



**MEETING OF THE  
SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL  
(SEDAC)**

**MINUTES**

**FRIDAY, March 22, 2019**

**9:15 AM GENERAL MEETING**

**11:30 AM EXECUTIVE BOARD MEETING**

**Change of Location for Friday, March 22, 2019, Meeting**

**Thousand Oaks Library – Community Room**

**1401 E. Janss Road, Thousand Oaks**

**SEDAC EXECUTIVE BOARD**

**Cindy Liu, Chairperson**

**Erin Bell, Vice-Chairperson**

**Carole Shelton, Secretary**

**Rachel Brusseau, Parliamentarian**

**ADMINISTRATION**

**Lisa A. Miller, Assistant Superintendent, Student Support Services**

**Erika F. Johnson, Director, Special Education**

**Kate Potter, Senior Administrative Assistant**

**Kathy Stevens, Administrative Assistant**

## **HELPFUL INFORMATION**

**PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS TO PARTICIPATE IN A SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL MEETING SHOULD CONTACT THE ASSISTANT SUPERINTENDENT OF STUDENT SUPPORT SERVICES' OFFICE PRIOR TO THE MEETING - PHONE: 805-497- 9511 X291, OR FAX: 805-373-6914**

**If you are on the agenda to present a report and need the use of a computer and audio equipment**, please contact the Assistant Superintendent of Student Support's Office 24 hours prior to the meeting (805-497-9511 x291).

**If you wish to address the Special Education District Advisory Council (SEDAC)**, then it is necessary to complete a speaker form (salmon) and hand it to the secretary. If you would like to make comments about items not on the agenda, a speaker form should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your form prior to the Action portion of the agenda, Pursuant to the Greene Act, **members of the public have an opportunity to speak during Public Comments only**. The Special Education District Advisory Council cannot enter into formal discussion nor can a decision be made in regard to public comments. However, The Special Education District Advisory Council may briefly respond to comments or questions from the public, and ask clarification questions or make announcements. The Special Education District Advisory Council may provide a reference to District staff or other resources of information; request District staff to report out at a subsequent meeting or may request the Special Education District Advisory Council Executive Board to place an item on a future agenda. Public Comments will be limited to three minutes. On those occasions where there are 5 or more speaker cards, the Chairperson of the Special Education District Advisory Council may make the decision to decrease the time. Please present your comments in a factual, respectful, and dignified manner that models how we expect our members to participate in the democratic process.

**If you wish to register your opinion on a topic but not speak**, then please fill out a public written statement form (yellow) and hand it to the secretary. Special Education District Advisory Council Executive Board members will review these forms following the General Meeting.

**Your input is greatly appreciated.**

Tentative - Pending Approval at 4/23/19 SEDAC Meeting

**NEXT REGULARLY SCHEDULED**  
**SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL (SEDAC) MEETING**

**Tuesday, April 23, 2019**

**9:15 AM General Meeting, 11:30 AM Executive Board Meeting**

**Change of Location for April 23, 2019, Meeting**  
**Colina Middle School Boys and Girls Club MPR**  
**1500 E. Hillcrest Drive, Thousand Oaks, CA 91362**

**AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS**

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA 91362 *serves as the main posting location pursuant to the Greene Act, Government Code 35147 (b)*

**Additional locations**

Newbury Park High School, 456 Reino Road, Newbury Park, CA 91320  
Thousand Oaks High School, 2323 Moorpark Rd., Thousand Oaks, CA 91360  
Westlake High School, 100 N. Lakeview Canyon Road, Westlake Village, CA 91362  
CVUSD Office of Special Education, 33 Greta Street, Thousand Oaks, CA 91360

**Conejo Valley Unified School District**  
**Special Education District Advisory Council Minutes**  
**Friday, March 22, 2019**

**Thousand Oaks Library - Community Room – 9:15 AM –11:30 AM** (Times are approximate)

**I. General Meeting Session** (9:15 AM – 10:00 AM Times are approximate)

- A. Meeting was called to Order at 9:25 AM
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda – Yes, with all in favor to move the Standing Committee Report to Item IV on the agenda, Information/Discussion
- E. Roundtable Warm Up
  - i. Members shared a “win” in their life. Very heartwarming, but also funny.

