

**Conejo Valley Unified School District**  
**District Advisory Council Minutes**  
**Thursday, October 18, 2018**

**I. General Meeting Session**

**A. Call the meeting to Order**

Cindy Goldberg called the meeting to order at 9:06 am.

**B. Pledge of Allegiance**

Cindy Goldberg led the Pledge of Allegiance.

**C. Announcements, Procedures and Roll Call**

Cindy Goldberg made announcements and read the procedures. She clarified why the meeting was rescheduled and thanked members for accommodating the change.

Roll Call – Roll call was taken of DAC members.

Jennifer-Rodman Ploust (Acacia)	Cindy Goldberg (Chairperson)
Heather Spohr (Aspen)	Cindy Mayling (Vice Chairperson)
Ann Maree Paglia (Banyan)	Alexandria Kitchell (Secretary)
Michelle Garcia (OCLM)	Susan Hanscom (Parliamentarian)
John Rivera (Conejo Valley)	Liz Beaven (Member-at-Large/COL)
Eilene Green (Conejo Valley Adult Ed)	Rocky Capobianco (Member-at-Large/CAS)
Liz Allen (EARTH5)	Alysia Flamer (Member at Large)
Rachel Brusseau (Glenwood)	Heather O'Connor (Member-at-Large/CYP)
Mike Moore (Ladera STARS)	Jon Power (Member-at-Large/SCS)
Jennifer Joseph (Lang Ranch)	Heather Skelly (Member-at-Large)
Dina Langhorne (Los Cerritos)	Subha Tholudur (GATEDAC)
Hun Kaplowitz (Madrona)	Cindy Liu (SEDAC)
Lee Ann Holland (Maple)	Claudia Mantilla (DELAC)
Joo Cho (NPHS)	
Jennifer Rice (Redwood)	
Jill Frazier (Sequoia)	
Susan Schulte (TOHS)	
Shannon Simo/Heather Varian (Walnut)	
Tonya Foil/Jane Haseldine (Weathersfield)	
Blythe Williams (Westlake Elem)	
Karen Sylvester (WHS)	
Alison Brandon (Westlake Hills)	
Kayce Daniels (Wildwood)	

**D. Approval of Agenda**

Joo Cho moved to approve the agenda. Heather Skelly seconded.

**E. Reports from DAC Representatives**

**1. Board of Education Meeting Update – Cindy Goldberg**

- Board meetings were held on October 2 and October 16
- Student reports were given at the October 2 School Board Meeting
- Lisa Miller, Assistant Superintendent of Student Support Services, gave a presentation on Mental Health Services being offered by the district

- Dr. Victor Hayek, Deputy Superintendent of Business Services, gave an update on Measure I projects going on in the schools
  - Motion to censure Dr. Connolly failed
  - Lisa Miller, Assistant Superintendent of Student Support Services, presented a second time. This presentation was on Special Education and the Least Restrictive Environment. All presentations are on the CVUSD website.
  - Lee Ann Holland, one of the founding members of Thrive: Conejo pointed out that CVUSD has not met its targets for the past 3 years with respect to the Least Restrictive Environment. The state may require the district to make changes.
2. Budget Committee – Heather Skelly- No meeting, no report
  3. Family Life Committee – Jon Power – Not in Attendance – No meeting, no report
  4. School Choice Committee – Liz Beaven – No meeting, no report  
School Choice Applications for 2019/2020 are available online beginning November 1, 2018 and must be submitted no later than January 31, 2019 at 5:00 pm in order to be considered “on-time” for the lottery.
  5. Technology – No Representative at this time – No meeting, no report
  6. Legislative Report – Cindy Mayling – No report
  7. Wellness Committee – Alysia Flamer – No meeting, no report
  8. Homework Committee – Cindy Mayling – No meeting, no report

F. Reports from Support Organizations

1. California School Employees Association (CSEA) – No Representative Present – No report
2. Conejo Council of PTA’s (CCPTA) – Rocky Capobianco
  - Congratulated Dr. Hayek and Jeanne Valentine for becoming platinum members
  - Promoting family engagement is a good way to increase student achievement
  - Saving Hearts Cardiac Screening event is set for Saturday, November 10<sup>th</sup> from 9:00am-3:00pm at the Thousand Oaks Teen Center. Event is open to all students 12-18 years old in Conejo Valley and neighboring communities
  - School Cents Program with The Oaks Mall has started and will continue until April 30. Receipts can be submitted to any PTA member at the school site
3. Conejo Schools Foundation (CSF) – Cindy Goldberg
  - Explained what CSF is to new DAC members
  - The State of the Schools was held at CLU and it was a sold out community event. Cindy thanked participants that helped make this event a success.
  - BreakThrough held its first Parent Education Workshop: Mental Health from a law enforcement perspective presented by Chief Hagel.
  - Science Friday Live was held in partnership with KCLU and SAGE Publications

