

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

September 15, 2015

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 5:00 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed.

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
  
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
  
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)

The Closed Session ended at 6:18 p.m.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:25 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, and Pat Phelps. Administration: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Dr. Jon Sand, Assistant Superintendent, Business Services; Mark McLaughlin, Assistant Superintendent, Personnel Services; Jeanne Valentine, Director, Elementary Education; and James Garza, Director, Secondary Education.

Dr. Connolly welcomed everyone to the meeting and made the following announcement from Closed Session: Two requests for the Board to consider appeals were discussed. Both requests were denied. The first appeal was denied on a vote of 2-3, with Mr. Andersen and Mr. Dunn voting “aye” and Mrs. Buckles, Dr. Connolly, and Mrs. Phelps voting “no.” The second appeal was denied on a vote of 0-5, with all Board members voting “no.” Formal letters denying the appeals will go to the complainants in the next few days.

Dr. Connolly read the procedural announcements.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda as written, seconded by Mrs. Buckles. Motion carried 5-0.

**Presentation:** Dr. Jon Sand introduced Sheila Vickers, School Services of California. By request, School Services conducted an Organizational and Efficiency Review of certain functions in the District Office. Dr. Bonitatibus thanked Ms. Vickers for her time, and stated that she has met with staff to discuss and prioritize areas in the report that require attention.

**Comments from the Public**

There were no public speakers.

**Comments from the Superintendent**

Dr. Bonitatibus thanked everyone that visited the elementary schools during their Back-to-School nights, and mentioned the similar events coming up at the middle school and high schools. Dr. Bonitatibus discussed meeting with the new Director at the Thousand Oaks Library, Heather Cousins. Ms. Cousins has great vision for moving forward with library services, and is very interested in strengthening the ties with our schools. Conejo Schools Foundation is busy preparing for the annual *Walk for Health Schools*, coming up on Saturday, October 17, at Conejo Creek North. Dr. Bonitatibus shared a “learning moment” she experienced during an exchange between a student and teacher while visiting an elementary school.

**Comments from Individual Board Members**

Mrs. Phelps announced that there will be presentations on bullying, *Why Are They So Mean*, at both the Newbury Park (November 4, 7:00 – 8:00 p.m.) and Thousand Oaks (October 15, 7:00 – 8:00 p.m.) Libraries. The presentations are collaborative efforts with the City of Thousand Oaks and the Conejo Coalition for Youth and Families. Mrs. Phelps also discussed a study/project by the University of Rochester and a high school that she found very interesting. The project may be viewed on YouTube, “First Day at East.”

Mr. Andersen commended teacher Teri Agor, Weathersfield Elementary, for being honored as this year’s first Chamber of Commerce Teacher of the Month. Mr. Andersen expressed his appreciation to the Greater Conejo Valley Chamber for the Teacher of the Month program, which the Chamber has sponsored for many years. Mr. Andersen thanked principals for Back-to-School nights at Newbury Park High School and Cypress Elementary. He also commended Banyan Elementary Principal, Laurie Davis, for her Patriot Day celebration on September 11.

Mrs. Buckles also thanked Laurie Davis, Banyan Elementary, for the beautiful celebration for Patriot’s Day, and mentioned her visit to Acacia and Conejo Elementary Schools during their Back-to-School nights.

Dr. Connolly reported from the Conejo Schools Foundation Board meeting, and thanked everyone involved with CSF for their support of the Measure I Bond. Dr. Connolly mentioned that Dr. Bonitatibus presented a video in support of the *Walk for Healthy Schools* that highlighted her “walk” across the country during her transition from the east coast to the west coast this summer.

**ACTION ITEMS – GENERAL**

**Personnel Services**

**A. Establishment of Position – Special Education Department**

Mrs. Buckles moved to approve the establishment of position as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

**B. CalState TEACH Teacher Preparation Program**

Mr. Andersen moved to approve the amendment to the agreement for the California State University Memorandum of Understanding for Educational Field Experience, seconded by Mrs. Phelps. Motion carried 5-0.

**Instructional Services**

**C. Approval of CVUSD Representative to the Ventura County Adult Education Consortium**

Mr. Dunn moved to approve Mike Sanders as CVUSD’s representative to the Ventura County Adult Education Consortium, seconded by Mrs. Phelps. Motion carried 5-0.

**D. Approval of Amendments to Administrative Regulation 6173 – Education for Homeless Children**

Mrs. Phelps moved to approve amendments to Administrative Regulation 6173 – Education for Homeless Children, as submitted, seconded by Mr. Andersen. Motion carried 5-0.

**E. Approval of Amendments to Board Policy and Administrative Regulation 6151 – Class Size**

Mrs. Buckles moved to approve replacement Board Policy & Administrative Regulation 6151 – Class Size, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

**Business Services**

**F. 2014-2015 Unaudited Actuals Financial Report**

Mrs. Phelps moved to accept the 2014-2015 Unaudited Actual Financial Report, as submitted, seconded by Mr. Andersen. Dr. Sand provided a report. Board members had a few questions, which Dr. Sand answered. Dr. Sand thanked Fiscal Services Director, Susan Tucker, and her staff for their work on the report. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as written, seconded by Mr. Andersen. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of September 1, 2015

B. Personnel Assignment Orders:

1. Certificated Employees: #0007 to #0020  
*Administrators, Exempt Specialists, Teachers*
2. Classified Employees: C-9375 to C-9399  
*Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Production Supervisor, Custodian, Health Clerk, Intermediate Clerk Typist, Graphics Technician I, Groundskeeper, Maintenance Plumber, Maintenance Worker II, Paraprofessional/Bilingual-Spanish, Paraprofessional/SDC, Paraprofessional/Special Ed, Secretary, Senior Clerk Typist, School Occupational Therapist, Site Computer Technician I*
3. Exempt Employees: E-14850 to E-14886  
*Campus Supervisor, Coaches, Specialist, Student Helper*

C. Contracts for Nonpublic School Placement for Handicapped Students

1. #01-15/16
2. #02-15/16
3. #03-15/16
4. #05-15/16
5. #06-15/16
6. #07-15/16
7. #08-15/16
8. #09-15/16
9. #10-15/16
10. #11-15/16

- 11. #12-15/16
- 12. #13-15/16
- 13. #14-15/16
- 14. #15-15/16
- 15. #16-15/16

- D. Preauthorization of Overnight Trip Requests
- E. Overnight Trip Requests
  - 1. Newbury Park High School Advanced Journalism/Yearbook
  - 2. Westlake High School Band
  - 3. Westlake High School Varsity Basketball Team
- F. Purchase Order Report #885
- G. Disposal of Surplus and Obsolete Equipment
- H. Resolution #15/16-04: GANN Appropriation Limit 2015-2016

**INFORMATION ITEMS**

**Personnel Services**

- A. Approval of Employee Salary Adjustments for District Non-Represented Employees for 2015-2016. Mr. McLaughlin explained the process and timeline to the Board.

**Instructional Services**

- B. Approval of Amendments to Board Policy and Administrative Regulation 6141.5: Advanced Placement. Mrs. Phelps requested clarification for the purpose of the new policy and regulation. Mr. Iezza responded that laws have changed, and the policy and regulations now comply with those laws.

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 7:45 p.m. The Board will reconvene on **Tuesday, October 6, 2015, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 1, 2015

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Date

\_\_\_\_\_  
Clerk

October 1, 2015

\_\_\_\_\_  
Date

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Superintendent