



CVUSD

CONEJO VALLEY UNIFIED SCHOOL DISTRICT

**MEETING OF THE
SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL (SEDAC)**

MINUTES

TUESDAY, OCTOBER 23, 2018

9:00 AM – 11:00 AM GENERAL MEETING

**Horizon Hills – Multipurpose Room
33 Greta Street
Thousand Oaks**

SEDAC EXECUTIVE BOARD

**Cindy Liu, Chairperson
Erin Bell, Vice-Chairperson
Carole Shelton, Secretary
Rachael Brusseau, Parliamentarian**

ADMINISTRATION

**Lisa A. Miller, Assistant Superintendent, Student Support Services
Erika F. Johnson, Director, Special Education
Kate Potter, Senior Administrative Assistant
Kathy Stevens, Administrative Assistant**

HELPFUL INFORMATION

PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS TO PARTICIPATE IN A SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL MEETING SHOULD CONTACT THE ASSISTANT SUPERINTENDENT OF STUDENT SUPPORT SERVICES' OFFICE PRIOR TO THE MEETING - PHONE: 805-497-9511 X291, OR FAX: 805-373-6914

If you are on the agenda to present a report and need the use of a computer and audio equipment, please contact the Assistant Superintendent of Student Support's Office 24 hours prior to the meeting (805-497-9511 x291).

If you wish to address the Special Education District Advisory Council (SEDAC), then it is necessary to complete a speaker form (salmon) and hand it to the secretary. If you would like to make comments about items not on the agenda, a speaker form should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your form prior to the Action portion of the agenda, Pursuant to the Green Act, **members of the public have an opportunity to speak during Public Comments only**. The Special Education District Advisory Council cannot enter into formal discussion nor can a decision be made in regard to public comments. However, The Special Education District Advisory Council may briefly respond to comments or questions from the public, and ask clarification questions or make announcements. The Special Education District Advisory Council may provide a reference to District staff or other resources of information; request District staff to report out at a subsequent meeting or may request the Special Education District Advisory Council Executive Board to place an item on a future agenda. Public Comments will be limited to three minutes. On those occasions where there are 5 or more speaker cards, the Chairperson of the Special Education District Advisory Council may make the decision to decrease the time. Please present your comments in a factual, respectful, and dignified manner that models how we expect our members to participate in the democratic process.

If you wish to register your opinion on a topic but not speak, then please fill out a public written statement form (yellow) and hand it to the secretary. Special Education District Advisory Council Executive Board members will review these forms following the General Meeting.

Your input is greatly appreciated.

NEXT REGULARLY SCHEDULED SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL (SEDAC) MEETING

Tuesday, November 20, 2018

9:15 AM General Meeting, 11:30 AM Executive Board Meeting

AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA 91362 *serves as the main posting location pursuant to the Green Act, Government Code 35147 (b)*

Additional locations

Newbury Park High School, 456 Reino Road, Newbury Park, CA 91320

Thousand Oaks High School, 2323 Moorpark Road, Thousand Oaks, CA 91360

Westlake High School, 100 N. Lakeview Canyon Road, Westlake Village, CA 91362

CVUSD Office of Special Education, 33 Greta Street, Thousand Oaks, CA 91360

Conejo Valley Unified School District
Special Education District Advisory Council Minutes
Tuesday, October 23, 2018

Horizon Hills, Multipurpose Room – 9:00 AM

9:00 AM – 11:30 AM *Times are approximate*

I. General Meeting Session

- A. Meeting Called to Order
- B. Pledge of Allegiance
- C. Norms and Roll Call
 1. Chairperson clarified roles of voting members vs. school representatives.
- D. Approval of Agenda
 1. All members were in favor of agenda.
- E. LCAP Presentation: Mr. Lou Lichtl – Assistant Superintendent, Instructional Services
 1. Reviewed LCAP Plan Summary, Stakeholder Engagement and LCAP Goals 1 through 4.
 2. Three (3) year plan for PD will begin in spring 2019.
 3. SEDAC members asked if CVUSD can work with local universities to train teachers on SPED? Answer was yes, however, credentialing requirements are State level and not local university conversation.
- F. Inclusive Schools Week – December 3-7, 2018, (Ideas on SEDAC Drive) Outreach from District to Site Administrators
- G. School Site Updates
 1. Brief update on Sparkles Cheerleaders being included in the kick-off rally for TOHS. Due to time restraint, group chose to move on to item H on the agenda
- H. SEDAC – The Road Ahead
 1. What is your six word story? Ernest Hemmingway -For sale: Baby shoes. Never worn.
 2. What's your origin story? Chairperson shared her six words with the group "She lived, but I was reborn" Three SEDAC members shared their six word stories. Members will have an opportunity to share their stories in future meetings
 3. Break out session – Members broke into five groups to answer the questions below from three views: Parent, Administrator and Teacher
 - a) LRE Targets
 - Parent – Decision based on class needs and not parents.
 - Teacher – If I want to learn about least restrictive environments it has to be on my own time.
 - Administrator – General categories, not individual students.
 - b) IEP Process
 - Parent - Start with strength based approach. Parent education about IEP process. FAQ or toolkit.
 - Teacher - Defined list/Cheat sheet prior to IEPs.
 - Administrator - Communication through pre-meeting or email with key stakeholders prior to IEP. Generally increasing Gen Ed and Sped teacher communication.
 - c) Community Building
 - Parent - Opening school events like carnivals ½ hour early for students with special needs.
 - Teacher – Provide tools and training to include all students a better process.

