



CVUSD

CONEJO VALLEY UNIFIED SCHOOL DISTRICT

MEETING OF THE DISTRICT ADVISORY COUNCIL (DAC)

AGENDA

TUESDAY, APRIL 18, 2017

9:00am GENERAL MEETING

11:30am EXECUTIVE BOARD MEETING

**CVUSD South Building Board Room
1400 E. Janss Road
Thousand Oaks**

DAC EXECUTIVE BOARD

Susan Hanscom, Chairperson

Heather O'Connor, Vice-Chairperson

Tammy Adams, Secretary

Rocky Capobianco, Parliamentarian

Robin Bromberg, Member-at-Large

Joo Cho, Member-at-Large

Cindy Goldberg, Member-at-Large

Alexandra Kitchell, Member-at-Large

Cindy Mayling, Member-at-Large

Robyn Schwartz, Member-at-Large

ADMINISTRATION

Robert Iezza, Deputy Superintendent of Instruction,

State and Federal Program Coordinator

Andi Barmasse, Administrative Assistant

Sandy Hollister, Senior Clerk

HELPFUL INFORMATION

PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS TO PARTICIPATE IN A DISTRICT ADVISORY COUNCIL MEETING SHOULD CONTACT THE DEPUTY SUPERINTENDENT OF INSTRUCTIONAL SERVICES' OFFICE PRIOR TO THE MEETING - PHONE: 805-497-9511 X239, OR FAX: 805-379-5756

If you are on the agenda to present a report and need the use of a computer and audio equipment, please contact the Deputy Superintendent of Instructional Services' Office 24 hours prior to the meeting (805-497-9511 x239).

If you wish to address the District Advisory Council (DAC), then it is necessary to complete a speaker form (salmon) and hand it to the secretary. If you would like to make comments about items not on the agenda, a speaker form should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your form prior to the Action portion of the agenda, Pursuant to the Brown Act, the District Advisory Council cannot enter into formal discussion nor can a decision be made in regard to public comments. The District Advisory Council may provide a reference to District staff or other resources of information, request District staff to report back at a subsequent meeting or direct District Advisory Council Executive Board to place an item on a future agenda. Public Comments will be limited to three minutes. On those occasions where there are 5 or more speaker cards, the Chairperson of the District Advisory Council may make the decision to decrease the time. Please present your comments in a factual, respectful, and dignified manner that models how we expect our members to participate in the democratic process.

If you wish to register your opinion on a topic but not speak, then please fill out a public written statement form (yellow) and hand it to the secretary. District Advisory Council Executive Board members will review these forms following the General Meeting.

Your input is greatly appreciated.

NEXT REGULARLY SCHEDULED DISTRICT ADVISORY COUNCIL (DAC) MEETING

Tuesday, May 9, 2017

9:00am General Meeting, 11:30am Executive Board Meeting

AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA 91362 and District Advisory Council (DAC) webpage: [http://www.conejousd.org/Parents/DistrictAdvisoryCouncil\(DAC\).aspx](http://www.conejousd.org/Parents/DistrictAdvisoryCouncil(DAC).aspx) *serve as the main posting location pursuant to the Brown Act, Government Code 54954.2(a)*

Additional locations

Newbury Park High School, 456 Reino Road, Newbury Park, CA 91320
Thousand Oaks High School, 2323 Moorpark Road, Thousand Oaks, CA 91360
Westlake High School, 100 N. Lakeview Canyon Road, Westlake Village, CA 91362
CVUSD Grounds and Mechanics Office, 750 Mitchell Road, Newbury Park, CA 91320

Conejo Valley Unified School District
District Advisory Council Agenda
Tuesday, April 18, 2017

District Office Board Room – 9:00am

9:00 am – 10:00 am *Times are approximate*

I. General Meeting Session

- A. Call the Meeting to Order
- B. Pledge of Allegiance
- C. Announcements, Procedures and Roll Call
- D. Approval of Agenda
- E. Legislative Report – Jacob Cherry, CAS student
- F. Reports from DAC Representatives
 - 1. Board of Education Meeting Update – Susan Hanscom
 - 2. Budget Committee – Tammy Adams, Rocky Capobianco
 - 3. Family Life Committee – Marrienne Merrill
 - 4. School Choice Committee – Rocky Capobianco
 - 5. Student Learning through Technology – TBD
 - 6. Technology Committee – TBD
 - 7. Wellness Committee – Tammy Adams
 - 8. Homework Committee – Cindy Mayling
- G. Reports from Support Organizations
 - 1. California School Employees Association (CSEA) – Kathy Swindle
 - 2. Conejo Council of PTA's (CCPTA) – Paula Nathan
 - 3. Conejo Schools Foundation (CSF) – Cindy Goldberg
 - 4. Conejo Valley Pupil Personnel Association (CVPPA) – Jennifer Sheppard, Rachel Guyette
 - 5. District English Learners Advisory Council (DELAC) – Claudia Mantilla, Lilian Mendoza
 - 6. Gifted & Talented Education District Advisory Council (GATEDAC) – Susan Cristea, Christy Camp
 - 7. Conejo Library Committee – Joo Cho
 - 8. Measure I Bond Citizens Oversight Committee – Marshall Denninger, Bill Gorback
 - 9. Neighborhood for Learning (NFL) – Amie Mills, Director
 - 10. Unified Association of Conejo Teachers (UACT) – Randy Smith

