

**Conejo Valley Unified School District  
District Advisory Council Meeting  
Tuesday, October 11, 2016**

**Minutes**

**1. General Meeting Session**

**A. Call the Meeting to Order**

Susan Hanscom called the meeting to order at 9:03 a.m.

**B. Pledge of Allegiance**

Susan Hanscom led the Pledge of Allegiance.

**C. Announcements, Procedures and Roll Call**

Susan Hanscom made announcements and read the procedures.

Roll Call – A roll call was taken of DAC members:

Angie Pena (Acacia)  
Susan Fujimoto (Aspen)  
Shannon Nese (Banyan)  
Alysia Flamer (Colina)  
Liz Beaven (Conejo / OCLM)  
Estelle Cervantes (CVHS)  
Eilene Green (CV Adult School)  
Liz Allen (Earths)  
Bonnie Pincus (Ladera)  
Jennifer Joseph (Lang Ranch)  
Kim Merjan (Los Cerritos)  
Jean Bridges (Madrona)  
Marriane Merrill (Maple)  
Kayce Daniels (Redwood)  
Kathy King (Sequoia)

Alexandra Kitchell (Sycamore Cyn)  
Jill Frazier (Walnut)  
Enrico Soracco (Weathersfield)  
Paula Kissell (Westlake Elem)  
Karen Sylvester (WHS)  
Jessica Gehle (Westlake Hills)  
Carrie Holmquist (Wildwood)  
Susan Hanscom (Chairperson)  
Tammy Adams (Secretary, TOHS)  
Rocky Capobianco (Parliamentarian, Century)  
Robin Bromberg (Member-at-Large)  
Cindy Goldberg (Member-at-Large)  
Cindy Mayling (Member-at-Large)  
Robyn Schwartz (Member-at-Large)  
Joo Cho (Member-at-Large)

**D. Approval of Agenda**

Robin Bromberg moved to approve the Agenda and Paula Kissell seconded the motion. Motion carried unanimously.

**E. Reports from DAC Representatives:**

**1. Board of Education Meeting Update – Susan Hanscom**

- The school board has held two meetings since our last DAC meeting. I was unable to attend the September 20<sup>th</sup> meeting, but I did tune into the live stream, which is an excellent way to keep informed. I encourage everyone to check it out.
- A big issue for community members during both meetings is the Conejo Valley Learning Center and the relocation of Conejo Valley High School. Based upon work and recommendations of the Ad

- Dr. Bonitatibus congratulated Westlake High School and Earths Magnet School for being awarded Blue Ribbon Schools.
2. Budget Committee – Tammy Adams
    - The first Budget Committee meeting was an informational night to see what items the committee will be looking at.
    - The cost of relocating schools to the Waverly property will be reviewed.
  3. Family Life committee – Marrienne Merrill – None
  4. Legislative Report – None
  5. School Choice Committee – Rocky Capobianco
    - October meetings will be on the 19 & 27.
  6. Student Learning through Technology – None
  7. Teacher Evaluation Focus Group Committee – None
  8. Technology Committee – None
  9. Wellness Committee – Tammy Adams
    - Meeting on October 11 with Dr. Santos
    - Compliance and wellness at the secondary level will be reviewed.
    - Chairperson and Student Representatives are needed for the Wellness Committee.
  10. Homework Committee – Cindy Mayling
    - Looking for committee members, if interested contact Cindy Mayling.
    - The first meeting is being scheduled before the next DAC meeting.

F. Reports from Support Organizations

1. California School Employees Association (CSEA) – Kathy Swindle - None
2. Conejo Council of PTA's (CCPTA) – Paula Nathan
  - October 11 is International Day of the Girl which puts a focus on making sure that every young lady in our world has the opportunity for an education. Education is strength, power and knowledge.
  - Conejo Council PTA are close to 5500 members and quickly approaching their goal of 6500 members.
  - Platinum memberships are offered to the community and business leaders. Information is available on their website.  
<http://www.conejocouncilpta.org>

- On September 25, the Newbury Park Library celebrated its 25<sup>th</sup> anniversary of serving our community. The mayor, Dr. Bonitatibus and about 1,000 community members joined us for the festivities, confirming that we are, indeed, an important and integral component of all that makes our city so wonderful.
- September 27, the main library hosted Lang Ranch Elementary School Library Night. Over 270 people attended the event where students and parents visited stations that introduced them to the library's Electronic/Online Recourses, and Self Check & Circulation process. They also had story time with teachers, a Story-starters station, and a hands-on Maker Space room, where they were introduced to makey-makey, 3-D printing, and more.
- Banned Books Week was celebrated September 25 – October 1. This year's theme was diversity, as many, if not most, of the challenged and banned books are about diversity in all aspect of life. 2015's #1 challenged book was *Looking for Alaska* by Jon Green.
- We kicked off our 10<sup>th</sup> One City One Book on Saturday, October 1, 2016. This year's book is *Grandma Gatewood's Walk* by Ben Montgomery. We have many programs, book discussions, and events, planned in the month of October, and the program will culminate with the author program on November 6, 2016 at the KavliTheater.
- October 19, we will be hosting kids from the Warwick Complex (Safe Passages Program) for 4 hours. This event is in coordination with CRPD and supported by the Thousand Oaks Police Department. It takes place during the week of minimum days. We will be making library cards for the kids, showing them our services, and have activities similar to the ones we had during the Lang Ranch school visit.
- The GRB Library hosted the final Superintendent's Back to School Book Club on October 10, 2016. A panel discussion with various key members of our community, with the theme of "Daring to be Different".

