

**Conejo Valley Unified School District**  
**District Advisory Council Minutes**  
**Tuesday, January 15, 2019**

**I. General Meeting Session**

**A. Call the meeting to Order**

Cindy Mayling called the meeting to order at 9:04 am.

**B. Pledge of Allegiance**

Cindy Mayling led the Pledge of Allegiance.

**C. Announcements, Procedures and Roll Call**

Cindy Mayling made announcements and read the procedures.

Roll Call –Roll call was taken of DAC members.

Jennifer-Rodman Ploust (Acacia)

Ann Maree Paglia (Banyan)

Michelle Garcia (OCLM/Conejo)

Eilene Green (Conejo Valley Adult Ed)

Liz Allen (EARTHS)

Mike Moore (Ladera STARS)

Dina Langhorne (Los Cerritos)

Marissa Bass (Madrona)

Lee Ann Holland (Maple)

Joo Cho (NPHS)

Jennifer Rice (Redwood)

Jill Frazier (Sequoia)

Susan Schulte (TOHS)

Beth Beser Schwartz (Westlake Elem)

Karen Sylvester (WHS)

Alison Brandon (Westlake Hills)

Kayce Daniels (Wildwood)

Cindy Mayling (Chairperson)

Alysia Flamer (Vice Chairperson)

Alexandra Kitchell (Secretary)

Susan Hanscom (Parliamentarian)

Liz Beaven (Member-at-Large/COL)

Rocky Capobianco (Member-at-Large/CAS)

Heather O'Connor (Member-at-Large/CYP)

Jon Power (Member-at-Large/SCS)

Heather Skelly (Member-at-Large)

Subha Tholudur (GATEDAC)

Cindy Liu (SEDAC)

Claudia Mantilla/Alma G Molina (DELAC)

**D. Approval of Agenda**

Jon Power moved to approve the agenda. Susan Hanscom seconded.

**E. Reports from DAC Representatives**

**1. Board of Education Meeting Update – Cindy Mayling**

- The Board meeting was held on January 8<sup>th</sup> and the meeting started with high school student reports. Mr. Lichtl provided an update on the 6<sup>th</sup> Grade Outdoor School status. Mr. Lichtl is on the agenda and he will be giving a presentation on this matter. The board approved the 2019-2020 School Calendar, and it is available for viewing on the district website (<http://www.conejousd.org/>). At the board meeting, Cindy presented her DAC report and mentioned the discussion DAC had regarding election day/polling place concerns on the school campuses and forwarded the suggestion of a pupil free day for future election days. She also reminded the Trustees that DAC is the only Board committee with parent representation from every school in the district. A discussion was held on the proposed 7-Eleven construction near the campus of Thousand Oaks

High School. An ad hoc committee has been formed on how the school should proceed on how to address this issue with the city, since it is a city not a board decision. Detailed updates from the January 8<sup>th</sup> School Board Meeting can be viewed on video at: <http://conejovalleyusdca.swagit.com/board-of-education>.

2. Other Committee Reports as needed – NO COMMITTEE REPORTS WERE GIVEN

F. Reports from Support Organizations

1. California School Employees Association (CSEA) – No Representative Present – No report

2. Conejo Council of PTA's (CCPTA) – Rocky Capobianco

- A community holiday dinner was held for families in need. The Reflection Celebration was held at the Ventura County Office of Education on January 7. The theme was Heroes Around Me and many First Responders attended the event. The free Cardiac Screening that was going to be held on February 2, 2019 has been moved to February 9, 2019. The venue for this event still needs to be confirmed for the new date. The Conejo Council PTA and Principals Roundtable will be held on Tuesday, February 5, 2019.

3. Conejo Schools Foundation (CSF) – Jon Power

- The Conejo Schools Foundation (CSF) received an extremely generous grant from longtime partners at the Kenrose Kitchen Foundation. The generous grant will continue funding the BreakThrough Program, Parents Making A Difference Conference and general support. Cash4Conejo continues to accept applications and the committee plans to review applications in February, giving teachers time to write their persuasive paragraph. BreakThrough Parent Education Workshops continued this month with Kicking Anxiety to the Curb presented by Jennifer Mundy on January 10. The next workshop will be held on February 7 at 7:00pm at the Horizon Hills MPR. The topic will be Connecting With Our Kids in a Technological Age and Lori Woodley will present it. CSF continues to collaborate with TOARTS and on January 25, National Geographic Live will have wildlife photographer Bertie Gregory present at TOHS. CVHS will have famed climber Mark Synnott present on February 8 and dates will be determined for Nat Geo Live Speakers to present at WHS and NPHS. The Annual Starlight Soiree will be held on March 9, 2019 at Los Robles Greens. This year's Stars of Conejo honorees are Terry McCallum and the Kenrose Kitchen Foundation. This year's theme is Bollywood. More information about this event can be found on the Foundation's website at <http://www.conejoschools.org/>.

