

**Conejo Valley Unified School District
District Advisory Council Meeting
Tuesday, May 9, 2017**

Minutes

1. General Meeting Session

A. Call the Meeting to Order

Susan Hanscom called the meeting to order at 9:04 a.m.

B. Pledge of Allegiance

Susan Hanscom led the Pledge of Allegiance.

C. Announcements, Procedures and Roll Call

Susan Hanscom made announcements and read the procedures.

Roll Call – A roll call was taken of DAC members:

Angie Pena (Acacia)	Paula Kissell (Westlake Elem)
Kristen Majda (Aspen)	Karen Sylvester (WHS)
Ann Maree Paglia (Banyan)	Heather Skelly (Westlake Hills)
Alysia Flamer (Colina)	Susan Hanscom (Chairperson)
Liz Beaven (Conejo / OCLM)	Heather O'Connor (Vice-Chairperson, Cypress)
Liz Allen (Earths)	Tammy Adams (Secretary, TOHS)
Bonnie Pincus (Ladera)	Rocky Capobianco (Parliamentarian, Century)
Cindy Mayling (Lang Ranch)	Robin Bromberg (Member-at-Large)
Dina Langhorne (Los Cerritos)	Joo Cho (Member-at-Large)
Jean Bridges (Madrona)	Cindy Goldberg (Member-at-Large)
Marrienne Merrill (Maple)	Alexandra Kitchell (Member-at-Large)
Kayce Daniels (Redwood)	Cindy Mayling (Member-at-Large)
Kathy King (Sequoia)	Robyn Schwartz (Member-at-Large)
Alexandra Kitchell (Sycamore Cyn)	

D. Approval of Agenda

Robin Schwartz moved to approve the Agenda. All in favor.

E. Legislative Report – Jacob Cherry, CAS student

- AB 261 - Passed Assembly and is headed to the Senate for vote.
- SB 807 – If passed, teachers would only pay 50% of their State Income Tax.
- AB 1220- Will require longer probationary period for new teachers.
- AB 1321 – Will require more detailed reporting on per pupil expenditures of federal, state, and local funds.

F. Reports from DAC Representatives:

1. Board of Education Meeting Update – Susan Hanscom

- The school board is focused on identifying and appointing an interim superintendent while they begin a search for a permanent superintendent.
- CVHS and district relocation update – As of now, most seems ahead of schedule and under budget. However, costs could creep up as unforeseen costs come to light.

- Discussions of approval of an agreement with Best, Best and Krieger to provide a limited liability partnership with CVUSD.
 - The Technology Master Plan was approved.
 - Discussion item on replacement of Board Policy 6176 related to weekend and Sunday classes.
 - Some outstanding students were recognized during the last board meeting for the various science projects.
 - Dr. Bonitatibus congratulated Ms. Megan Triplett, principal at Westlake Elementary for the Conejo Chamber's recognition of "40 under 40".
2. Budget Committee – Tammy Adams, Rocky Capobianco
 - Last Budget Committee meeting was on April 26, 2017 and the same assumptions were used for the 2nd interim.
 - The demographic study revealed CVUSD's current enrollment is approximately 19,000 students with a projected enrollment of 16,976 by 2026.
 - The May Revise is still pending.
 - Next budget meeting is in June.
 3. Family Life committee – Marrienne Merrill - None
 4. School Choice Committee – Rocky Capobianco - None
 5. Student Learning through Technology – None
 6. Technology Committee – None
 7. Wellness Committee – Tammy Adams
 - At the April 24, 2017 meeting the Wellness Policy was revised and waiting to be presented to the board for approval.
- G. Reports from Support Organizations
1. California School Employees Association (CSEA) – Kathy Swindle
 - Classified Employee Appreciation Week is May 21-27, 2017.
 - CSEA Chapter #620 will be awarding scholarships to qualifying high school seniors who are children of Chapter Members.
 - Kathy Swindle announced her retirement in June. She stated that communication is the key to building success.
 2. Conejo Council of PTA's (CCPTA) – Paula Nathan
 - The Conejo Council PTA had a celebratory dinner and awards ceremony on May 8, 2017. Honorary service awards were given to Betsy Connolly, Rocky Capobianco, The Saving Hearts Foundation, Hollywood Storage, and Jemma Wildermuth of Create Studio.
 - The Conejo Council PTA was recently honored with a Spotlight award for their collaboration with Saving Hearts Foundation at the California State PTA convention.
 - PTA boards are preparing for transition to new board members and training them for success in the coming year. Training for all positions on PTA boards is offered by the Conejo Council PTA, the 12th District PTA, the California PTA, and online.

