

Conejo Valley Unified School District
District Advisory Council minutes
Tuesday, April 10, 2018

I. General Meeting Session

A. Call the meeting to Order

Cindy Goldberg called the meeting to order at 9:04 a.m.

B. Pledge of Allegiance

Cindy Goldberg led the Pledge of Allegiance.

C. Announcements, Procedures and Roll Call

Cindy Goldberg made announcements and read the procedures.

Roll Call – A roll call was taken of DAC members:

Alysia Flamer (Colina / Member-at-Large)	Tammy Adams (TOHS)
Liz Beaven (Conejo / OCLM)	DeAnn Aguilar (Weathersfield)
John Rivera (Conejo Valley)	Blythe Williams (Westlake Elem)
Eilene Green (Conejo Valley Adult Ed)	Karen Sylvester (WHS)
Heather O'Connor (Cypress)	Heather Skelly (Westlake Hills)
Liz Allen (EARTHS)	Kayce Daniels (Wildwood)
Lidia Zesati-Quezada (Glenwood)	Robin Bromberg (Member-at-Large)
Bonnie Pincus (Ladera)	Joo Cho (Member-at-Large, Sequoia)
Dina Langhorne (Los Cerritos)	Robyn Schwartz (Member-at-Large)
Josh Evans (Maple)	Cindy Goldberg (Chairperson)
Alexandra Kitchell (NPHS/Member-at-Large)	Susan Hanscom (Vice-Chairperson)
Jennifer Rice (Redwood)	Cindy Mayling (Secretary)
Subha Tholudur (Sycamore Cyn)	Rocky Capobianco (Parliamentarian/Century)

D. Approval of Agenda

Alysia Flamer moved to approve the Agenda. All in favor.

E. Reports from DAC Representatives

1. Board of Education Meeting Update – Cindy Goldberg

- At the March 20, 2018 Board Meeting School Resource Officers were recognized.
- Dr. McLaughlin presented an LCAP update showing the 4 goals.
 - Implement targeted action services that support positive student outcomes – student focus.
 - Ensure highly qualified and effective staff are provided with targeted professional development and have an understanding that all job responsibilities are structured to support positive outcomes – internal focus.

- Provide communication and targeted outreach that informs the community of programs and opportunities that support positive student outcomes – community focus.
 - Enhance the social emotional and physical well-being for all students through targeted action that support positive student outcome – student and school focus.
 - Current organizational chart, restructuring of Instructional Services – Phase 1 and Phase 2 can be viewed on line.
[https://www.boarddocs.com/ca/conejo/Board.nsf/files/AXJU3675C0AB/\\$file/Board%20LCAP%20Update%203-20-18.pdf](https://www.boarddocs.com/ca/conejo/Board.nsf/files/AXJU3675C0AB/$file/Board%20LCAP%20Update%203-20-18.pdf).
 - Thrive gave a presentation
 - Mr. Iezza noted that the District will add a section detailing the code of conduct for school employees to the employee packets.
 - Dr. Santos (who can be reached via email at jsanto@conejoud.org) discussed the work Heather Chamberlain shared with us at a DAC meeting including their efforts to train site staff to identify signs of potential suicide and how best to support struggling students.
 - The April 3, 2018 Board meeting was relatively short.
 - Student reporters gave reports.
 - DAC reported the takeaways from the last DAC meeting.
 - Lisa Miller was appointed as the new Assistant Superintendent of Student Support Services. Part of the reorganization. This position funding comes from Executive Director vacant position and a retirement.
 - Board Policies reviewed.
2. Budget Committee – Rocky Capobianco, Tammy Adams
 - No report
 3. Family Life Committee – Cindy Mayling
 - No report
 4. School Choice Committee – Rocky Capobianco
 - Elementary decision letters have been emailed.
 5. Technology – Joo Cho
 - No report
 6. Legislative Report – Liz Beaven
 - A handout was passed out with updated information on the status of Senate Bills and Assembly Bills.
 7. Wellness Committee – Tammy Adams
 - Next meeting is April 25, 2018.
 8. Homework Committee – Cindy Mayling
 - The Homework Committee has not met.
 - It has been one year since the committee completed the first draft of the revised homework policy. Even though there has not been any dialog with the Board regarding the draft or a new policy in place, changes in homework seem to be happening. There is still an issue with weekend homework being given at the high school level.

