

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****October 4, 2011
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, October 4, 2011, was called to order by President Peggy Buckles at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. In closed session, the Board heard for two parents that had appealed a Uniform Complaint to the Board level under Closed Session item A: Consideration of Confidential Student Issues Other Than Expulsion and Suspension, 1. Uniform Complaint Procedure. The Board adjourned into Closed Session at 5:03 p.m., where the following items were discussed:

- A. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
 - 1. Uniform Complaint Procedure
- B. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- D. Labor Negotiations (*Pursuant to Government Code §54957*)
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- E. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property, Avenida de los Arboles Property; Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator

The Closed Session ended at 5:45 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

Mrs. Buckles called the Regular Session of the Board Meeting to order at 6:07 p.m.

Mrs. Buckles led the Pledge of Allegiance, read the procedural announcements and welcomed everyone to the meeting.

Roll Call: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Assistant Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny,

Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education and Jack Wilson, Director, Facilities and Construction.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with the following change: move item from IV. Action Items – Consent, C. Approval of Agreement for Program Improvement Year 3 Achievement Analysis and Follow-Up Support Services to III. Action Items – General, Instructional Services – C., seconded by Dr. Stephens. Motion carried 5-0.

Student Board Representatives

Rebekah Solomon, Thousand Oaks High School, was seated with the Board. Rebekah, along with Hannah Degani, Newbury Park High School, Lauren Chi, Westlake High School, Sydney Crawford, Century Academy and Jessica Romero, Conejo Valley High School, reported on events on their campuses such as athletics, band and chorus, ASB, PTSA/PFA activities, Sparkles cheer team, Back to School nights, rallies, Homecoming events, Red Ribbon week, fund raisers, and many more.

Parent Support Organizations

Laurie Lam, Representing Conejo Schools Foundation, reported from the annual Walk for Healthy Schools where 550 people participated. Ms. Lam thanked the many teams around the district who participated. This event is in collaboration with the Conejo Recreation and Park District. Ms. Lam also announced the Cash for Conejo Classrooms mini-grants, which will be available upon application to four teachers/programs per month. Please contact Conejo Schools Foundation at www.conejoschools.org for the on-line application. Another program, Admit You, is providing a 5-hour college essay writing workshop on October 15. The program is designed to work with Naviance.

Denise Reader, President, Conejo Council PTA, provided news about two PTAs: Ladera and Lang Ranch Elementary Schools. At Ladera, preparing for events such as the Jog-a-Thon, Family Movie Night, the Holiday Bazaar and Red Ribbon Week is keeping everyone busy. At Lang Ranch, Kindergarten Park Day, the Summer Reading Incentive Program and an Ice Cream Social have already started the year for the Wranglers.

Laurie Lam, Chair, District Advisory Council, reported from the meeting of September 13: Tim Carpenter provided an update on personnel, Dr. Baarstad presented an update of the ACLU suit and Assembly Bill 165 regarding pupil fees, Jerome Staszewski, Director, Technology Services, provided an update on the status of technology and Lou Lichtl, Principal, Thousand Oaks High School, provided information regarding Summer School. The next DAC meeting will be Tuesday, October 11, 9:00 a.m. in the District Office Board Room.

Comments from the Superintendent

Dr. Baarstad 1) enjoyed participating in the Walk for Healthy Schools events and thanked the Foundation for their efforts; 2) thanked the high school band directors for hosting the Sounds of the Conejo event; 3) stated that District staff met to review the test results from last year and expressed his pleasure with the efforts of the students and staff. He asked Janet Cosaro to present a report on the API and STAR test results. Board Members commended students and staff for their excellent scores. A copy of this report is available on the District Website.

Comments from the Public

There were no public comments.

Comments from Individual Board Members

There were no comments from Board Members.

ACTION ITEMS – GENERAL

Instructional Services

A. Approval of Amendments to Administrative Regulation 5125.3 – Challenging Student Records

Dr. Stephens moved to approve amendments to Administrative Regulations 5125.3 – Challenging Student Records, seconded by Mrs. Phelps. Motion carried 5-0.

B. Resolution #11/12-06: Pupil Textbook and Instructional Materials

Mrs. Phelps moved to adopt the attached resolution declaring that each pupil has been provided with sufficient standards-based textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks, seconded by Dr. Stephens. Motion carried 5-0.

C1. Approval of Agreement for Program Improvement Year 3 Achievement Analysis and Follow-Up Support Services (*This item was moved from the Consent Agenda per Board direction*)

Mrs. Phelps moved to approve the attached Agreement between Ventura County Office of Education and the District for Program Improvement Year 3 Achievement Analysis, and Follow-up Support Services, seconded by Dr. Stephens. Mrs. Phelps asked that Mrs. Cosaro explain the services that the County will provide to Conejo Elementary, which is the school this program affects this year. Dr. Connolly expressed her chagrin that in addition to the \$30,000 cost of this program, the principal and staff have to march to legislative demands created by the No Child Left Behind Act. She feels that the test scores show continual growth and that this district does a good job in training teachers in this area. Ms. Phelps stated that while it may be frustrating, hopefully the staff will make the most of the County program. Mr. Iezza responded to the Board's questions with more in-depth description of the program. Motion carried 5-0.