- Many PTAs will send out their membership forms in summer mailings and most will run membership drives at the beginning of the school year. PTA memberships expire every October, so please rejoin your school's PTA in the fall.
3. Conejo Schools Foundation (CSF) – Cindy Goldberg
 - Advanced Strings Festival went well and was expanded to three nights.
 - Parent Workshops with BreakThrough Program will finish the year with a highly anticipated topic, Your Child and Technology. Elementary on May 10, 2017 and Secondary on May 17, 2017.
 - Advanced Band Festival is May 22-24, 2017.
 - TEDx is June 2, 2017.
 - Cycles for Success is a new program that gives bicycles to students with no other way to get to school. Donations can be made to Bikes to Pete at the Teen Center or if you would like to donate money towards bikes, helmets or locks, visit the Conejo Schools Foundation website, Initiatives: Cycle for Success.
<http://www.conejoschools.org/initiatives>
 4. Conejo Valley Pupil Personnel Association (CVPPA) - Jennifer Sheppard, Rachel Guyette
 - Elementary School Counselors have been busy doing classroom presentations on Mindfulness and Conflict Resolution. They are also starting to help the 5th graders transition to Middle School.
 - Middle School Counselors are getting ready for Awards Night, finalizing registrations for fall classes and preparing for 8th grade promotion.
 - High School Counselors are meeting with students to discuss their schedules for next year as well as discussing the student's college and career goals and the paths to achieve those goals.
 5. District English Learners Advisory Council (DELAC) – Claudia Mantilla, Lilian Mendoza
 - The DELAC meeting was held on April 19, 2017.
 - Mr. Juan Dominguez, the Interim Executive Director of PIQE, presented highlights of their parent education program. PIQE stands for Parent Institute for Quality Education, which was founded in 1987 to promote the potential of higher education for diverse learners.
 - Dr. Martinez outlined upcoming changes in the State and local English learner assessment. September is the last time the CELDT test will be given. The new test is called ELPAC and is written by the same staff who created the CAASP.
 6. Gifted & Talented Education District Advisory Council (GATEDAC) – Subha Tholudur
 - Invention Convention went well. Students in grades 3-5 came up with their own inventions and presented them at the convention.
 - Teen Tech Convention for 6th graders will be June 2, 2017.
 - Programs for the early fall are being planned for Creative Problem Solving.
 - GATE DAC meetings are the last Wednesday of every month.
 7. Conejo Library Committee – Joo Cho
 - On April 19, 2017, we participated in Aspen Elementary Science Fair, where we showed off our Lulzbot Mini 3D printer and the Makey Makey circuit platform.
 - The library hosted Acacia Elementary families on Thursday, April 27, 2017.

- The Summer Reading Club theme will be Reading by Design. The Children & Young Adult staff have begun school visits to promote the Summer Reading club. Registration is online.
 - Looking for volunteers age 14 and older.
 - On Tuesdays from 3:30-4:30 the Thousand Oaks Library will have their Dog Days program where school age children can practice their reading skills by reading to a therapy dog.
 - Wednesday, May 10, 2017, at 6:30 in the Newbury Park Library, we will have a program for young adults and adults: Book Folding Flower. Learn to fold book pages into a flower. Free and open to those 14 and up.
8. Measure I Bond Citizens Oversight Committee – Marshall Denninger, Bill Gorback
- None
9. Neighborhood for Learning (NFL) – Amie Mills, Director
- At the April 18, 2017 the board voted to keep the infant and toddler program open with an increase in tuition.
 - We are coordinating with the library to promote the summer reading program for the preschool.
 - Parent conferences were held last week.
 - Thursday, May 4, 2017 City Center families will host Literacy Night.
 - Wednesday, May 17, 2017 University families will have their Reading Night.
10. Unified Association of Conejo Teachers (UACT) – Randy Smith – None
11. Homework Committee – Cindy Mayling
- At the last DAC Homework Committee meeting, a draft of the Homework policy was completed and is waiting for board approval.
 - The committee met for a total of 12 hours and the goal was to draft a more meaningful homework policy.
 - A copy of the draft homework policy was handed out for review for a later discussion.

H. Comments

1. Public

(Pursuant to the Brown Act, the CVUSD District Advisory Council (DAC) cannot enter into formal discussion with individuals making public comments to the DAC. The DAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.)

- A public Speaker acknowledged Dr. Bonitatibus for the energy and enthusiasm she brought to the district and thanked DAC members for their commitment to DAC.

2. DAC Chairperson

- Thanked Cindy Mayling for her excellent leadership of the homework committee.
- The April Minutes are not attached, we will vote on them at the September 2017 meeting.
- It is the end of my second term as chairperson. I have been so honored to serve as chairperson these past two years. I appreciate all of the people who come and

present and share their ideas. I am especially thankful for all of you for your commitment to DAC, to our schools, to all of our kids and to each other.

- A special thank you to my fellow Executive Board members and to Bob Iezza. Organizing the meetings and planning the topics and speakers can be tricky at times. I love the ideas for topics that come out of our planning sessions and thanked Bob for pulling it all together.
- Our elections for the 2017/2018 Executive Board will take place this morning. The board terms are effective as of July 1, 2017. New Board members are invited to attend today's Executive Board meeting.

