

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**December 6, 2011**

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, December 6, 2011, was called to order by President Peggy Buckles at 5:05 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there was one. The Public Speaker referred the Board to their by-laws and procedures for property negotiations. The Board adjourned into Closed Session at 5:08 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)  
*Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent. Properties discussed were:*
  - 310 Kelley Road
  - 2498 Conejo Center Drive
  - 2450 Teller and 889 Mitchell Roads
  - Southwest Corner Of Avenida De Los Arboles and Atlas Avenue

The Closed Session ended at 5:50 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Mrs. Buckles called the Regular Session of the Board Meeting to order at 6:05 p.m.

Mrs. Buckles led the Pledge of Allegiance, read the procedural announcements and welcomed everyone to the meeting.

Roll Call: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Deputy Superintendent,

Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, and Carol Boyan-Held, Director, Curriculum.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with the following change: move item A. Approval of Purchase and Sale Agreement for the Avenida de los Arboles Surplus Property, from the Information Items section to be the first item discussed after the Opening Provisions, seconded by Dr. Stephens. Motion carried 5-0.

### **Awards Presentation: The James Otis Essay Award**

Two students from the District were awarded for their essays about the American Justice System: Sanjay Siddhanti of Newbury Park won 2<sup>nd</sup> place and Rebekah Solomon of Thousand Oaks High won 3<sup>rd</sup> place in the California Chapter of the American Board of Trial Advocates (ABOTA).

### **Student Board Representatives**

Josie Schott, Century Academy, was seated with the Board. Jessica Romero, Conejo Valley High School, Savannah Fisch, Newbury Park High School, Rebekah Solomon, Thousand Oaks High School, and Lauren Chi, Westlake High School, reported on events on their campuses such as athletics, band and chorus, ASB, PTSA/PFA activities, rallies, fund raisers, blood drives, field trips, holiday events, charity drives for the holidays, and many more.

### **Parent Support Organizations**

Cindy Goldberg, Representing Conejo Schools Foundation, thanked the Board for their support and leadership with the Foundation. She also thanked all who participated in the 2<sup>nd</sup> Annual Breakfast with Santa at the Lazy Dog Café. All proceeds went to the Foundation and many thanks to the Oaks and the Lazy Dog Café for their support. Mrs. Goldberg announced the following teachers were awarded the “Cash for Conejo” grants for the month of November: Veronica Virgen, Lang Ranch, Kelly MacDonald, Glenwood, Monica Beck, Colina, Muriel Miller, Glenwood, and Cindy Phillips, Walnut. For December: Christine Powell, Thousand Oaks High School, Cheryl Babcock, Maple, Karla Stevenson, Sequoia Middle School, and Pamela Laack, Madroña.

Denise Reader, President, Conejo Council PTA, read reports from PTA Presidents at Madroña Elementary (Paul Rycus) and Thousand Oaks High School (Maria Steck). Both schools have year-round programs that connect with students, parents, staff and the community.

Laurie Lam, Chair, District Advisory Council, reported from the DAC meeting of November 8, where the following presentations were appreciated: Data Driven Analysis: How Teachers Collaborate to Individualize Instruction, The Bridge Program at Adult School, Colina Computer Technology 1:1 Student Ratio, and Community Learning Center Update. The next DAC meeting will be Tuesday, January 10 at 9:00 a.m. in the Board Room.

### **Comments from the Superintendent**

Dr. Baarstad mentioned that he counted over 40 choral and band holiday programs being offered across the district in the next couple of weeks before the winter break. He also proudly announced the many varied community service programs and projects students, parents and staff are offering for the holidays, ranging from local charities such as Manna and Toys for Tots to letters and supplies to our soldiers overseas.

### **Comments from the Public**

One speaker discussed education in Finland.

### **Comments from Individual Board Members**

Board members Buckles, Connolly, Phelps and Stephens discussed their time at the California School Boards Association conference in San Diego last week. They all agreed that it was the best conference they had attended, and they each came away with valuable information on the budget, the future of books vs. electronic hand held devices, common core instruction, farm-to-table nutrition and many other current issues. Mrs. Phelps reported

from the Conejo Coalition for Youth and Families, which met after Thanksgiving. On February 25, the Youth Commission is holding their Youth Summit and is looking for community members to volunteer. The Youth Commission is also holding a networking night on January 23 with junior and seniors networking with students who have gone on to college. The Commission has also received a grant for \$2,500 to work with middle school students on anti-bullying tactics.

**INFORMATION ITEM** *(Item moved from the Information Items section of the Agenda upon approval of the agenda)*

**A. Approval of Purchase and Sale Agreement for the Avenida de los Arboles Surplus Property**

Dr. Baarstad announced that at the board meeting of October 18, the District received a proposal from Jemstreet Properties in the amount of \$1,024,000 for the purchase of our property on Avenida de los Arboles. The District's counsel on property negotiations developed a purchase and sale agreement with Jemstreet Properties for the Board to review. Monty Widders, legal counsel, and Dr. Joel Kirschenstein, property negotiator, were present to answer questions from the Board. The Board was satisfied with the agreement as submitted.