**II. Reports** (10:00 AM – 10:15 AM Times are approximate)

- A. Executive Team
  - i. Board of Education Meeting Updates
  - ii. SPSA plans were tabled at March 5, 2019 Board Meeting. SPSA plans are being revised and will be placed on a future agenda. Chairperson Liu reviewed Special Education data from CVUSD’s school’s SPSA Plans as well as the California Dashboard.
  - iii. Chairperson Liu explained special education budget allocations from the Governor’s budget. She also met with Assemblyperson Irwin to discuss the budget and the concentration grants and request that a representative from Assemblyperson Irwin’s office attend the SEDAC meetings. We are pleased to say that Ryan Fleming attended today’s meeting to represent Assemblyperson Irwin’s office.
  - iv. Chairperson Liu shared information from the Disability Policy Conference she attended in Sacramento. The theme was intersectionality, which for special education students would include creating supportive and inclusive learning environments; however, there is not a lot of language about inclusion in the Governor’s budget.
  - v. The next Unified Basketball Tournament game is on Monday, March 25, 2019, at Thousand Oaks High School. The first game begins at 10:00 AM.
- B. SEDAC Standing Committee -
  - i. Individual Education Plan (IEP) Committee
    - a. None
  - ii. Least Restrictive Environment (LRE) Committee
    - a. Motion made and approved to move item to Information/Discussion section of this meeting.
- C. Community Reports
  - i. Special Education Local Plan Area Community Advisory Committee (SELPA CAC)
    - a. Mrs. Lee Ann Holland – Informed group about upcoming events at SELPA/CAC. Please visit the SELPA website to learn details about current events and resources that are available in our community.
  - ii. United Association of Conejo Teachers (UACT), Mrs. Colleen Briner-Schmidt
    - a. Mrs. Briner-Schmidt and District administrators are working together to discuss topics for professional development. Topics of discussion include supporting the needs of special education students, team teaching, and brain science to instructional practices. In addition, there are opportunities for

teachers to attend conferences in Southern California that focus on teaching and working with special education students.

**III. Comments** (10:15 AM – 10:45 AM Times are approximate)

- A. Public (*Pursuant to the Greene Act, the CVUSD Special Ed District Advisory Council (SEDAC) cannot enter into formal discussion with individuals making public comments to the SEDAC. The SEDAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.*)
- B. SEDAC Chair
- C. SEDAC Members
  - i. Mr. Mason – Inclusion – Mr. Mason shared that Ms. Miller met with the Be Me Preschool parents to inform them that if their student wants to attend a school of choice then the District will work to include him/her in the that school if possible. However, Mr. Mason met with a few teachers and they say they are not prepared. Teachers mentioned that they are judged on test scores, so how does that work with inclusion? Teachers also expressed that they are not invited to SEDAC meetings and even if they were, the time of the meetings excludes the possibility of their attendance. Therefore, how do we include teachers in the inclusion discussion? What is the vision? Mr. Blake asked, “How is my student going to be included in a class with a teacher that obviously has issues with inclusion?” Ms. Miller answered, “Do our general education partners feel they can provide the supports and can they do it well? Are we prepared to have it happen and have it happen successfully? Not completely, however we are helping to prepare teachers to be capable and ready so that they are successful”. All children belong, and have a right to have a seat in a classroom and have access to an education. Inclusion is along a continuum. Our District’s goal is for parents and staff to look at who the child is, what do they need and how can we work together to put the student on the best path for their future. Chairperson Liu shared a success story about her daughter who is in general education classes at Ladera Stars Academy. Her daughter was placed at Madrona, however, Chairperson Liu chose Ladera and it has been a success.
  - ii. Superintendent McLaughlin stated that District staff is not going to force a student in a class where a teacher is not ready. We know what teachers are prepared to handle prior to having a placement discussion in an IEP meeting. It can be done class by class and structures will be in place to support the inclusion.
  - iii. Question regarding determining the staffing needs for paraprofessionals. Ms. Miller informed the group that the numbers are not a hard formula, staffing is based on how many IEPs are in the district and what is on each IEP. High school has a greater concentration of need and there are pullouts and co teaching. More of the full continuum. This is a work in progress. New Philosophy with new leadership and things are changing and improving.
  - iv. Superintendent McLaughlin discussed the Importance of SPSA plans. Schools need to include their plan for all students. In the past, the SPSA plans were not as focused on the District’s LCAP goals, but that was the big push this year. However, in our rush to achieve that goal we did not ask the schools to include all of their strategies. The SPSA plan is a document that needs to inform each school’s community of what is happening on their site. Another change this year is that the SPSA plans

## Tentative - Pending Approval at 4/23/19 SEDAC Meeting

were not seen by the public prior to Board approval. This was the first year that took place and that is why there were additional changes to the plans. We will continue to share the plans with the public prior to Board approval.

