments only**. The Special Education District Advisory Council cannot enter into formal discussion nor can a decision be made in regard to public comments. However, The Special Education District Advisory Council may briefly respond to comments or questions from the public, and ask clarification questions or make announcements. The Special Education District Advisory Council may provide a reference to District staff or other resources of information; request District staff to report out at a subsequent meeting or may request the Special Education District Advisory Council Executive Board to place an item on a future agenda. Public Comments will be limited to three minutes. On those occasions where there are 5 or more speaker cards, the Chairperson of the Special Education District Advisory Council may make the decision to decrease the time. Please present your comments in a factual, respectful, and dignified manner that models how we expect our members to participate in the democratic process.

**If you wish to register your opinion on a topic but not speak**, then please fill out a public written statement form (yellow) and hand it to the secretary. Special Education District Advisory Council Executive Board members will review these forms following the General Meeting.

**Your input is greatly appreciated.**

**NEXT REGULARLY SCHEDULED**  
**SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL (SEDAC) MEETING**

**Tuesday, September 17, 2019**

**9:15 AM General Meeting, 11:30 AM Executive Board Meeting**

**University Center Multi-Purpose Room**

**2801 Atlas Avenue, Thousand Oaks, CA 91360**

**AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS**

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA 91362 *serves as the main posting location pursuant to the Greene Act, Government Code 35147 (b)*

**Additional locations**

Newbury Park High School, 456 Reino Road, Newbury Park, CA 91320

Thousand Oaks High School, 2323 Moorpark Rd., Thousand Oaks, CA 91360

Westlake High School, 100 N. Lakeview Canyon Road, Westlake Village, CA 91362

CVUSD Office of Special Education, 33 Greta Street, Thousand Oaks, CA 91360

**Conejo Valley Unified School District**  
**Special Education District Advisory Council Minutes**  
**Wednesday, May 22, 2019**

Cal and Marje Johnston Boys and Girls Club – 9:15 AM –11:30 AM (Times are approximate)

I. General Session

- a. Call the meeting to order
- b. Pledge of Allegiance
- c. Roll Call
- d. Approval of Agenda

II. Reports

a. Executive Team

- i. Board of Education Meeting Updates – *Chairperson Liu thanked the executive team for their input on the SPSA's.*

Chair Report

- *Chairperson Liu informed members that CVUSD's Special Education department is relocating to the District Office on Janss Road.*
- *Chairperson Liu informed the members that SPSA's were updated and will continue to improve each year.*
- *Superintendent McLaughlin reported that administrators are analyzing the current CVUSD budget deficit and reviewing all programs to see what is and isn't working. Recommendations will go through LCAP Committee and brought before the Board.*
- *Superintendent McLaughlin shared that our district is predicting declining enrollment for the 2019-2020 school year. 7% of enrollment is made-up from students outside of our district. 19-20% of CVUSD boundary students do not go to public schools.*
- *Dr. Miller reported on the State budget news and unfortunately State funding for Special Education is not increasing for our District because we do not qualify under the specified criteria outlined by the State of California.*

b. SEDAC Standing Committee Reports

- *LRE Committee –Committee recommended that the Least Restrictive Education time reported to the state be analyzed so that information is consistent and accurate.*

c. Community Reports

- i. Special Education Local Plan Area Community Advisory Committee (SELPA CAC) – Lee Ann Holland

- *Ms. Holland provided a brief update on the following topics: Nominations for CAC, Caring Corner in Bakersfield, Autism Society Toolkit, AB428 to Equalize SELPA funding.*

- ii. United Association of Conejo Teachers (UACT) - Colleen Briner-Schmidt – *No update - Ms. Briner-Schmidt was not able to attend this meeting.*

d. Comments

- i. Public (*Pursuant to the Greene Act, the CVUSD Special Ed District Advisory Council (SEDAC) cannot enter into formal discussion with individuals making public comments to the SEDAC. The SEDAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.*)

1. *May is mental health awareness month. Residential placement. Triggering support - long standing goal that placement should be home and how can that happen?*
- ii. SEDAC Chair
  1. *Thank you to all the members, administrators and guests of SEDAC meetings. We have done a lot this year. SPSA plan revisions made a huge impact. Thank you members for attending site meetings and helping in our community. Thank you to administrators for putting students first. Applaud yourselves.*
- iii. SEDAC Members
  1. Site Concerns and Successes (Blue Card)
    - a. *NPHS hosted Special Olympics. NPHS has 5 co-teaching classes scheduled for 19/20. One unified PE class.*
    - b. *LCR – Positive IEP success. Welcoming, reviewed goals. The whole process was smooth. Prefaced IEP meeting with an email to principal with parent’s wants prior to the meeting which parent feels helped.*
    - c. *Colina Success - Assistant Principal reported the success of teachers co-teaching an 8<sup>th</sup> grade English class. Colina is the first middle school to do this! 8 students moving to CP in 9<sup>th</sup> grade.*
    - d. *NP parents have questions about Sequoia’s new classroom. District is calling parents to see if they want to visit Sequoia to see if they are interested in switching from LEAP Colina to Sequoia as their neighborhood school. Director of Special Education will send something out today.*
- iv. CVUSD Assistant Superintendent of Student Support Services
  1. *Ms. Miller thanked everyone for being on SEDAC. The dialogue this year has been amazing and we have accomplished a lot because of the members sharing and participating. Thank you for being your school’s rep and for coming to the meetings.*
  2. *Move of SPED to D.O. – Having team in same campus is huge. Larger message to community is that SPED is inclusive and this will help with communicating between Special Education and Instructional Services.*

9:45 – 11:15 Times are Approximate

III. Information/Discussion Session

- a. Panel Discussion on Eligibility for Special Education Services (1 hour)
  - i. Shane Frank – Principal, Colina Middle School
  - ii. Shane Craven – Coordinator, Special Education
  - iii. Katherine Shanahan – School Psychologist
- b. Members at Large
- c. District Resolution for Inclusive Education Practices

IV. Action Items – General (each item requires a motion for approval)

- a. Executive Board Election for 2019/2020. Term/additional nominations shall be permitted from the floor, followed by an election of the Officers. (20mins)
  - i. Cindy Liu – Chair
  - ii. Erin Bell – Vice Chair
  - iii. Rachael Brusseau - Parliamentarian
  - iv. Carole Shelton – Secretary

Members voted to keep this year's Executive Board in place for the 2019/2020 school year.

V. Action Items – Consent

*(These items are considered routine and will be approved in one action without discussion. If a SEDAC member requests that an item be removed from Consent, or a citizen wishes to speak to an item, the item will be considered under Action Items.)*

a. Approval of Minutes

- i. General meeting April 23, 2019 –*All members voted to approve the minutes*

VI. Adjournment – General Meeting Session – *Meeting adjourned at 11:30 AM*