

Conejo Valley Unified School District
District Advisory Council Minutes
Tuesday, September 11, 2018

I. General Meeting Session

A. Call the meeting to Order

Cindy Goldberg called the meeting to order at 9:08 am

B. Pledge of Allegiance

Cindy Goldberg led the Pledge of Allegiance.

C. Announcements, Procedures and Roll Call

Cindy Goldberg made announcements and read the procedures.

Roll Call –Roll call was taken of DAC members: Rocky moved to approve the new members.

Jennifer-Rodman Ploust (Acacia)

Ann Maree Paglia (Banyan)

Alysia Flamer (Colina)

John Rivera (Conejo Valley)

Eilene Green (Conejo Valley Adult Ed)

Liz Allen (EARTHS)

Jennifer Joseph (Lang Ranch)

Dina Langhorne (Los Cerritos)

Alexandra Kitchell (NPHS)

Jennifer Rice (Redwood)

Jon Power (Sycamore Cyn)

Heather Varian (Walnut)

Karen Sylvester (WHS)

Alison Brandon (Westlake Hills)

Kayce Daniels (Wildwood)

Joo Cho (Member-at-Large NPHS)

Rocky Capobianco (Century)

Cindy Goldberg (Chairperson)

Cindy Mayling (Vice Chairperson)

Alexandria Kitchell (Secretary)

Susan Hanscom (Parliamentarian)

Liz Beaven (Member-at-Large)

Rocky Capobianco (Member-at-Large)

Alysia Flamer (Member at Large)

Jon Power (Member-at-Large)

Heather Skelly (Member-at-Large)

Subha Tholudur (GATEDAC)

D. Approval of Agenda

Rocky Capobianco moved to approve the Agenda with amendments to Item E & F. All in favor.

E. Reports from DAC Representatives

1. Board of Education Meeting Update – Cindy Goldberg

- Student reports were given at the September 4th School Board Meeting
- Updates from the June 19th School Board Meeting can be viewed on video.
<https://www.boarddocs.com/ca/conejo/Board.nsf/Public>

2. Budget Committee – Rocky Capobianco

- No report given

3. Family Life Committee – Cindy Mayling
 - No report given
4. School Choice Committee – Rocky Capobianco
 - The School Choice process will begin November 1, 2018 for the fall 2019-20 school year.
5. Technology – Joo Cho
 - No report given
6. Legislative Report – Liz Beaven
 - Websites for state legislative information are: Senate.ca.gov and Assembly.ca.gov
 - There are currently several education bills before the Governor for his signature or veto by September 28th. You can log Leginfo.legislature.ca.gov to track bills.
7. Wellness Committee
 - No report given
8. Homework Committee – Cindy Mayling
 - Cindy Mayling met with Lou Lichtl to discuss moving forward. The committee will pick up where it left off and will go to teachers and administrators for feedback. Once that occurs, the committee will reconvene.

F. Reports from Support Organizations

1. California School Employees Association (CSEA) –TBD
 - No report given
2. Conejo Council of PTA's (CCPTA) – Rocky Capobianco
 - There are 22 supported PTA units – volunteers are engaged to advocate for all children. Membership is off to a good start.
 - Many programs and events are available to parents and students. Reflections, Project Conejo Safe Homes, Saving Hearts Cardiac Screening for students 12-18. This Saturday, September 15th from 10am to noon there will be a non-partisan forum to hear the CVUSD school board candidates at the Civic Arts Plaza hosted by the CVUSD PTA Council.
3. Conejo Schools Foundation (CSF) – Cindy Goldberg
 - The CSF supports several community charities. Charity Karaoke will be held on Sept. 21st. Dr. McLaughlin will be the “super singer” – sponsor him – tickets available at www.conejoschools.org/events/charity-karaoke.
 - The Annual State of the Schools Event CSF partners with CVUSD, CSF, Chamber and CLU to bring the community information on all things CVUSD. Dr. McLaughlin will present the new Directors of High School, Middle School and Elementary School. Tickets on the CSF website: www.conejoschools.org.

