

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**December 4, 2012**

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 5:00 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Timothy Carpenter, Deputy Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:48 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:03 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Timothy Carpenter, Deputy Superintendent, Personnel Services, Linda Bekey, Assistant Superintendent, Business Services, and Robert Iezza, Assistant Superintendent, Instructional Services. Dr. Jeff Davis, Director, Secondary Education and Dr. Jon Sand, Director, Curriculum and Assessment.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda with the following changes: Under IV. Action Items – Consent, B. Personnel Assignment Orders, #1 - Certificated Employees, change the numbers to #9216 to 9226, and remove Information Item #B, Approval of 2012/2013 School Plans for Student Achievement, seconded by Dr. Stephens. Motion carried 5-0.

### **Introduction of and Reports from High School Student Representatives**

Alex Vesling, Newbury Park High School, was seated with the Board. Alex, along with Josie Schott, Century Academy, Kate Corlett, Thousand Oaks High School, and Will Barrett, Westlake High School, reported on activities from their campuses, such as athletics, band, choir, theater, school clubs and organizations, assemblies, rallies, holiday charity events and fundraising, TedX Youth Conejo, Science Camp, Blood Drive, and many others.

### **Reports from Community Support Organizations**

Denise Reader, Conejo Council PTA President, reported from Ladera Elementary School and Thousand Oaks High School. Ms. Reader also reported that the Council is planning to pilot a new program called “Straight Up,” which involves the activities of teens attending a teen party with or without parental supervision. You may visit the Conejo Council PTA website at [http://conejocouncilpta.org/Community\\_Concerns.html](http://conejocouncilpta.org/Community_Concerns.html).

Cindy Goldberg, Executive Director, Conejo Schools Foundation (CSF), commended and thanked The Oaks for their partnership with CVUSD and the Foundation. Many thanks also to the Lazy Dog Café for their visit with Santa breakfast where a percentage of the proceeds were offered to the Foundation. Ms. Goldberg suggested that parents are able to contact the Foundation to offer a gift of a donation in a teacher’s name. More information and opportunities can be found on the Foundation’s website <http://www.conejoschools.org/>.

Laurie Lam, Chair, District Advisory Council (DAC), reported from the meeting of November 11, including a presentation from the Conejo Schools Foundation regarding the Cash for Conejo Grant program, from Instructional Services regarding the Academic Performance Index (API), athletic and health experts regarding the issue of concussions, and a Budget update from the Superintendent. Parents may access the DAC website at <http://www.conejo.k12.ca.us/Parents/DistrictAdvisoryCouncilDAC.aspx>.

### **Comments from the Superintendent**

Dr. Baarstad congratulated the Westlake High School Cross Country CIF Team for their CIF State Championship in Division 3, and the Thousand Oaks High School Marching Band for receiving the highest all-around score at the Moorpark Band Festival. He also commended the Conejo Council PTA for their excellent new format for the Reflections Awards Program.

### **Comments from the Public**

There were no comments from the public.

### **Comments from Individual Board Members**

Mrs. Buckles congratulated Mary Maki, coordinator of the Conejo Council PTA Reflections program, for an excellent Reflections evening celebrating the various talents of our students. Ms. Buckles visited the Power Program at the Adult School and was impressed with the diligence of the students to work toward their high school degree. Mrs. Buckles discussed her attendance at the California School Boards Association (CSBA) Conference and requested a Discussion Session to debrief from the conference. Mrs. Phelps, Dr. Stephens and Dr. Connolly concurred with Mrs. Buckles regarding the Reflections Program and the CSBA Conference. Dr. Connolly also congratulated the Thousand Oaks High School band and commended the district’s continued commitment to the arts programs. The Board directed the Superintendent to schedule a discussion session to debrief information obtained at the CSBA conference on January 15, 2013, at 5:00 p.m.

**ACTION ITEMS – GENERAL****Personnel Services****A. Appointment of the Classified Employee's Appointee to the Personnel Commission**

Mrs. Buckles moved to appoint Nina Brandt – CSEA nominee, to serve as Personnel Commissioner for the term December 1, 2012, through November 30, 2015, seconded by Mrs. Phelps. Motion carried 5-0.

**Instructional Services****B. Revision of Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process**

Mrs. Buckles moved to approve revised Administrative Regulations 5144.1 – Suspension and Expulsion/Due Process, as submitted. Motion carried 5-0.

**C. Approval of School-Wide Title 1 Funding Model**

Mrs. Phelps moved to approve the School-Wide Title I funding model, seconded by Mr. Dunn. Motion carried 5-0.

**D. Approval of English Language Arts Instructional Materials – Grades TK-5**

Dr. Stephens moved to adopt and purchase the instructional materials as recommended by the Elementary English Language Arts Committee, seconded by Mrs. Phelps. Mrs. Buckles and Mr. Dunn had a few clarification questions which were answered by Dr. Jon Sand, Director, Curriculum and Assessment, and one from Mr. Dunn by a Kindergarten teacher, Carrie Sonstegard. Dr. Connolly inquired about the timing of the implementation of Common Core curriculum and the purchase of the adoption at this time – will we require more updated Common Core materials before the adoption ends (in 2019). Dr. Sand assured the Board that the proposed adoption of the “Treasures” curriculum includes Common Core support and resources until such time the State recommends otherwise. Treasures also includes bridge materials for Common Core and the Smarter Balance assessments, which is a main concern of staff as the new assessments are still being developed. Dr. Stephens stated his desire that every school implement teaching practices that are aligned with the adoption by having a teacher-coach at each school working in concert with the principal to model and maintain a high level of teaching standards. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting of November 20, 2012

**B. Personnel Assignment Orders:**

1. Certificated: #9216 – ~~#9219~~ 9226 *as changed at Agenda approval*  
*Counselors, Teachers*
2. Classified: C-7384 to C-7393  
*Child Nutrition Assistant I, Clerk Typist, Custodian, Early Care Assistant Teacher, Early Care Teacher, Health Clerk, Language Assessment & Development Facilitator, Senior Clerk Typist*
3. Exempt: E-12186 to E-12239  
*Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper*

**C. Overnight Trip Request: Newbury Park High School Concert Choir**

- D. Parent Support/Booster Organization Preauthorization
  - 1. Aspen PTA Booster
  - 2. Cypress Umbrella Booster club
  - 3. Westlake Elementary PFA Booster Club
- E. Purchase Order Report #823
- F. Disposal of Surplus and Obsolete Equipment
- G. Notice of Completion: Various Sites- Concrete and Hardscape Improvements – Wallace & Wyble Landscape, Inc.

**INFORMATION ITEMS**

**Personnel Services**

- A. Approval of the 2013-2014 Calendar

**Instructional Services**

- B. ~~Approval of 2012-2013 School Plans for Student Achievement~~ *Removed per Agenda approval*

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 7:15 p.m. The Board will reconvene on **Tuesday, January 15, 2013, Closed Session at 4:30 p.m., Discussion Session re. CSBA Conference at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

December 18, 2012

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Date

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Clerk

December 18, 2012

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Date

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Superintendent