8. Measure I Bond Citizens Oversight Committee – Marshall Denninger - None
9. Neighborhood for Learning (NFL) – Amie Mills, Director - None
10. Unified Association of Conejo Teachers (UACT) – Randy Smith - None

#### G. Comments

1. Public

*(Pursuant to the Brown Act, the CVUSD District Advisory Council (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any*

trustee, Peggy Buckles, attend most of our meetings, which is greatly appreciated.

- The ideas we share at DAC meetings and the work of our school site councils is important. We are fortunate to have the relationship that we do with district leadership. I have learned a lot about how school policy is set, and about how a school district is run and managed. I have taken information I've learned at DAC meetings back to my school site. I know many of you have done the same. I also know that district leadership hears us, listens to us, and looks to us as a voice for parents of all students in the schools. Please don't let one member of the community diminish the work that you do, and the volunteer hours that you spend. This community member has referred to us as a Garden Club and most recently as "mostly women who are trying to figure out dinner and the like, and their eyes glaze over". We know better than that. What I've mostly learned over my tenure is that every staff member I've met has the best interests of students in mind. We may not always agree, but I have genuine respect and admiration for the people setting policy and doing the hard work.
- October is a good time to review some of our policies so that we all understand how these meetings are run. DAC meetings are conducted in accordance with the Ralph M. Brown Act and Roberts Rules of Order govern our meeting, along with our Bylaws.
- Pursuant to the Brown Act, the DAC cannot enter into formal discussion with individuals making public comments to the DAC. DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the individual DAC member's comments section of the agenda.
- On occasions where there are five or more speakers, the Chairperson may make the decision to decrease the time allotted to speak.

### 3. DAC Members

1. Aspen – Multi Tiered Systems for Success (MTSS). 2015-2016 was the first year this program was implemented. MTSS is referred to as Target Time, because the focus is on instruction that is specific and targeted to meet each student's individual needs. Each grade level has an assigned time to participate. We hired 3 credentialed teachers to support the staff so we could differentiate instruction in even smaller, more effective groups.

All students participate in Target Time. Our 3 Target Time teachers focused on supporting students who were not meeting district/state benchmarks in Language Arts. This is the Target Time reading intervention program. The Target Time teachers

- Mr. Iezza is spending time with each department at Adult Ed to get to know their vision, goals and operational needs so that when making decisions, he and Dr. Hayek are well informed.
- Working with city and park district representatives as well as agents from United Cerebral Palsy to assist in support/planning of CVLC project.
- A partnership with Thousand Oaks Library is in the works.
- Proposed calendars for the 2017-2018 and 2018-2019 will be presented to the Board for approval in the very near future.

## II. Action Items – General

*(Each item requires a motion for approval)*

### 1. Election for Member at Large

- There are two nominations for Member at Large, Alexandra Kitchell and Karen Magon.
- Paper ballots were passed out for voting and collected.
- Ballots were counted by Robert Iezza and Paula Nathan.
- Elected Member at Large is Alexandra Kitchell

## III. Action Items – Consent

*(These items are considered routine and will be approved in one action without*

*Discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)*

### A. Approval of Minutes –

Estelle Cervantes moved to approve the Minutes and Cindy Mayling seconded the motion. Motion carried unanimously.

## IV. Information / Discussion Items

*(For discussion only; no action is taken on information items.)*

### A. Welcome – Pat Phelps, President, Board of Education



- Pat Phelps read the report that created DAC. It's such a short paragraph that has developed such a powerful committee. DAC may be an advisory committee, but it carries a lot of weight.
- She wished everyone a good year and thanked everyone for being at the meetings.

### B. School Site Council and DAC Orientation – Robert Iezza, Deputy Superintendent and Dena Sellers, Principal, Lang Ranch

- Dena Sellers gave a brief overview of state and federal funding, accountability, and the composition and duties of the school site council.
- Presentation can be viewed at [http://www.conejousd.org/Parents/DistrictAdvisoryCouncil\(DAC\).aspx](http://www.conejousd.org/Parents/DistrictAdvisoryCouncil(DAC).aspx)

- Heather Cousin from the Thousand Oaks library to come and talk for 30 minutes on how they are working with the District to help the students stay on track and what other services are at the library.
- Social Emotional Needs – all levels have need but is there more being done for the elementary and middle school kids?
- 504 vs an IEP? What is the difference and how do you get or know if you need it for your student? By Dr. Morse and or Dr. Santos
- Dr. Ann Bonitatibus on her book talk and how it fits into her vision with the district. What does your book and talks do for us?
- College Process – Naviance- Westlake High School to possibly come and explain the program and how we are now offering it to 8<sup>th</sup> graders.
- December meeting to have Newbury Park High perform.
- Fulcrum program to come talk in December and how they are different from outdoor school at the middle school level.
- Homework status update and presentation with Cindy Mayling.
- Fundraising

VII. Adjournment – Executive Board Meeting Session  
Meeting adjourned at 12:47 p.m.

11/8/16	
Date	Susan Hanscom, Chairperson
11/8/16	
Date	Robert Iezza, Deputy Superintendent Instructional Services