



CVUSD

CONEJO VALLEY UNIFIED SCHOOL DISTRICT

MEETING OF THE DISTRICT ADVISORY COUNCIL (DAC)

AGENDA

TUESDAY, JANUARY 15, 2019

9:00 am GENERAL MEETING

11:30 am EXECUTIVE BOARD MEETING

**University Center – Multipurpose Room
2801 Atlas Avenue
Thousand Oaks**

DAC EXECUTIVE BOARD

Cindy Mayling, Chairperson

Alysia Flamer, Vice-Chairperson

Alexandra Kitchell, Secretary

Susan Hanscom, Parliamentarian

Liz Beaven, Member-at-Large

Rocky Capobianco, Member-at-Large

Heather O'Connor, Member-at-Large

Jon Power, Member-at-Large

Heather Skelly, Member-at-Large

Vacant, Member-at-Large

ADMINISTRATION

Lou Lichtl, Assistant Superintendent, Instructional Services

State and Federal Program Coordinator

Andi Barmasse, Sr. Administrative Assistant

Martha Alvidrez, Senior Clerk

HELPFUL INFORMATION

PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS TO PARTICIPATE IN A DISTRICT ADVISORY COUNCIL MEETING SHOULD CONTACT THE ASSISTANT SUPERINTENDENT OF INSTRUCTIONAL SERVICES' OFFICE PRIOR TO THE MEETING - PHONE: 805-497-9511 X239, OR FAX: 805-379-5756

If you are on the agenda to present a report and need the use of a computer and audio equipment, please contact the Assistant Superintendent of Instructional Services' Office 24 hours prior to the meeting (805-497-9511 x239).

If you wish to address the District Advisory Council (DAC), then it is necessary to complete a speaker form (salmon) and hand it to the secretary. If you would like to make comments about items not on the agenda, a speaker form should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your form prior to the Action portion of the agenda, Pursuant to the Brown Act, **members of the public have an opportunity to speak during Public Comments only.** The District Advisory Council cannot enter into formal discussion nor can a decision be made in regard to public comments. However, The District Advisory Council may briefly respond to comments or questions from the the public, and ask clarification questions or make announcements. The District Advisory Council may provide a reference to District staff or other resources of information; request District staff to report out at a subsequent meeting or may request the District Advisory Council Executive Board to place an item on a future agenda. Public Comments will be limited to three minutes. On those occasions where there are 5 or more speaker cards, the Chairperson of the District Advisory Council may make the decision to decrease the time. Please present your comments in a factual, respectful, and dignified manner that models how we expect our members to participate in the democratic process.

If you wish to register your opinion on a topic but not speak, then please fill out a public written statement form (yellow) and hand it to the secretary. District Advisory Council Executive Board members will review these forms following the General Meeting.

Your input is greatly appreciated.

NEXT REGULARLY SCHEDULED DISTRICT ADVISORY COUNCIL (DAC) MEETING

Tuesday, February 12, 2019

9:00am General Meeting, 11:30am Executive Board Meeting

AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA 91362 and District Advisory Council (DAC) webpage: [http://www.conejousd.org/Parents/DistrictAdvisoryCouncil\(DAC\).aspx](http://www.conejousd.org/Parents/DistrictAdvisoryCouncil(DAC).aspx) serve as the main posting location pursuant to the Brown Act, Government Code 54954.2(a)

Additional locations

Newbury Park High School, 456 Reino Road, Newbury Park, CA 91320
Thousand Oaks High School, 2323 Moorpark Road, Thousand Oaks, CA 91360
Westlake High School, 100 N. Lakeview Canyon Road, Westlake Village, CA 91362
CVUSD Grounds and Mechanics Office, 750 Mitchell Road, Newbury Park, CA 91320

Conejo Valley Unified School District
District Advisory Council Agenda
Tuesday, January 15, 2019