- Chat rooms are becoming popular for high school students to complete their homework.
- We need to keep the lines of communication open and continue to work on the homework policy.

F. Reports from Support Organizations

1. California School Employees Association (CSEA) –TBD
 - No report
2. Conejo Council of PTA's (CCPTA) – Paula Nathan
 - Conejo Council PTA is busy reading scholarship applications, arranging unit awards, and preparing for our End of the Year Dinner.
 - April is for Art. Conejo Council PTA is offering a \$500 grant to a PTA school who holds an art event for students during the month of April. PTA units will submit a program report and photos, and one school will win the grant, which will be announced at our dinner.
 - PTA board elections are almost completed. PTA Board members are being encouraged to start the transition early for a smooth start to the 2018-2019 school year.
3. Conejo Schools Foundation (CSF) – Cindy Goldberg
 - The All District Strings Music Festival was amazing. Cindy thanked Terry, Denise, and the amazing teachers that helped with the festival.
 - Choir Festival is April 30, May 1-3, 2018.
 - BreakThrough Parent Educational Workshop "Vaping – What Parents Need to Know" is April 26, 2018 in the Horizon Hills MPR at 7:00 p.m. RSVP at <http://www.conejoschools.org/events/parent-workshops>.
 - GetAhead Program registration continues.
4. Conejo Valley Pupil Personnel Association (CVPPA) – Susan Wilson
 - No report
5. District English Learners Advisory Council (DELAC) – Claudia Mantilla
 - At the last DELAC meeting, Dr. Martinez presented the video from the March 6, 2018 Board Meeting where Dr. Hayek explained all the safety procedures in place in the District.
 - Revised LCAP goals were discussed with DELAC members.
 - Project 2 Inspire, a special EL parent program, will begin in April. The 12 week course is devised to connect families to schools.
 - Dr. Martinez described the upcoming ELPAC language exam which will be given to all English Learners in March.
 - Next Meeting: April 17, 2018.
6. Gifted and Talented Education District Advisory Council (GATEDAC) Subha Tholudur
 - GATEDAC is extremely happy that the 4th LCAP Goal was added and the new position supporting student services.
 - April 13, 2018 is the next GATEDAC meeting at Horizon Hills. Guest speaker is from the Summer Institute for the Gifted. This is open to everyone, not just GATE students.

- 6th grade GATE activity will be at the Teen Center on April 13, 2018. Each middle school will have two teams of 6th graders working on a Breakout Box Challenge.
 - On April 19, 2018 the middle school GATE students will be working on hands-on science lessons. On April 20, 2018 those students will go to the elementary school to teach those lessons to elementary students.
7. Conejo Library Committee – Joo Cho
- April is National Poetry Month. Both libraries will be hosting programs throughout the month.
 - Blackout Poetry Contest for Teens.
 - National Library Week is April 9-23, 2018.
 - Read & Ride Program: If you read three books and complete a form, you can redeem it for a free ride at Conejo Valley Days.
 - Homework help is still being provided at both libraries.
 - Last month's meeting with the district's LMT's was productive and a lot of ideas and feedback was shared about how we can support the schools and school libraries.
8. Measure I Bond Citizens Oversight Committee – Tony Gitt
- No report
9. Neighborhood for Learning (NFL) – Amie Mills, Director
- Parent conferences have been completed.
 - The NFL Family Picnic was successful.
10. Unified Association of Conejo Teachers (UACT) – Randy Smith
- No report

G. Comments

1. Public

(Pursuant to the Brown Act, the CVUSD District Advisory (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.)