- CSF will be sponsoring the Straight Up Reality Party that will be held on October 20 from 2:00pm – 6:30pm
  - Participating in Boo at the Kavli, on October 29 from 5:30pm-7:00pm. A number of non-profits will be participating at this event.
  - TEDxYouth@Conejo event will be held at NPHS on March 24 and the theme this year will be “Barriers”. For more information or students wishing to be part of committee or participate in speaker auditions, please email: tedxcy@gmail.com
4. Conejo Valley Pupil Personnel Association (CVPPA) – Katie Berry
    - October 24 is Unity Day at all the elementary schools to celebrate kindness, acceptance and inclusion. Everyone is encouraged to wear orange.
    - Sycamore Cyn students attended All It Takes camp, which is a follow-up from the Stand Proud program that provides a common culture and language that is important through Notice, Choose, Act.
    - TOHS held a College and Career Info night
    - BreakThrough will have an upcoming presentation on November 29
  5. Special Education (SEDAC) – Lee Ann Holland, Cindy Liu
    - SEDAC elected their executive board. Lisa Miller plans to propose Inclusive Schools Week at the next board meeting (10/2/18). Board approved the proposal and it will be held during the week of December 3-7. The theme will be “Kaleidoscope of Friends”.
    - NPHS Sparkles Program is planning to expand the program to include elementary and middle school students.
    - Next SEDAC meeting is next Tuesday and Mr. Lichtl will be reporting on the LCAP.
  6. District English Learners Advisory Council (DELAC) – Claudia Mantilla-Not in Attendance
    - First DELAC meeting will be on October 30
  7. Gifted and Talented Education District Advisory Council (GATEDAC) Subha Tholudur
    - Successful 3D Printing event was held at the TO Library
    - Parachute activity was held at Redwood MS. Thanked Redwood for use of campus for the event. CREATE Studio provided materials for event.
    - Currently looking for teacher(s) to run Fun Friday Events
    - Science Fair coming up on November 3
    - Looking into Nat Geo Live Talks at the Thousand Oaks Civic Arts Plaza for November 9 and January 25 events
    - Redwood MS is hosting event where elementary Gate students hang out and are mentored by Redwood GATE students. Signups are through Redwood MS.
    - Next GATEDAC meeting will be on November 16 from 9:00am-11:00am. Next Fun Friday event will be November 9 at University Center.
  8. Conejo Library Committee – Joo Cho
    - The Thousand Oaks Library is introducing a new program called KinderGrow in partnership with the City of Thousand Oaks and CVUSD as part of the library’s Student Success Initiative. KinderGrow is a program to create a community of readers. City workers will go into Kindergarten classrooms and read a story and

talk about their jobs and how they use reading at work. Every student will receive a library card.

- Homework Center has been very popular and currently there is shortage of volunteer tutors. If you know of anyone interested in volunteering please contact Joo Cho and she will put you in touch with the Volunteer Coordinator.
- Many activities are planned in October. Halloween Festival will be on October 31 from 4:00pm-6:00pm for ages 3-6. Dia de los Muertos celebration will be on November 3 at the Newbury Park Library.
- SRC Bookmark Contest winners have been announced
- The Library is participating in the Great American Read. The Library is asking patrons to vote for their favorite from the 100 books that PBS has selected. Voting will continue until October 23.

9. Measure I Bond Citizens Oversight Committee – Tony Gitt

- Next meeting will be Wednesday, October 24 at 3:30pm. Master Plan review will be discussed.
- Will have a summary report on district security and landscape reports
- Will be reviewing criteria for technology needs

10. Neighborhood for Learning (NFL) – Amie Mills, Director

- Preschools will be holding parent/teacher conferences next week
- Oral Health presentations are being held this week
- Changes for First 5 services are coming. Services will start to decrease for this program due to funding. First 5 services will not be offered by CVUSD in the next school year due to lack of funding for the program.

11. Unified Association of Conejo Teachers (UACT) – Colleen Briner-Schmidt – Not in Attendance

- No report

G. Comments

1. Public

*(Pursuant to the Brown Act, the CVUSD District Advisory (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.)*

No public comments.

2. DAC Chairperson, Mrs. Cindy Goldberg

- Cindy welcomed everyone to the meeting and thanked the principals in attendance for coming to the Brown Act Training. DAC meetings are governed by the Brown Act (CA Open Meetings Law), and as such agendas need to be posted 72 hours before the meeting. A mistake happened last week and the agenda was not posted in time at all the locations. We rescheduled the meeting for today in order to be compliant.

- The Yellow Handbooks are for DAC representatives and the Green Handbooks are for School Site Councils. Encouraged Principals to sit with their schools DAC Representative.
- Thanked School Board President, Mr. John Anderson and Superintendent Mark McLaughlin for attending the meeting...