Business Services**C. Lease/Lease Back – Project Delivery Method**

Mrs. Phelps moved to allow the District to prequalify Developer-Contractors to determine a short list of bidders, seconded by Dr. Stephens. Mr. Dunn expressed his concern about the public's reaction to the proposal to build the Conejo Community Learning Center to replace Conejo Valley High School (CVHS). He indicated that at last count, there were only 184 students at CVHS. He asked Dr. Baarstad how he plans to respond to the community when they ask why he is willing to spend \$11 million on a high school for 184 students when the other 20,500 students have been affected by over \$27 million in educational cuts. Dr. Baarstad responded that the money available to build the Community Learning Center is not available to restore educational cuts. The project is necessary if the District is going to sell the Kelley Road property to the City of Thousand Oaks, and City cooperation is necessary to sell two of the three properties proposed for sale. The other 20,000 students are in far better facilities than the students at CVHS, which is the District's oldest and most decrepit facility. The future goal is for the Community Learning Center to house all of District alternative programs, including CVHS, Century Academy and Independent Study. These programs serve over 700 students a year. Mr. Dunn stated that the District plans to use a great deal of the TOPASS redevelopment funds for the project, the Bond Fund is almost gone, the Surplus Property Fund is almost gone, how are we supposed to keep up with the maintenance of our current school sites? Dr. Baarstad replied that this is a very legitimate concern. However, even if the Community Learning Center is not built, and the redevelopment funds preserved, not all District schools are eligible for redevelopment funding. The District will commit about \$6.5 million already saved for the proposed project and about half of the "pass through" redevelopment money over the next 2-4 years, which means the District will have around \$500,000 in redevelopment dollars left each year to address school site maintenance needs. Since all schools are not eligible for redevelopment funds, and State deferred maintenance funds are being transferred to bail out the general fund, we will have to use some unrestricted general fund money for maintenance of the schools not eligible for redevelopment, whether or not we build the Conejo Community Learning Center. Mr. Dunn stated that current law allows the district to sell surplus property to supplement the general fund. Dr. Baarstad agreed but that money must be used for one-time purposes. Mr. Dunn stated that one-time money has been used in the past for the general fund. Mr. Dunn stated that he does not believe it is prudent to build a new high school during the worst economy the country has experienced since the depression. Dr. Baarstad stated that tonight the board is only being asked to move forward with the bidding process for the Community Learning Center, not to approve final contracts or make a final binding decision. Dr. Stephens asked if CVHS stayed on the current site, how much money would have to be spent to

bring the site up to standards? Dr. Baarstad stated \$2-3 million. Dr. Connolly stated that she believes that every student benefits from an alternative education option, and that it is important that the district has an appropriate facility to pursue this type of education. She compared it to having a good hospital in a community that one would want when there is a need, even if one is healthy. She believes a sub-standard facility keeps parents for considering options that might be a better educational fit for their children. Mr. Dunn countered that he would like to see restoration in the cuts from the Adult School program last year. Mrs. Buckles reminded Mr. Dunn that the Adult School is for adults, and they pay for their classes there. Motion carried 4-1, with Mr. Dunn voting nay.

C. Authorize the Procurement of Web Hosting Services Through Issuance of Request for Proposal (RFP)

Mrs. Phelps moved to approve the procurement of website hosting services through issuance of Request for Proposal (RFP), seconded by Dr. Stephens. Motion carried 5-0.

D. Authorize the Procurement of Technology and/or Telecommunications Equipment, Software, and Services Through Issuance of Request for Proposal (RFP)

Mr. Dunn moved to approve the procurement of technology and/or telecommunication equipment, software and/or services through issuance of Request for Proposal (RFP), seconded by Dr. Connolly. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda with the changes, seconded by Dr. Stephens. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting September 20, 2011

B. Personnel Assignment Orders:

1. Certificated: #8919 - #8921

Teachers

2. Classified: C-6546 to C-6581

Adult School Program Specialist, Child Care Assistant, Child Nutrition Assistant I, Child Nutrition Manager, Clerk Typist, Early Care Aide, Early Care Teacher, Health Clerk, Intermediate Clerk Typist, Lead Groundskeeper, Maintenance Worker II, Paraprofessional/Special Ed, Purchasing Technician, School Office Manager/Bilingual, School Outreach Assistant, Senior Clerk Typist.

3. Exempt: E-11172 to E-11226

Athletic Coach, Campus Supervisor, Specialist, Student Helper

C. ~~Approval of Agreement for Program Improvement Year 3 Achievement Analysis, and Follow Up Support Services~~ By Board request during the approval of the agenda, this item was moved to Action Items – General for discussion.

D. Expulsions

1. Conejo Valley High School #2-11/12E
2. Conejo Valley High School #3-11/12E

E. Purchase Order Report #797

F. Disposal of Surplus and Obsolete Equipment

G. Notice of Completion: University Center – Courtyard Improvements – Hughes General Engineering, Inc.

INFORMATION ITEMS

Instructional Services

A. Resolution #11/12-10: K-3 Class Size Reduction Program (SB-1777) Resolution and Application

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 7:23 p.m. The Board will reconvene on **Tuesday, October 18, 2011**, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

September 20, 2011

Date

Clerk

September 20, 2011

Date

Superintendent