- v. Cindy Levenson – NPHS Unified Basketball games were a huge success! OASIS inclusion course being offered opposed to Directed studies. The new course is also a success. The school is working with Cal State Channel Islands to get Special Olympics interns at their campus. Special Olympics track and field event takes place on May 18, 2019, at Newbury Park High School.
- vi. Colina’s representative shared that Colina’s ASB students have lunch with the LEAP class students each week and it is fun. In addition, the dance party was a great way for general education students to mix with special education students.
- vii. Sycamore’s SEDAC representatives continue to work with the school’s staff to understand each other’s needs.
- viii. Mrs. Brusseau participated in our district’s Principal for a half-day event at Westlake Hills Elementary and was impressed with their campus and their beautiful computer lab, so much so, that she is planning to take the students from Glenwood on a field trip to have an opportunity to use the lab!

### **IV. Information/Discussion (10:30 AM – 11:45 AM Times are approximate)**

- A. LCAP Actions and Services – Mr. Lou Lichtl, Assistant Superintendent of Instructional Services and Mr. Brian Mercer, Director of High Schools
  - i. Mr. Lichtl introduced himself and went over his career history with CVUSD.
  - ii. Mr. Lichtl had the opportunity to attend the first of the Unified Basketball tournament games and was proud of the students and the staff for making it happen. Mr. Mercer shared that he also attended the games and it was a great experience. The tournaments are what sports is all about! Great experience for our kids and our community. The Sparkles cheerleaders and the Unified Basketball games enrich lives of all students.
  - iii. Mr. Lichtl shared with the group that he leads the development of LCAP and that the goal for today’s meeting is to review the LCAP goals through a group activity. Each group is to review the Goal Activity given to their group and then provide evidence from their campuses, provide feedback related to the efficacy of this action and their suggestions for continuous improvement. The participants did just that and submitted their feedback to Mr. Lichtl and Mr. Mercer. The information will be combined with the feedback from other groups surveyed and then used to assist Mr. Lichtl and his team when developing next year’s LCAP goals.
- B. Discussion
  - i. Members shared that the schools need to have better communication with families.
  - ii. More needs to be done to hire full-time paraeducators.
  - iii. Why don’t Special Education students get homework or workbooks?
  - iv. SEDAC members would like to have CVUSD teachers teach the afterschool intervention programs because they know the curriculum.
- C. Amend Section IV, article 4 of SEDAC Bylaws – Term of Office
  - i. Current: “The term of office shall be up to one year.”
  - ii. Proposed: “The term of office on the Special Education Advisory Council is one (1) year beginning July 1 ending June 30. No member shall be eligible to serve more than two consecutive terms in the same position.”

**Tentative - Pending Approval at 4/23/19 SEDAC Meeting**

- iii. Motion made to move this topic from information to action for the 4/23/19 SEDAC meeting. All members approved the motion.

**D. SEDAC LRE Committee**

- i. Least Restrictive Environment (LRE) presentation. The committee's "North Star" is to increase meaningful time in the general education classroom for students with IEPs. Their objective is to find out how LRE is calculated by our district and by the state. The committee developed a survey that will be distributed to the SEDAC members. The committee is hoping to get 100% response and then they will analyze the data and share the findings
- E. Westlake High School SEDAC representative asked the question "What is the plan for bridging the gap between special education and general education?" Ms. Miller - "We fully recognize that there is a gap and some of the things we are looking at are: what level of modifications and accommodations are available to our students, continued communication and professional development opportunities for special education and general education teachers, and the possibility of adding another level of course offerings. Currently we offer College Preparatory, International Baccalaureate and Advanced Placement courses, perhaps some students would benefit from Standard level courses." Discussion occurred amongst the group on how that level of course would benefit some students.

**V. Action Items – General (each item requires a motion for approval)**

- A. None

**VI. Action Items Consent**

***(These items are considered routine and will be approved in one action without discussion. If a SEDAC member requests that an item be removed from Consent, or a citizen wishes to speak to an item, the item will be considered under Action Items.)***

- A. Approval of Minutes
  - i. General meeting February 19, 2019 – Minutes approved.

**VII. Adjournment** General Meeting Session adjourns at approximately 11:50 A.M.