4. Conejo Valley Pupil Personnel Association (CVPPA) – Katie Berry

- High schools are beginning registration. Middle schools are getting ready for 5th grade visits. Elementary schools are plugging along. We should know soon about where the Stand Proud Spring Field Trip will be held since the original site was lost in the fire. Elementary schools will be participating in the Great Kindness Challenge, which will be held on the last week January (January 28 – February 1).

5. Special Education (SEDAC) – Cindy Liu

- Dr. Mark McLaughlin provided an update post fire and many expressed appreciation for the clear communication and thoughtfulness, and for the extra attention paid to rooms that are utilized by the students with health and respiratory problems. Dr. McLaughlin also shared his vision for special education and the hopes for SEDAC. Lisa Miller gave a recap on the Social Emotional Support and went over data. Special education families and members expressed concern over the California DashBoard data regarding students with disabilities. Acacia will be hosting a “Day of Service” on Monday, January 21. They are collaborating with #lunchbag and they will be making lunches for people in need in the community from 9:00am-12:00pm. The next SEDAC meeting will be January 22 at Horizon Hills from 9:15a-11:15am.
6. District English Learners Advisory Council (DELAC) – Alma Molina
    - The third DELAC meeting was held on January 8 and Mr. Lichtl, Assistant Superintendent, Instructional Services and Sonia Wilson, Director of Elementary Education attended the meeting. Dr. Martinez, Coordinator of English Learner Services, provided information on resources that are available to English Learners at each school site and how these resources align with the districts Local Accountability Plan (LCAP). Dr. Martinez also gave a presentation on how the web-based ELlevation is being used in the district. Daryl Miller, Rosetta Stone Support Paraprofessional, further explained how this web-based program is used at each site to help with the achievement of English Learners (LCAP goal #1). The next DELAC meeting will be held on February 5, 2019.
  7. Gifted and Talented Education District Advisory Council (GATEDAC) – Subha Tholudur
    - Teacher Karla Stevenson led a great event on Circuitry and it was well attended. This was the first time a teacher has lead an event and GATEDAC is pleased with the outcome. The next 3D Printing event will be held at the Thousand Oaks Library on February 1, 2019 and the next meeting for GATEDAC will be on Friday, January 18 at 9:00am.
  8. Conejo Library Committee – Joo Cho
    - The popular Dog Days, where kids read to service dogs, will be held this afternoon at 3:30pm. This Saturday, January 19 the library will have Billy Bonkers Magic Show. There will be two performances, one at each library (11:00am at the Newbury Park Library and 2:00pm at the Thousand Oaks Library). The library is increasing its programs to teens with crafts, gaming, games, skill building and much more. Free practice SAT test with Revolution Prep will be held on February 2 from 7:30am-12:00pm. Revolution Prep will be proctoring a practice SAT Test and they will be providing feedback and insight on the student’s multiple choice answers and essay. Participation will require setting up a free account with Revolution Prep to submit test and essay for feedback. The book selected for the Thousand Oaks Reads: One City One Book is Rocket Men by Robert Kurson. The library will be offering Tai Chi and Yoga classes this year. Please check the library’s calendar for dates and time ([www.tolibrary.org/home](http://www.tolibrary.org/home)).
  9. Measure I Bond Citizens Oversight Committee – Tony Gitt

- There will be two upcoming meetings. The first meeting will be on January 16, which will be a single item meeting to review the audit from last year. The second meeting will be on January 23 and it will be a regular meeting where they will review expenditures from October 2018 to December 2018. The meetings will be held in the Boardroom at 3:30pm

10. Neighborhood for Learning (NFL) – Amie Mills, Director

- There will be a staff meeting next Tuesday, January 22 and NFL will be going to the School Board regarding the changes to First 5. Eleven staff members will be impacted from the change to First 5 and they are currently looking for other positions. The First 5 contract has been awarded to Interface and they will be opening 5-6 centers, but those centers have yet to be determined.

11. Unified Association of Conejo Teachers (UACT) – Colleen Briner-Schmidt

- UACT sent 5 teachers to the New Educators Weekend in San Diego where there were 100 different workshops geared towards first and second year teachers. The next conference is the Good Teaching Conference in March where they will be sending 6-8 teachers.

G. Comments

1. Public

*(Pursuant to the Brown Act, the CVUSD District Advisory (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.)*

No public comments.

2. DAC Chairperson, Mrs. Cindy Mayling

- Cindy welcomed everyone back and mentioned that Mr. Lichtl has important information to share with DAC members. One presentation will be on student performance and the California DashBoard. The other presentation will be on the California Voting Rights Act, and how it will affect our district and future elections. Without going into too much detail, Cindy commented that the Dashboard would identify some strengths and some areas where there are opportunities for improvement. She reminded DAC members that the results presented reflect a previous LCAP. The areas that need improvement align well with the new LCAP priorities established last year. The district has identified the needs and has been proactively taking steps towards improvement even before the Dashboard confirmed the needs (as the results will show in Mr. Lichtl's presentation).