Tentative – Pending approval at November 20, 2018 SEDAC Meeting

- Administrator – Training on inclusion for general education parents and the inclusion process for special education parents.
- d) Transitions
 - Parent – Provide parents with timeline and provide classes on how to transition children. Guide them. Invite college representatives to speak to parents.
 - Teacher – Testing and aptitude so students can see strengths and interests. Guides and specific plan so teachers can help students.
 - Administrator – More transition fairs. Staffing and budget. Community partners. Tangible list of options for parents.
- e) How to Determine What You Need to Know
 - Parent – What’s UDL? Parent trainings for IEP Process and Inclusion.
 - Teacher – PD days for inclusion and how to work with students with special needs.
 - Administrator – Measurement of UDL. How to measure success.
- 4. Recap - Cindy asked members to say one word on how they felt about the break-out session: Encouraging, focused, motivated, informative, hopeful, determined, new perspective, involved, eye opening, inclusive, exciting, lovely, challenging, collaboration, inspiring, helpful, enlightening, overwhelming, efficient.
- 5. Call for Committee lead/volunteers
 - a) IEP
 - b) LRE and little t
 - c) Community Building
 - d) Transitions/”BigT”:
 - e) Learning/Speakers/Panels
- I. Comments
 - 1. Public

(Pursuant to the Green Act, the CVUSD Special Education District Advisory Council (SEDAC) cannot enter into formal discussion with individuals making public comments to the Special Education District Advisory Committee (SEDAC). The SEDAC may not take any action on any item of business unless that item appeared on the posted agenda or unless the council or committee members present, by unanimous vote, find that there is a need to take immediate action and that the need for action came to the attention of the council or committee subsequent to the posting of the agenda. Members may respond to public comments during the Individual Comments section of the agenda.)

 - a) Cecilia Laufenberg with CRPD brought fall/winter Recreation Program Guides and explained programs for special needs students and how to enroll them in classes.
 - b) CRPD is in the process of redistributing youth programs – Inclusive.
 - c) Quarterly advisory committee 12:30 to 2:00 tomorrow. All welcome to attend and provide input.
 - 2. SEDAC Chairperson
 - a) Pay attention to who is running for CVUSD School Board and be an informed voter.
 - 3. SEDAC Members
 - a) Site Concerns and Successes
 - Maple special education survey form sent out only 5 returned, so would like suggestions. Make sure it went home and speak with teachers to work with parents to see if the parents actually received the form. Diligent about talking to any parent you know and ask if they received the form. Send home with cover letter.

- b) Adapted PE is interested in using swimming pool on campus, does anyone know if that has been done? WHS did not do it frequently, but it has been done.
- 4. CVUSD Assistant Superintendent, Student Support Services
 - a) Importance of LCAP – Must fund goals in LCAP – Encourage all to look at your school plans for student achievement to ensure all students are included. Equity in resource allocation.
 - b) Recommend that you watch the LRE section of October 16, 2018, school board meeting.
 - c) Appreciate all members and parents attending SEDAC. Can't do it without you.

II. Action Items - General

(Each item requires a motion for approval)

- A. Move to change meeting time *from* 9:00 AM to 11:30 AM, *to* 9:15 AM to 11:30 AM – All members voted to change the time

III. Action Items – Consent

(These items are considered routine and will be approved in one action without discussion. If the SEDAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)

IV. Information/Discussion Items

(For discussion only; no action is taken on information items.)

V. Adjournment - General Meeting Session adjourned at 11:30 AM