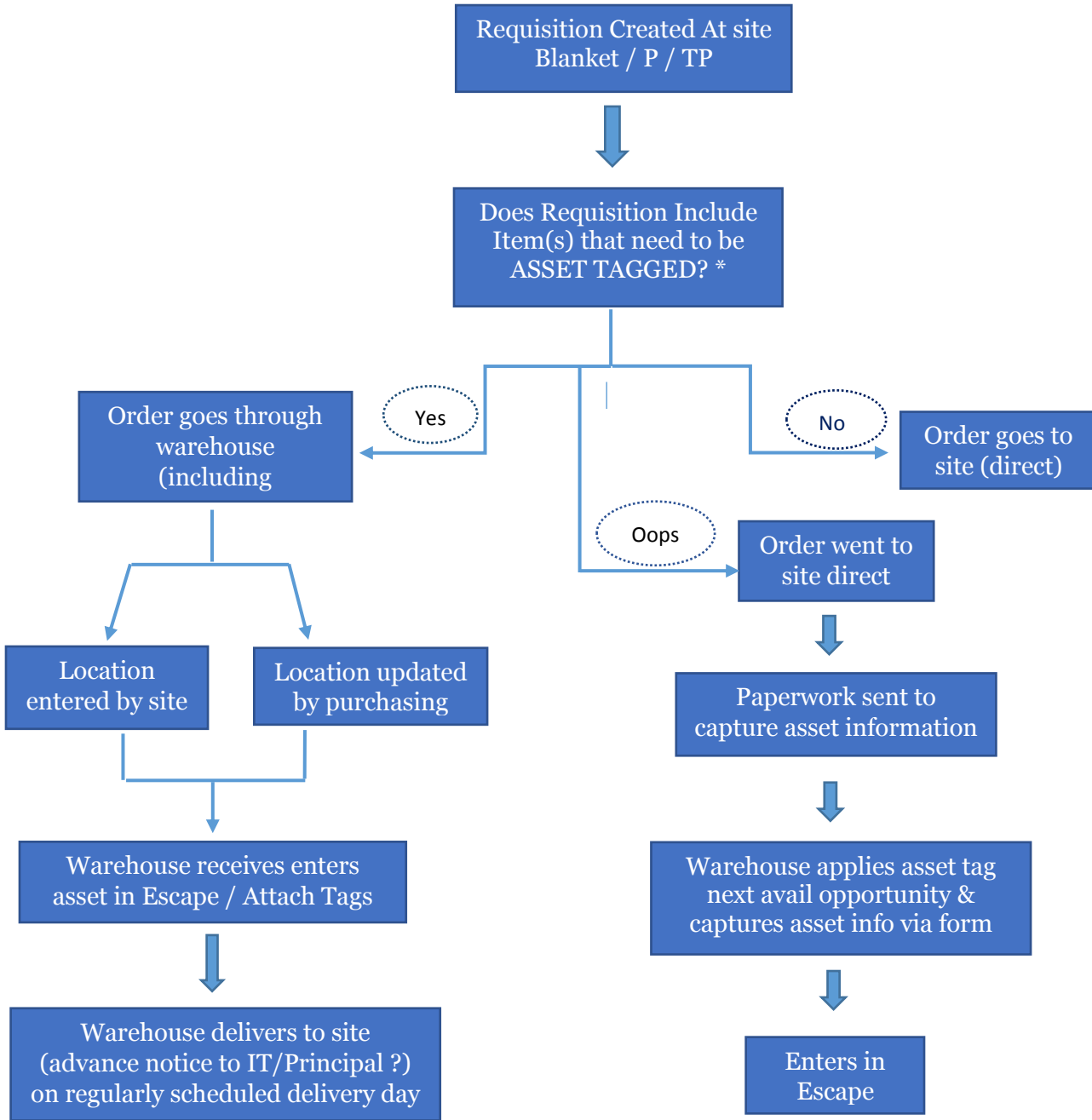


Asset Tag Process Flow

08 01 18 JA



*Asset items that require tagging. LARGE / HEAVY ASSETS CAN GO DIRECT TO SCHOOL SITE IF PRIOR ARRANGEMENTS HAVE BEEN MADE.

All items over \$500 in value.

All measure I items.

Non-Measure I, IT items: Laptops, Chromebooks, iPads.