**ACTION ITEMS – GENERAL**

**Board of Education**

**A. Resolution #11/12-11: In Support of Senate Constitutional Amendment (SCA) 5**

Mrs. Phelps moved to approve Resolution #11/12-11, seconded by Dr. Connolly. Motion carried 4-1, with Mr. Dunn voting nay.

**B. Proposed Letter to the City of Thousand Oaks to Remove Deed Restriction on the Conejo Center Drive Property**

Mr. Dunn moved to authorize the President of the Board to sign a letter to the City of Thousand Oaks City Council request they waive a deed restriction on the Conejo Center Drive property without conditions, seconded by Dr. Connolly. Mr. Dunn explained his request and stated that he felt as if this action would provide the District with more options. The Board members discussed the pros and cons of this action. Motion failed 1-4, with Mrs. Buckles, Dr. Connolly, Mrs. Phelps, and Dr. Stephens voting nay.

**Instructional Services**

**C. Approval of 2012 Summer School/Extended Year Programs**

Mrs. Phelps moved to approve the summer school and extended year programs as proposed, seconded by Dr. Stephens. Motion carried 5-0.

**D. Approval of Amendments to AR 5116.1 – Intradistrict Attendance**

Dr. Stephens moved to amend Administrative Regulation 5116.1 regarding intradistrict attendance, seconded by Mrs. Phelps. Dr. Connolly and Mrs. Buckles thanked Mrs. Cosaro and the committee for their work to develop an equitable and sensible regulation. Motion carried 5-0.

**E. Approval of Amendments to AR 6181.1 – Magnet/Academy Schools**

Mr. Dunn moved to amend AR 6181.1 for magnet/academy schools, seconded by Dr. Connolly. Motion carried 5-0.

**F. Approval of the Updated CVUSD Secondary District Plan for the Work Experience Education (WEE) Program**

Dr. Stephens moved to approve the District Plan for the Secondary Work Experience Education (WEE) Program, seconded by Mrs. Phelps. Motion carried 5-0.

**Business Services****G. Approval of Settlement Agreement with the Office of State Controller and California Department of Finance in the Matter of the 2005-2006 Audit Funding**

Mr. Dunn moved to approve the settlement agreement, seconded by Dr. Connolly. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 5-0.

- A. Approval of Minutes (in Section B of the Agenda packet)
  - 1. Regular Meeting November 15, 2011
  - 2. Special Meeting November 22, 2011
- B. Personnel Assignment Orders:
  - 1. Certificated: #8932 - #8944  
*Teachers*
  - 2. Classified: C-6682 to C-6702  
*Child Care Assistant, Child Nutrition Assistant I, Custodian, Early Care Aide, Health Clerk, Intermediate Clerk Typist, Paraprofessional/ Special Ed, Receptionist, School Office Manager, Secretary, Translator-Interpreter*
  - 3. Exempt: E-11432 to E-11476  
*Athletic Coach, Campus Supervisor, Naturalist, Specialist, Student Helper*
- C. Contracts for Nonpublic School Placement for Handicapped Students
- D. Expulsions
  - 1. Westlake High School #11-11/12E
  - 2. Thousand Oaks High School
- E. Trip Requests
  - 1. Overnight Field Trip by Airplane for Lang Ranch Elementary
  - 2. Overnight Trip Request for Newbury Park High School Dance Team
  - 3. Overnight Trip Request for Thousand Oaks High School Jazz Band
- F. Parent Support/Booster Organization Reauthorization
  - 1. Aspen Parent Faculty Association
  - 2. Conejo Parent Faculty Association
  - 3. Cypress Umbrella Booster Club
  - 4. Maple Parent Faculty Association
  - 5. Westlake Parent Faculty Association
  - 6. Westlake Hills Parent Faculty Association
- G. Purchase Order Report #801
- H. Disposal of Surplus and Obsolete Equipment

**INFORMATION ITEMS**

Superintendent

~~A. Approval of Purchase and Sale Agreement for the Avenida de los Arboles Surplus~~ *This item was moved to the top of the agenda per approval of the agenda.*

Instructional Services

B. Approval of 2011/2012 School Plans for Student Achievement. Dr. Connolly asked for clarification from Mrs. Cosaro.

**ADJOURNMENT**

Mrs. Buckles adjourned the Open Session at 7:28 p.m. The Board will reconvene on **Tuesday, December 13, 2011**, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

December 13, 2011

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Date

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Clerk

December 13, 2011

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Date

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Superintendent