- DAC's mission is to represent the school site and its parents to be their voices to the District and School Board. She asked members to stay informed and ask questions whenever necessary. CVUSD DAC is a place for thoughtful and informative discussions about topics important to the committee.
4. Conejo Valley Pupil Personnel Association (CVPPA) – Susan Wilson
 - No report given
 5. Special Education – Lee Ann Holland, Cindy Lu
 - No report given
 6. District English Learners Advisory Council (DELAC) – Claudia Mantilla
 - No report given
 7. Gifted and Talented Education District Advisory Council (GATEDAC) Subha Tholudur
 - Subha explained that GATEDAC is similar to DAC with the exception the input is regarding GATE students. GATEDAC members report to their School Site Council. The GATE teachers facilitate the programs for GATE students.
 - GATEDAC meets the 2nd Friday of every month.
 8. Conejo Library Committee – Joo Cho
 - Summer Reading Club. Many books were read, fun programs were attended by participants. Bookmark drawing contest winners will be announced soon.
 - *Library's Mission statement is Inspire. Inform. Engage.*
 - This month it has been about getting back to learning to help students excel and succeed at school.
 9. Measure I Bond Citizens Oversight Committee – Tony Gitt
The report will be covered during agenda item 4 A
 10. Neighborhood for Learning (NFL) – Amie Mills, Director
 - The NFL program participates in a Quality Rating Improvement System (QRIS). The rating process is tied to money which can be used to help maintain quality programs. Evaluations are scored 1-5. Earths, Park Oaks & University were rated. Earths & Park Oaks scored a 4 and University received a 5.
 - All sites are having Back to School Nights sharing information with parents.
 11. Unified Association of Conejo Teachers (UACT) – Colleen Briner-Schmidt
 - No report given

G. Comments

1. Public

(Pursuant to the Brown Act, the CVUSD District Advisory (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.)

2. DAC Chairperson – Cindy Goldberg

- DAC's mission is to represent the school site and its parents to be their voices to the District and School Board. She addressed members to stay informed and to ask questions whenever necessary and bring them to the DAC meetings. CVUSD DAC is a place for thoughtful and informative discussions about topics important to us on behalf of our children.

3. DAC Members

A. Site Concerns and Successes

- Subha Thorludur asked why when a parent calls a student in for vacation it is considered a truancy. The question will be researched.

4. CVUSD Assistant Superintendent, Instructional Services / State & Federal Program Coordinator

- Lou Lichtl advised that at this time the student enrollment is 18,438. Many parents applied for school choice and interdistrict transfers. Many requests were based on wanting to be closer to their child's school. Space in elementary and middle schools is limited, however, high school spaces are available.
- New administrators were introduced: Brian Mercer, Director of High Schools; Kenny Loo, Director of Middle Schools; Sonia Wilson, Director of Elementary Schools. Also introduced were Shauna Ashmore, Director Support Services; Stephani Caswell, GATE (Teacher on Special Assignment)
- Mr. Lichtl indicated that teachers, administrators and classified staff have an opportunity to attend Professional Learning workshops during the 2018-19 school year.

II. Action Items – General

(Each item requires a motion for approval)

- None

III. Action Items – Consent

(These items are considered routine and will be approved in one action without discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)

A. Approval of Minutes

1. Rocky moved to approve the May 8, 2018 Minutes. All in favor.

IV. Information/Discussion Items

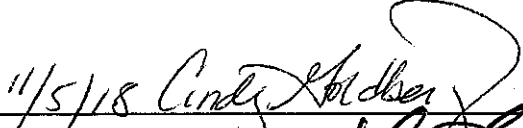
(For discussion only, no action is taken on information items.)

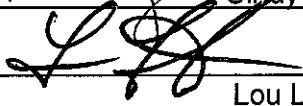
- A. Dr. Hayek presented a 2018 Summer Projects report. Many schools have had major building and landscape projects completed over the summer. The components of the financial strategies were reviewed. For detailed information about these projects and others for 2018-19 go to www.conejousd.org/Measure-I-Citizens-Bond-Oversight-Committee.
- UPDATE: Tony explained the Citizen Oversight Committee's responsibilities. The committee monitors how Measure I funds are being spent so that promises made to the voters when the Measure passes are met. The voters authorized that bonds be purchased and were to be spent on Brick & Mortar projects and Technology improvements.
 - A review chart was shared showing the line item and total expenditures to date and showing future expenses. Also, the district was able to improve their finance rating to get a better rate and not have to purchase Bond Insurance which creates a savings to tax payers.
- B. Mr. Lichtl introduced office managers from each school level (Angela Sommers, Walnut; Rosa Kennedy, Redwood and Lynne Hill, TOHS) to discuss a workshop they attended presented by Trudy Arriaga the author of "Opening Doors: An Implementation Template for Cultural Proficiency". They found the workshop to be very informative giving them pointers on how to treat their co-workers as well as persons they come in contact with daily.
- C. Jeanne Valentine, Assistant Superintendent Human Resources reviewed the new guidelines for parent volunteers. The four required levels are determined by the scope of the parent's duties as well as the amount of time spent with students. Intermittent student contact for classroom presentations, fundraising and support for special events does not require clearance. In addition all volunteers are required to sign a Code of Conduct Confidentiality form. You can visit the www.conejousd.org for details.
- D. Cathy Carlson addressed the meeting and raised awareness about parent volunteers taking TB tests before working in classrooms. She also shared information regarding online sales of alcohol and bake sales being used as fundraisers.

E.

V. Adjournment – General Meeting Session

Meeting adjourned at 11:38 am

Date 11/5/18  Cindy Goldberg, Chairperson

Date 11/5/18  Lou Lichtl, Assistant Superintendent
Instructional Services