H. Comments

- 1. Public
 - (Pursuant to the Brown Act, the CVUSD District Advisory Council (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.)*
- 2. DAC Chairperson
- 3. DAC Members
 - A. Site Concerns and Successes
- 4. CVUSD Deputy Superintendent of Instruction / State & Federal Program Coordinator

II. Action Items - General

(Each item requires a motion for approval)

None

III. Action Items – Consent

(These items are considered routine and will be approved in one action without discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)

A. Approval of Minutes

1. General Meeting March 14, 2017

10:00 am – 11:30 am *Times are approximate*

IV. Information/Discussion Items

(For discussion only; no action is taken on information items.)

- | | |
|-------------|--|
| 10:00-10:10 | A. Introduction of 2017/2018 Executive Board Slate |
| 10:10-10:50 | B. Coordinated Mental Health
Heather Chamberlin Scholle, Mental Health Services Coordinator |
| 10:50-11:30 | C. Breakthrough
Rebecca Stelmar, Counselor |

V. Adjournment - General Meeting Session

11:30 am – 12:00pm *Times are approximate*

VI. Executive Board Meeting Session

- A. Call the Meeting to Order and Roll Call
- B. Comments
 1. Public (for Executive Board Meeting Agenda Items only)
 2. DAC Chairperson
 3. DAC Members
 4. CVUSD Deputy Superintendent
- C. Consideration of Ideas for General Meeting Agenda
 1. Site Concerns and Successes (prior submission during General Meetings)
 2. Suggestions for Presentation Topics

VII. Adjournment – Executive Board Meeting Session

Conejo Valley Unified School District
District Advisory Council Meeting
Tuesday, March 14, 2017

Minutes

I. General Meeting Session

A. Call the Meeting to Order

Susan Hanscom called the meeting to order at 9:02 am.

B. Pledge of Allegiance

Susan Hanscom led the Pledge of Allegiance

C. Announcements, Procedures and Roll Call

Susan Hanscom made announcements and read procedures

Roll Call – A Roll Call of DAC members was taken:

Angie Pena (Acacia)	Jill Frazier (Walnut)
Susan Fujimoto (Aspen)	Paula Kissell (Westlake Elem)
Ann Maree Paglia (Banyan)	Karen Sylvester (WHS)
Alysia Flamer (Colina)	Heather Skelly (Westlake Hills)
Liz Beaven (Conejo / OCLM)	Susan Hanscom (Chairperson)
Estelle Cervantes (CVHS)	Tammy Adams (Secretary, TOHS)
Eilene Greene (CVAE)	Rocky Capobianco (Parliamentarian, Century)
Bonnie Pincus (Ladera)	Robin Bromberg (Member-at-Large)
Jennifer Joseph (Lang Ranch)	Joo Cho (Member-at-Large)
Dina Langhorne (Los Cerritos)	Cindy Goldberg (Member-at-Large)
Jean Bridges (Madrona)	Alexandra Kitchell (Member-at-Large)
Marriane Merrill (Maple)	Cindy Mayling (Member-at-Large)
Kayce Daniels (Redwood)	Robyn Schwartz (Member-at-Large)
Kathy King (Sequoia)	
Alexandra Kitchell (Sycamore Cyn)	

D. Approval of Agenda

Robyn Schwartz moved to amend the agenda as follows: Move Item III, Action Items – Consent A, to Item II, Action Items – General, as B. Cindy Goldberg seconded the motion. All in favor.
Approval of Amended Agenda: Cindy Goldberg motioned to approve, Robyn Schwartz seconded. All in favor.

E. Reports from DAC Representatives

1. Board of Education Meeting Update – Susan Hanscom

- The relocation of CVHS is pending more information requested by the Board. There will be a Discussion Session on March 14, 2017 at 4:00 pm
- Dr. Connolly and John Andersen proposed a resolution in support of equity against District of Choice.
- AR 1230, School-Connected Organizations, was presented for information. This AR gives guidelines to parent groups on proper procedures.
- Two presentations: California School Dashboard and Coordinated Mental Health Services

2. Budget Committee – Tammy Adams, Rocky Capobianco – no report

3. Family Life Committee – Marriane Merrill – no report

4. School Choice Committee – Rocky Capobianco

- By 03/31/17, decision letters mailed to middle and high school on-time applicants.
- By 04/28/17, decision letters mailed to elementary school on-time applicants.

