

**Conejo Valley Unified School District
District Advisory Council Meeting
Tuesday, April 18, 2017**

Minutes

1. General Meeting Session

- A. Call the Meeting to Order
Susan Hanscom called the meeting to order at 9:06 a.m.

- B. Pledge of Allegiance
Susan Hanscom led the Pledge of Allegiance.

- C. Announcements, Procedures and Roll Call
Susan Hanscom made announcements and read the procedures.

Roll Call – A roll call was taken of DAC members:

Angie Pena (Acacia)	Jill Frazier (Walnut)
Susan Fujimoto (Aspen)	Enrico Soracco (Weathersfield)
Ann Maree Paglia (Banyan)	Karen Sylvester (WHS)
Liz Beaven (Conejo / OCLM)	Jessica Gehle (Westlake Hills)
Estelle Cervantes (CVHS)	Carrie Holmquist (Wildwood)
Eilene Green (CV Adult School)	Susan Hanscom (Chairperson)
Liz Allen (Earths)	Tammy Adams (Secretary, TOHS)
Bonnie Pincus (Ladera)	Rocky Capobianco (Parliamentarian, Century)
Jennifer Joseph (Lang Ranch)	Robin Bromberg (Member-at-Large)
Kim Merjan (Los Cerritos)	Joo Cho (Member-at-Large)
Jean Bridges (Madrona)	Cindy Goldberg (Member-at-Large)
Marriane Merrill (Maple)	Alexandra Kitchell (Member-at-Large)
Kayce Daniels (Redwood)	Robyn Schwartz (Member-at-Large)
Kathy King (Sequoia)	
Alexandra Kitchell (Sycamore Cyn)	

- D. Approval of Agenda
Robin Bromberg moved to approve the Agenda. All in favor.

- E. Reports from DAC Representatives:
 - 1. Board of Education Meeting Update – Susan Hanscom
 - The Board held a special session on March 14, 2017 to discuss the CVHS move. At the end of the discussion it was determined that the District Office South Building will be the best location for CVHS. At the March 21, 2017 Board Meeting it was brought to a vote and it passed unanimously.
 - During the March 21, 2017 meeting the board held a discussion session on Dual Language and Immersion/Global Studies.
 - Congratulations to Mark McLaughlin on his Ed.D.
 - The school-sponsored organizations received clarity on fundraising guidelines
 - A demographics study was presented to the board. This showed school capacity, current enrollment and projected enrollment over the next few years. A majority of schools are under capacity and experiencing declining enrollment.
 - At the April 4, 2017 meeting, Dr. Bonitatibus announced her resignation effective June 30, 2017.
 - Redwood MS gave a presentation on their LCAP goals.
 - Many CVUSD's teachers rallied outside the Board Meeting to gather support during their salary increase negotiations.

- A resolution in support of equality against District of Choice passed.
 - A proposed 25.5% tuition increase and staff adjustments for the NFL/City Center infant and toddler program.
 - Conejo Park and Recreation has a MOU to convert 3 tennis courts at LCMS to Futsal courts.
2. Budget Committee – Tammy Adams, Rocky Capobianco – No report
 3. Family Life committee – Marianne Merrill - No report
 4. School Choice Committee – Rocky Capobianco - No report
 5. Student Learning through Technology – TBD - No report
 6. Technology Committee – TBD - No report
 7. Wellness Committee – Tammy Adams - No report
 8. Homework Committee – Cindy Mayling
 - Teachers, administrators, parents and UACT members have been reviewing the current homework guidelines and trying to make it easier to read and understand. The goal is to make it a Policy not guidelines. April 10, 2017 is the next scheduled meeting.

F. Reports from Support Organizations

1. California School Employees Association (CSEA) – Kathy Swindle - No report
2. Conejo Council of PTA's (CCPTA) – Paula Nathan
 - Heart Screening at Westlake High School on April 22, 2017 10:00 am – 3:00 pm.
 - CVUSD PTA won the State PTA Spotlight award for their work with Saving Hearts, Heart Screening.
3. Conejo Schools Foundation (CSF) – Cindy Goldberg
 - Breakthrough Parent Workshops, Brain Development with Eilene Green, will be April 19 and 20, 2017.
 - TEDxYouth is June 2, 2017
 - All District Strings Concert is May 1, 2, and 3, 2017.
 - GetAhead Program is still taking registration.
 - The final 2017-2018 Cash 4 Conejo Classrooms have been given out.
 - Aspen – Samantha Birg
 - Colina MS – Denise Agapoff
 - Maple – Julie Gathje
 - Sycamore Canyon – Tracy Abraham
 - Thousand Oaks HS – Melissa Wood-Clusac
 - Weathersfield – Laura McDermott
4. Conejo Valley Pupil Personnel Association (CVPPA) - Jennifer Sheppard, Rachel Guyette
 - Sequoia Middle School Counselors have developed a peer mediation program where a group of students are trained in conflict resolutions and problem solving. They then help their fellow students resolve problems and disagreements.
 - Counselors coordinate peer tutoring at lunch and provide small group support for students who are at risk.
5. District English Learners Advisory Council (DELAC) – Claudia Mantilla, Lilian Mendoza
 - At the March 22, 2017 DELAC meeting, Dr. Martinez distributed a draft copy of the English Learner Needs Assessment Survey. She asked representatives to read the document in English and Spanish, and offer recommendations to improve or clarify the survey. This survey will be distributed to parents of all EL students. CAL-FRESH came and spoke about their program.
 - At the April 19, 2017 meeting, there will be a presentation by the PIQE. Dr. Martinez is hoping that next year the EL parent outreach program in CVUSD will be expanded. All meetings are held in English, with Spanish translation available.
6. Gifted & Talented Education District Advisory Council (GATEDAC)
Susan Cristea, Christy Camp - No report
7. Conejo Library Committee – Joo Cho
 - The Library participated in the 20th Arbor Earth Day celebration on April 8, 2017.
 - National Library week was celebrated April 9-15, 2017.
 - The 1000 Paper Cranes Project is complete and installed at the Newbury Park Library.