### 3. DAC Members

#### A. Site Concerns and Successes

- Susan Hanscom thanked the district for providing training for today. Mentioned that school choice parent info night dates have changed and school tours are happening earlier. School choice is open from November 1 –January 31.
- Joo Cho shared a new program starting at NPHS called 5 Star Student. Encourages student to attend NPHS sport and club events or community events. Students will earn points that can be redeemed for rewards through an App. Also, on Saturday, October 13 the dance team hosted NPHS’s Best Dance Crew event where 15 different school groups competed to raise money for the dance team. Over 800 attended the event. NPHS PFA Parent Talk showed “Angst the Movie” about anxiety and professionals were on hand to answer questions. Event was well attended.
- Susan Schulte shared that TOHS Teachers were participating in Teaching Rounds, which allows teachers to observe other teachers in different areas to see great examples of visible learning. Two successful events took place at TOHS: Dancing with the TO Stars and the Sounds of Conejo Band event.
- Susan Schulte shared that Lang Ranch celebrated their 20<sup>th</sup> Anniversary Fall Festival and they also held their Fall Book Fair, both with great success.
- Lee Ann Holland shared that Maple is starting a Mentor/Peer Buddies Program during Friday LEAP Time to promote kindness and inclusion. Also, Measure I funds will be used to transform the playground at Maple to become Inclusive Playgrounds.
- Kari Takeda, Principal at Conejo Elementary shared that Conejo was selected as a model for Leader in Me Schools by Franklin Covey Education and will be receiving the Lighthouse Certification. A celebration will take place on October 24 at 4:00pm and all are invited.

### 4. CVUSD Assistant Superintendent, Instructional Services / State & Federal Program Coordinator, Mr. Luis Lichtl

- Thanked Principals for taking the time to attend presentation today
- Principals will be meeting with staff to review student performance data and will focus on the areas that align with the LCAP.

#### I. Action Items – General

*(Each item requires a motion for approval)*

- None

#### II. Action Items – Consent

*(These items are considered routine and will be approved in one action without discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items. )*

A. Approval of Minutes

1. Susan Hanscom moved to approve the September 11, 2018 Minutes. Heather Skelly second the motion. All in favor.

III. **Information/Discussion Items**

(For discussion only, no action is taken on information items.)

- A. Mr. John Andersen, School Board President was happy to hear all the successes happening on the school campuses. He clarified the colors on name plates: School Site Representatives- Yellow, DAC Executive Board Member-Green Reporters-Pink. He expressed to representatives the importance and responsibility as representatives to be an advocate for their school and take information back to school sites.
- B. Dr. Mark McLaughlin, Superintendent thanked CSF for the opportunity to participate in the Karaoke Fundraiser. The school year is off to a great start with the new directors providing support directly to the school and answering questions. Concerns and complaints at the district level have gone down, allowing for friendlier customer service to the school sites and the community. Dr. McLaughlin informed DAC that his goal is to attend all DAC meetings.

\*\*\*\*\*Interrupted, briefly, by site participation in the Great American Shake Out Drill\*\*\*\*\*

Dr. McLaughlin explained all districts have been affected by the changes to First 5 Services. District will be provided a pictograph of the LCAP to make it more understandable on what the goals are. Current enrollment is 18,537 for TK-14, but there has been a decline every year. 220 families left the district and information on why families are leaving has been collected from 100 of the 220 families. The main reason being parents want children to be closer to their work. 30 families that applied for district transfer to CVUSD did not enroll. Interns are working on trying to collect data from families to see what the reason were. Finally, Lisa Miller will be working on inclusion for special education. Professional learning will be provided to General Education Teachers on how to make adjustments and looking to see changes in 2-3 years. Same adjustment will also be made to provide GATE support as well. Dr. McLaughlin mentioned that a great way to see what great things the schools are doing -- The Conejo Way, can be found on Twitter and encouraged everyone to sign up.

- C. There was a public comment prior to the presentation by Peter Fagen, Law Offices of Fagen, Friedman and Fulfroost who gave a Brown Act – California Open Meeting Laws Presentation/Training .

Public Commenter believes that DAC is no longer required or necessary. Stated that it is an informational group, a committee rather than a council, and is not required to have Brown Act training. Referred to a letter by Christine Swenson on the Department of Education website, and gave the phone number as 916-319-0854.

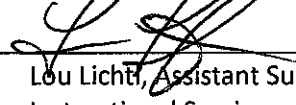
Mr. Fagen provided a presentation on CA Open Meetings Law, commonly known as the Brown Act. Mr. Fagen said that whether we were called a council or a committee we are still governed

by the Brown Act. Members participated, and asked Mr. Fagen a number of clarifying questions. The presentation can be found on the DAC page of the District's website.

**IV. Adjournment – General Meeting Session**

Meeting adjourned at 11:22pm. Next Meeting will be November 13

12/11/18  
Date \_\_\_\_\_   
Cindy Mayling, Chairperson

12/11/18  
Date \_\_\_\_\_   
Lou Licht, Assistant Superintendent  
Instructional Services