University Center, Multipurpose Room – 9:00am

9:00 am – 10:00 am *Times are approximate*

I. General Meeting Session

- A. Call the Meeting to Order
- B. Pledge of Allegiance
- C. Announcements, Procedures and Roll Call
- D. Approval of Agenda
- E. Reports from DAC Representatives
 - 1. Board of Education Meeting Update – Cindy Mayling
 - 2. Other Committee Reports as needed
- F. Reports from Support Organizations
 - 1. California School Employees Association (CSEA) – TBD
 - 2. Conejo Council of PTA's (CCPTA) – Rocky Capobianco
 - 3. Conejo Schools Foundation (CSF) – Jon Power
 - 4. Conejo Valley Pupil Personnel Association (CVPPA) – Katie Berry
 - 5. Special Education (SEDAC)–Cindy Liu
 - 6. District English Learners Advisory Council (DELAC) – Claudia Mantilla, Alma Molina
 - 7. Gifted & Talented Education District Advisory Council (GATEDAC) – Subha Tholudur
 - 8. Conejo Library Committee – Joo Cho
 - 9. Measure I Bond Citizens Oversight Committee – Tony Gitt
 - 10. Neighborhood for Learning (NFL) – Amie Mills, Director
 - 11. Unified Association of Conejo Teachers (UACT) – Colleen Briner-Schmidt

H. Comments

1. Public

(Pursuant to the Brown Act, the CVUSD District Advisory Council (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.)

2. DAC Chairperson, TBD

3. DAC Members

A. Site Concerns and Successes

4. CVUSD Assistant Superintendent, Instructional Services / State & Federal Program Coordinator, Mr. Luis A. Lichtl

II. Action Items - General

(Each item requires a motion for approval)

A. Amend Bylaws (vote)

Article VII. Elections, C. April General Meeting (see attached)

III. Action Items – Consent

(These items are considered routine and will be approved in one action without discussion. If the DAC members request that an item be removed from Consent

or a citizen wishes to speak to an item, the item will be considered under Action Items.)

A. Approval of Minutes

1. General Meeting December 11, 2018

10:00 am – 11:30 am *Times are approximate*

IV. Information/Discussion Items

(For discussion only; no action is taken on information items.)

- 10:00 -10:45 A. California Voter Rights Act
Luis Lichtl, Assistant Superintendent, Instructional Services
- 10:45-11:30 B. California Dashboard
Luis Lichtl, Assistant Superintendent, Instructional Services

V. Adjournment - General Meeting Session

11:30 am – 12:00pm *Times are approximate*

VI. Executive Board Meeting Session

- A. Call the Meeting to Order and Roll Call
- B. Comments
 1. Public (for Executive Board Meeting Agenda Items only)
 2. DAC Chairperson
 3. DAC Members
 4. CVUSD Assistant Superintendent
- C. Consideration of Ideas for General Meeting Agenda
 1. Site Concerns and Successes (prior submission during General Meetings)
 2. Suggestions for Presentation Topics
 3. DAC Committee Report Protocols

VII. Action Items – Consent

- A. Approval of Minutes
 1. Executive Board Meeting December 11, 2018

VII. Adjournment – Executive Board Meeting Session

If a vacancy is filled by the January meeting, then the Member filling that position will be considered to have served a full one (1) year term.

If a vacancy is filled after the January meeting, then the Member filling that position may do so without forfeiting his/her eligibility to serve in that same Office for two (2) additional terms.

ARTICLE VII. ELECTIONS

SECTION 1. ELECTION OF OFFICERS

The Officers of the District Advisory Council Executive Board shall be elected at a General Meeting, annually in the month of May. The newly elected Officers will assume office July 1 on that same year.

The timeline and process will be as follows:

A. FEBRUARY GENERAL MEETING

The Parliamentarian will solicit participation for a Nominating Committee, consisting of three (3) Voting Members and chaired by the Parliamentarian.

Any of the three (3) Voting Members shall not serve on the Nominating Committee two (2) consecutive years.

B. MARCH GENERAL MEETING

The District Advisory Council will vote for three (3) Voting Members and form the Nominating Committee. The Parliamentarian will chair and provide instruction and procedures to the newly formed committee.

C. APRIL GENERAL MEETING

The Nominating Committee will present a "Slate of Proposed Officer Nominees" ***to include one (1) nominee each for Chairperson, Vice-Chairperson, Secretary and Parliamentarian and six (6) nominees for Member-At-Large. Members of the Committee are not excluded from becoming nominees for elected office.***

D. MAY GENERAL MEETING

Additional nominations shall be permitted from the floor, followed by an election of the Officers.