- None

2. DAC Chairperson

- Welcome Conejo Valley High School representative John Rivera and Special Education Representatives Lee Ann Holland and Cindy Lu.
- DAC members need to be mindful of their roles and making sure we are in compliance.

3. DAC Members

- A DAC member stated that the date listed for the next DAC meeting is incorrect; the next DAC meeting is May 8, 2018.
- The same DAC member shared with the committee that one of the DAC Representative is ill and a food chain would be started for them soon.

A. Site Concerns and Successes

- OCLM has implemented Dr. Stephen Covey's 7 Habits with great success.

4. CVUSD Assistant Superintendent, Instructional Services / State & Federal Program Coordinator

- Will continue to work with Cindy Mayling and the Homework committee.
- April 20, 2018 is the anniversary of Columbine.
- High school principals will discuss possible activities that could take place on April 20, 2018.
- LCAP is still in process of revisions.
- A discussion was had on the Homework Policy and the process to put a new policy in place.

II. Action Items – General

(Each item requires a motion for approval)

- None

III. Action Items – Consent

(These items are considered routine and will be approved in one action without discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)

A. Approval of Minutes

1. Susan Hanscom moved to approve the March 13, 2018 Minutes. All in favor.
- 2.

IV. Information/Discussion Items

(For discussion only, no action is taken on information items.)

A. Introduction of 2018/2019 Executive Board Slate

- Susan Hanscom shared the process of the Nominating Committee and information from the Bylaws.
- The Nominating Committee consisted of Heather Skelly, Alysia Flamer, and Susan Hanscom. Parliamentarian, Rocky Capobianco, opened the meeting and explained the roles of the Nominating Committee.
- Only one person will be nominated for each office for the Slate of Officers. Next month nomination from the floor will be taken and if more nominations come forward, there will be a paper ballot vote at that time.
- Slate of Officers for the 2018-2019 school year was presented: Chairperson: Cindy Goldberg, Vice Chairperson: Cindy Mayling, Secretary: Alexandra Kitchell, Parliamentarian: Susan Hanscom. Members-at-Large: Alysia Flamer, Heather Skelly, John Powers, Rocky Capobianco, Liz Beaven, Heather O'Connor.

B. Vaping and Other Issues/Prevention, Questions and Answer – Lou Lichtl, Assistant Superintendent; Don Aguilar, Assistant Police Chief; Sgt. Marta Bugarin

- There was a three-minute group discussion about the February and March DAC meeting topics and what information was shared with School Site Councils.
- Mr. Aguilar and Ms. Bugarin gave an Awareness at Our Schools presentation. Topics included prescription and opiate drug abuse, safety on school campuses, and the danger of vaping.
- Presentation can be viewed at <http://www.conejousd.org/Parents/District-Advisory-Council-DAC>

C. Cyber Activities (Bullying, etc.); Ramifications and Consequences – Shauna Ashmore, Principal

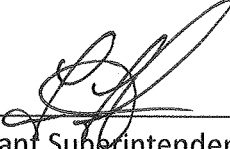
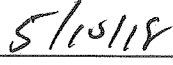


- A presentation was given on Report, Respond, and Reconnect: Addressing Issues Facing Our Students.
- Presentation can be viewed at <http://www.conejousd.org/Parents/District-Advisory-Council-DAC>

D. Postvention – Rebecca Stelmar, Counselor, BreakThrough

- A presentation was given on the BreakThrough Program how they support students and families of CVUSD.
- Presentation can be viewed at <http://www.conejousd.org/Parents/District-Advisory-Council-DAC>

V. **Adjournment – General Meeting Session**

Meeting adjourned at 11:35 p.m.

 _____ Luis Lichtl, Assistant Superintendent	 _____ Date
 _____ Cindy Goldberg, DAC Chairperson	 _____ Date