3. DAC Members

- Tammy Adams - I wanted to bring it to everyone's attention that the process of nominating people for next year's board was done very differently this year. There were some people that were interested in being on the committee, but were overlooked or were given negative comments about prior performance. I want everyone to know that it was not a fair and unbiased decision making process this year.
- Robin Bromberg acknowledged Kathy Swindle for service to the District.
- A DAC member thanked Susan Hanscom for a wonderful job of leading the DAC meetings.

A. Site Concerns and Successes

1. Sequoia – Advanced Strings won their division at Disneyland's Music in the Park and named overall top Orchestra.

4. CVUSD Deputy Superintendent of Instruction / State & Federal Program Coordinator – Robert Iezza

- Mr. Iezza thanked Susan Hanscom and the Executive Board for their dedication and hard work for DAC. Mr. Iezza also thanked Cindy Mayling for her work on the homework committee.

II. Action Items – General

(Each item requires a motion for approval)

A. Executive Committee Election for 2017-2018 Term

Additional nominations shall be permitted from the floor, followed by an election of the Officers.

- Susan Hanscom read the Election Procedures and Election of Officers.
- For Chairperson, Vice-Chairperson, Secretary, and Parliamentarian a voice vote was conducted since no other members were nominated from the floor.
 - Chairperson – Cindy Goldberg
 - Vice Chairperson – Susan Hanscom
 - Secretary – Cindy Mayling
 - Parliamentarian – Rocky Capobianco
- For Members-at-Large, Tammy Adams nominated herself from the floor which created 7 nominees for the 6 member position of Members-at-Large. A paper ballot vote was conducted. Robert Iezza and Paula Nathan counted ballots.
 - Members-at-Large: Jean Bridges, Robin Bromberg, Joo Cho, Alysia Flamer, Alexandra Kitchell, and Robyn Schwartz

III. Action Items – Consent

(These items are considered routine and will be approved in one action without Discussion. If the DAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)

A. Approval of Minutes –

Joo Cho made a motion to table the approval of the minutes to the September 2017 DAC meeting. All in favor.

IV. Information / Discussion Items

(For discussion only; no action is taken on information items.)

A. Homework Committee Update / Discussion – Cindy Mayling, DAC Member

- The draft homework policy was reviewed and discussed.

B. Acacia Genius Hour and Homework Policy Update – Kirsten Walker, Acacia Principal, Acacia teachers and students

- A presentation of Acacia's Schoolwide Enrichment Learning and Homework program was given.
- Presentation can be viewed online.
[www.conejousd.org/Parents/DistrictAdvisoryCouncil\(DAC\).aspx](http://www.conejousd.org/Parents/DistrictAdvisoryCouncil(DAC).aspx)

C. Specialized Home Independent Neighborhood Education (SHINE) – Elementary Independent Study Karin Kritscher and Lanette Clifford

- An overview of the Specialized Home Independent Neighborhood Education was presented.

V. Adjournment – General Meeting Session

Susan Hanscom adjourned the General Meeting Session at 11:53 a.m.

VI. Executive Board Meeting Session

A. Call the Meeting to order and Roll Call

1. Susan Hanscom called the meeting to order at 11:55 a.m.
2. Roll call was taken:

Susan Hanscom, Heather O'Connor, Rocky Capobianco, Tammy Adams, Cindy Goldberg, Robyn Schwartz, Cindy Mayling, Robert Iezza, Joo Cho, Robin Bromberg, Alexandra Kitchell, Jean Bridges, Alysia Flamer

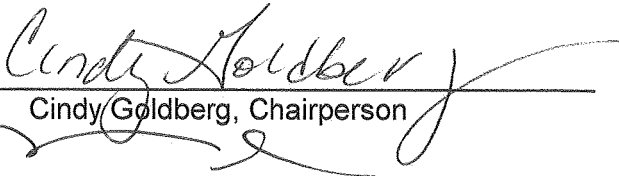
B. Comments

1. Public *(for Executive Board Meeting Agenda items only)* - None
2. DAC Chairperson
 - Welcome of Jean and Alysia for joining and goodbye to Tammy Adams and Heather O'Connor. Those changing positions need to pass any books and such in your possession on to the new person.
3. DAC Member Comments
 - Robyn Schwartz, Heather O'Connor, and Cindy Goldberg were all thankful for the time and service that Susan Hanscom has given and the job that she did.
4. CVUSD Deputy Superintendent

- Thank you to all that served the past year. Special thank you to Susan Hanscom for keeping DAC on target and running so well with all that has happened this year.
- C. Consideration of ideas for General Meeting Agenda
- At this time we do not generally set this for the fall. The new elect board will meet in August and discuss ideas. Reminder of October being the orientation month for new DAC members and September should be a Superintendent update. If anyone has ideas over the summer send them to Cindy Goldberg, the new Chairperson.

VII. Adjournment – Executive Board Meeting Session
Meeting adjourned at 12:05 p.m.

9/13/17
Date


Cindy Goldberg, Chairperson

9/13/17
Date


Robert Iezza, Deputy Superintendent
Instructional Services