3. DAC Members

A. Site Concerns and Successes

- Westlake Hills Elementary has opened up its new Innovations Lab. Measure I and Westlake Hills PFA helped fund the lab. The date for the grand opening is TBD.

- OCLM will be holding a Parent Information Night on January 16. Over winter break, students were able to watch a teacher read a book to them, and it was well received. The video will be posted on their website.
- NPHS will be holding an Information Night on January 16 for new and prospective families to learn more about opportunities at NPHS. The evening will start with a BBQ Dinner at 4:45pm, followed by a welcome and breakout sessions starting at 5:45pm. Reminder that school choice applications are due January 31.
- Century is not part of school choice but you can call the school to schedule an appointment to come see what Century has to offer. Century is an online-blended learning school available to high school and middle school students.
- TOHS Band marched in a New Year's parade in Rome, Italy. The trip was optional for students. Construction of new library is underway.
- Fundraising question was asked regarding raffles. Mr. Lichtl suggested contacting the principal regarding regulations.

4. CVUSD Assistant Superintendent, Instructional Services / State & Federal Program Coordinator, Mr. Luis Lichtl

- Mr. Lichtl provided an update on the search for a new site for Outdoor School. The district is trying to find a site that is not too far away. Mr. Steve Sipes, Coordinator for Outdoor School has been looking for locations since the fires happened back in November. One site that is being considered is Camp Ramah in Ojai. Details are being worked out concerning cost and student safety. Another issue regarding Outdoor school is going to be finding staff once a site has been secured. Mr. Lichtl hopes to have answers by the end of the week.

**I. Action Items – General**

*(Each item requires a motion for approval)*

A. Amend Bylaws (vote)

Article VII. Elections, C. April General Meeting (see attached)

1. Rocky Capobianco moved to approve amendment of Bylaws. Joo Cho seconded the motion. All in favor.

**II. Action Items – Consent**

*(These items are considered routine and will be approved in one action without discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items. )*

A. Approval of Minutes

1. Rocky Capobianco moved to approve the December 11, 2018 Minutes. Jon Power second the motion. All in favor.

**III. Information/Discussion Items**

*(For discussion only, no action is taken on information items.)*

- A. Mr. Luis Lichtl, Assistant Superintendent, Instructional Services presented on the California Voters Rights Act. The purpose of the presentation is to provide some information related to the California Voters Rights Act (CVRA). Mr. Lichtl emphasized he would like feedback and

concerns, but not from the standpoint of the election style, as that has already been decided and the district is moving forward with Trustee Area Elections. The question now is what that area election would look like and input is being sought that may help solve some issues. Mr. Lichtl has presented at principals' meetings and he emphasized to the DAC members that as school site council reps it will be their responsibility to collaborate with their principals and present this information at their school's next School Site Council Meeting. The ideas, thoughts and feedback will be collected and passed along.

Dr. McLaughlin suggested reading the demand letter, which explains the decision to move to Trustee Area Elections. To view demand letter please click here:

<http://www.conejousd.org/Portals/0/SVREP%20Letter.pdf?ver=2018-12-05-170131-363>.

As of today, the maps that will be presented at the January 22 Board Meeting are up and available on the district website for the public to start reviewing them and to start formulating any questions, thoughts or ideas the community may have before the next board meeting. If you would like to see the maps, view past presentations, hearing dates, or other information relating to the California Voters Rights Act please visit the following district website:

<http://www.conejousd.org/Community/By-Trustee-Area-Election-System> . Proceeded to go into answering questions and obtaining feedback.

- B. Mr. Luis Lichtl, Assistant Superintendent, Instructional Services presented on the California Dashboard Results. The Dashboard informs the development of the LCAP. The results use last year's data and while the results point to a cause for celebration in our district, there are areas in the student groups that require attention. The Dashboard looks at six state indicators: chronic absenteeism, suspension rate, graduation rate, college/career readiness, ELA and Mathematics. Two years of data are required (the status, which is the current year data and the change, which is the difference between current and prior year data) to receive a performance level (color). Currently, CVUSD enrollment is at 18,733. Data on ELA and Mathematics was presented. The presentation was cut short due to time constraints and the rest of the presentation will be presented at the next DAC meeting. To view the full presentation please visit the DAC webpage on the district website at <http://www.conejousd.org/Parents/District-Advisory-Council-DAC>.

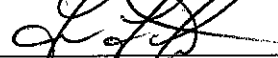
#### IV. Adjournment – General Meeting Session

Meeting adjourned at 11:46 am. Next Meeting will be February 12, 2019

3/12/19  
Date

  
Cindy Mayling, Chairperson

3/12/19  
Date

  
Lou Lichtl, Assistant Superintendent  
Instructional Services