5. Student Learning through Technology – TBD – no report
6. Technology Committee – TBD – no report
7. Wellness Committee – Tammy Adams
 - The next Wellness Committee meeting is at the end of April.
8. Homework Committee – Cindy Mayling
 - Two more meetings have been added: March 29 and April 5

F. Reports from Support Organizations

1. California School Employees Association (CSEA) – Kathy Swindle
 - Change in Executive Board: Kathy Swindle will be 1st Vice-President for remainder of term
 - Negotiations continue
 - Chapter has initiated a “Community Service” theme for monthly meetings: January – collected winter coats for outreach program. March – Food drive for Manna
 - Wellness promotion continues – “Know Your Numbers” campaign, presentations on Stress Reduction and Nutrition (funded through grants from our medical insurance providers)
2. Conejo Council of PTA’s (CCPTA) – Paula Nathan
 - Giving away two \$500 scholarships to graduating seniors of PTA school. Applications due March 30
 - Second free teen cardiac screening on April 22 at WHS, register on Saving Hearts Foundation website. Looking for sponsors
 - Avalon Nathan from TOHS won the National PTA Reflections Art Contest at the state level, and will move to the National PTA for judging.
 - Carson Eith of Sycamore Canyon received an Award of Merit
3. Conejo Schools Foundation (CSF) – Cindy Goldberg
 - Odyssey of the Mind at WHS was a huge success
 - Breakthrough Parent Education workshops are being held. Over 80 people attended the Anxiety workshop presented for secondary parents and families. A second workshop geared toward elementary parents and families will be March 23 at Horizon Hills. April 19 – Brain Development (secondary), and April 20 – Brain Development (elementary)
 - All District Music Festivals at the Civic Arts Plaza: Choir – April 3, 4, 5 and 6. Strings – May 1, 2 and 3. Band – May 22, 23, 24
 - TedXYouth – June 2, WHS, Carpenter Theater
4. Conejo Valley Pupil Personnel Association (CVPPA) – Jennifer Sheppard, Rachel Guyette
 - Aspen Elementary has partnered with CLU in developing a positive behavior intervention program. CLU students provide support six to eight hours per week. The partnership provides valuable support for Aspen students, and hands-on experience (with professional supervision) for the CLU students.
5. District English Learners Advisory Council (DELAC) – Claudia Mantilla, Lilian Mendoza
 - Last meeting – February 15, 2017
 - New software, *Ellevation*, allows parents to see ELD assessment, ELD level, test scores, CELDT scores, report card grades, and yearly improvement
 - Next meeting – March 22, 2017. Attending will be reps from a Parent Engagement Program. Dr. Martinez is hoping to create a similar program for next year.
6. Gifted & Talented Education District Advisory Council (GATEDAC) – Susan Cristea, Christy Camp – no report
7. Conejo Library Committee – Joo Cho
 - Two Open Houses in February – Banyan at the NP Library, and Westlake Hills at the TO Library. If your school is interested in a visit, contact Charlotte Burrows
 - Celebrated Dr. Seuss’ birthday March 3, Read Across America. City officials and school librarians went to both libraries to read to students

- Celebrate St. Patrick's Day at the TO Library with the musical trio, Mrs. Murphy's Chowder, 2:00-4:00 pm
 - NP Library ran the 1,000 Paper Cranes program, which asked the public to fold origami cranes. The Library now has over 1,000 cranes and will be displaying them
 - NP Library will be closed for electrical work Thursday, April 13 through Sunday, April 16. Regular hours resume Monday, April 17
 - Next Chapter Book Club meets weekly for one hour at the TO Library to read and discuss a book of their choosing. All are welcome. The group is led by two trained volunteers. If you are interested in becoming a member or a volunteer, contact Tina Lee at 449-2660, ext 7318
8. Measure I Bond Citizens Oversight Committee – Marshall Denninger, Bill Gorback – no report
9. Neighborhood for Learning (NFL) – Amie Mills, Director
- February 23 – Family Literacy Night, Cultural Diversity. Food and activities, very successful
 - The Board (on 3/7/17) approved a preschool tuition increase, effective 2017-2018
 - The Board will revisit the topic of elimination of the infant/toddler program on April 4
 - Read Across America Week (2/27-3/3) very successful. Many CVUSD employees read to the students.
10. Unified Association of Conejo Teachers (UACT) – Randy Smith – no report
11. Legislative Report – Jacob Cherry, CAS student
- District of Choice program will sunset in July. Jacqui Irwin is attempting to renew the bill, CVUSD and surrounding districts are against renewing it
 - AB 261 – a “spot bill” to give students a preferential role in School Board elections
 - SB 807 - to exempt teachers from paying state income tax
 - SB 250 - Child Hunger Prevention and Fair Treatment Act of 2017, to not single out students on free and reduced lunch