- Spring session of Learning @ Your Library began April 4, 2017 and will end June 27, 2017. In addition to basic computer classes, you can Book a Librarian for a one-on-one session, and Walk-in Computer Labs.
 - The One City One Book committee is busy searching for our 2017 title and is close to making a decision.
 - Library Nights are continuing at both libraries. Walnut Elementary visited the Newbury Park Library on March 20, 2017; Ladera Elementary visited the Thousand Oaks Library on March 30, 2017; and Acacia Elementary will be visiting the Thousand Oaks Library on April 27, 2017.
 - Volunteer applications are being accepted for teens 14 years and older for the Summer Reading Program.
8. Measure I Bond Citizens Oversight Committee – Marshall Denninger- No report
 9. Neighborhood for Learning (NFL) – Amie Mills, Director - No report
 10. Unified Association of Conejo Teachers (UACT) – Randy Smith - No report

G. Comments

1. Public - None
(Pursuant to the Brown Act, the CVUSD District Advisory Council (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.)
 2. DAC Chairperson
 - May 1-5, 2017 is Teacher and Staff Appreciation Week.
 - Thank you Dr. Bonitatibus for attending DAC meetings to hear what parents have to say and what our kids are experiencing in the district.
 3. DAC Members
 - A comment was made about Ana Alvarez's parent conference that focused on science for Spanish speaking parents and how wonderful it was.
- A. Site Concerns and Successes**
1. Aspen – Yoga 4 Classrooms is being used to help with classroom management by using breathing techniques and movement exercises.
Ability Awareness Week featured motivational speakers and had students participating in hands on activities that showed them what it would be like to have a disability.
 2. Thousand Oaks High School – Choir had great success in San Diego, bringing home 2 gold awards with an invite to Carnegie Hall next year.
4. CVUSD Deputy Superintendent of Instruction / State & Federal Program Coordinator – Robert Iezza
 - Mr. Iezza gave a brief overview of the moving CVHS to the District Office South building and the moving of employees to other District locations. The Post-Secondary program will be moved to Thousand Oaks High School.

II. Action Items – General - None

(Each item requires a motion for approval)

III. Action Items – Consent

(These items are considered routine and will be approved in one action without Discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)

A. Approval of Minutes

1. General Meeting March 14, 2017
Cindy Goldberg motioned. All in favor

IV. Information / Discussion Items

(For discussion only; no action is taken on information items.)

A. Introduction of 2017/2018 Executive Board Slate

- Slate of Officers for the 2017-2018 school year was presented:

Chairperson: Cindy Goldberg, Vice Chairperson: Susan Hanscom, Secretary: Cindy Mayling, Parliamentarian: Rocky Capobianco. Members-at-Large: Jean Bridges, Robin Bromberg, Joo Cho, Alysia Flamer, Alexandra Kitchell, Robyn Schwartz.

B. Coordinated Mental Health – Heather Chamberlin Scholle, Mental Health Coordinator

- Mental Health trends for teens were reviewed and what CVUSD is doing to assess students' needs and what interventions are needed.
- Presentation can be viewed at:
[http://www.conejousd.org/Parents/DistrictAdvisoryCouncil\(DAC\).aspx](http://www.conejousd.org/Parents/DistrictAdvisoryCouncil(DAC).aspx)

C. Breakthrough – Rebecca Stelmar, Counselor

- Breakthrough Student Assistance Program empowers students and families to navigate through the school system safely and successfully. Trained staff takes time to listen carefully to learn about the family concerns to link families to resources in their community.
- Presentation can be viewed at:
[http://www.conejousd.org/Parents/DistrictAdvisoryCouncil\(DAC\).aspx](http://www.conejousd.org/Parents/DistrictAdvisoryCouncil(DAC).aspx)

V. Adjournment – General Meeting Session

Susan Hanscom adjourned the General Meeting Session at 11:20 a.m.

VI. Executive Board Meeting Session

A. Call the Meeting to order and Roll Call

1. Susan Hanscom called the meeting to order at 11:33 a.m.
2. Roll call was taken:

Susan Hanscom, Rocky Capobianco, Tammy Adams, Cindy Goldberg, Alexandra Kitchell, Robyn Schwartz, Robert Iezza, Robin Bromberg,

B. Comments

1. Public (*for Executive Board Meeting Agenda items only*)- None
2. DAC Member Comments

- Members commented how wonderful the BreakThrough presentation was, and thanked the district for supporting programs like that one.
- Cindy Goldberg was thanked and praised for her work with Conejo Schools Foundation.
- There was some discussion on guidelines for students attending the All District Choir Festival. Most assume that all choruses/choirs attend. It was reported that some directors are selective in which students they choose to send to the Festival.

3. CVUSD Deputy Superintendent – None

C. Consideration of ideas for General Meeting Agenda

- Election of DAC Executive Board (May)
- Chief Hagel – May, if available. Otherwise early next school year.
- Cindy Mayling – Homework Committee (May)
- SHINE group – District Independent Study/Homeschool Group.
- Acacia – Genius Hour and new homework policy update.

VII. Adjournment – Executive Board Meeting Session

Meeting adjourned at 12:05 p.m.

Date

5/9/17 9/13/17 SJ

Susan Hanscom, Chairperson

Date

5/9/17 9/13/17
RW

Robert Iezza, Deputy Superintendent
Instructional Services