G. Comments

1. Public

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2. DAC Chairperson

- Regarding the inquiry on the January DAC minutes, they were found to be compliant
 - The Deputy Superintendent and DAC Chairperson to review procedures for minutes
- The DAC serves an important role in the District. The sharing of ideas among school sites and between administration and the school board is valuable

3. DAC Members

- It was commented upon that it is wonderful that the Legislative Report is now presented by a CVUSD student
- A. Site Concerns and Successes - None

4. CVUSD Deputy Superintendent of Instruction / State & Federal Program Coordinator

- The purpose of DAC is communication to CVUSD families
- The Mental Health Coordinator will be giving more information and feedback regarding student concerns/issues

II. Action Items - General

(Each item requires a motion for approval)

A. Approval of Nominating Committee – Joo Cho, Cindy Mayling, Karen Sylvester

Heather O'Connor motioned, Robin Bromberg second. Roll Call vote taken – 27 yes, 0 no.

III. Action Items – Consent

(These items are considered routine and will be approved in one action without discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)

A. Approval of Minutes

1. General Meeting January 10, 2017

Alysia Flamer motioned. All in favor

2. General Meeting February 14, 2017_

Cindy Goldberg motioned to amend the minutes as follows:

- “Minutes, Item I, General Meeting Section D, Approval of Agenda” – strike *motion carried unanimously* and replace with *Discussion*
- “Minutes, Item II, Action Items – General Section A, Approval of Minutes” – strike *motion carried unanimously* and replace with *Discussion* “Minutes, Item III, Action Items – Consent” – move comments made by Silas Nesheiwat to *IV Information/Discussion Items* before “A. Nominating Committee”
- “Minutes, Item IV, Information and Discussion Items, C. Special Education” – correct spelling of Dr. Michelle Morse

Approval of Amended minutes, Cindy Goldberg motioned. All in favor

9:50 am – 11:30 am *Times are approximate*

IV. Information/Discussion Items

(For discussion only; no action is taken on information items.)

9:50-10:15

A. California School Dashboard

Dr. Jennifer Boone, Director, Curriculum, Instruction and Assessment

- On March 15 at 10:30 am, the State will release CA School Dashboard information to students. This new measuring system is not just one number – there are six state indicators and four local indicators. Every student’s information matters. The information published will be baseline information. It will be refreshed in the fall. Dr. Boone’s presentation can be viewed on the CVUSD website under DAC

10:15-10:35

B. Technology Master Plan

Jerome Staszewski, Director, Technology

- Discussed the Master Plan, Bond money, and Measure I. There will be more tech meetings by grade level, with teacher input. Jerome’s presentation can be viewed on the CVUSD website under DAC

10:35-11:30

C. Special Education Update

Dr. Michelle Morse, Director, Special Education

- Dr. Morse continued her presentation from the February DAC meeting, giving information about Special Education and how students are identified and educated. CVUSD currently has 1950 students with IEP’s (Individual Education Plan), ranging in age from birth to age 22.

V. Adjournment - General Meeting Session

Susan Hanscom adjourned the General Meeting session at 11:45 am.

11:30 am – 12:00pm *Times are approximate*

VI. Executive Board Meeting Session

A. Call the Meeting to Order and Roll Call

Susan Hanscom called the meeting to order at 11:53 am.

Roll call was taken:

Susan Hanscom, Rocky Capobianco, Robyn Bromberg, Tammy Adams, Cindy Goldberg, Alexandra Kitchell, Robyn Schwartz, Heather O'Connor and Robert Iezza

B. Comments

1. Public (for Executive Board Meeting Agenda Items only) - none

2. DAC Chairperson

Mr. Iezza and Susan will meet to discuss the format of the DAC general meeting minutes

3. DAC Members

Robyn Schwartz questioned how cities were ranked in terms of education after seeing an unfavorable ranking on Area Vibe. Mr. Iezza is unaware of this site, but states that students from our area are generally reviewed favorably by college admissions

Cindy Goldberg commented that the California School Dashboard appears to be easier to understand than the old API test score system

4. CVUSD Deputy Superintendent - none

C. Consideration of Ideas for General Meeting Agenda

1. Site Concerns and Successes (prior submission during General Meetings) - none

2. Suggestions for Presentation Topics

April - State Coordinated Mental Health Services – Dr. Heather Chamberlain, Breakthrough – Rebecca Stelmar

May – Executive Board Election, Chief Hagel, Homework Committee (Cindy Mayling), Update from Acacia on Genius Hour and new homework policy

VII. Adjournment – Executive Board Meeting Session

Meeting adjourned at 12:22 pm