

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

September 4, 2012

MINUTES

SPECIAL MEETING – CLOSED SESSION

The Board meeting of Tuesday, September, 2012, was called to order by President Betsy Connolly at 4:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Dr. Connolly asked if there were any public speakers for the Closed Session agenda item: Superintendent's Evaluation. There were none. The Board convened into Closed Session at 4:01 p.m. with the Superintendent to discuss his end-of-year 2011-2012 evaluation. The Board adjourned the Special Meeting – Closed Session at 5:18 p.m.

CALL TO ORDER – CLOSED SESSION

At 5:25 p.m. President Betsy Connolly announced that the Board would reconvene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. Dr. Connolly made the following announcement regarding Closed Session Item G. Conference with Real Property Negotiators: The properties being discussed in closed session regarding price and terms of payment will be 310 Kelley Road and 2498 Conejo Center Drive. Property negotiators for CVUSD are Dr. Jeffrey Baarstad, Superintendent who was present, and Dr. Joel Kirschenstein, Sage Institute, who was not present. The Board convened into Closed Session at 5:27 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Timothy Carpenter, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
 1. Resolution #12/13-01: Approval of the Defense and Indemnification of Employees Contained Herein Under California Government Code Section 825(a)
 - a. Court Case 56-2012-00416005-CU-CR-VTA Eum vs. CVUSD
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 6:10 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Connolly called the meeting to order at 6:13 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, Linda Bekey, Assistant Superintendent, Business Services, and Robert Iezza, Assistant Superintendent, Instructional Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment, were also present.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda as written, seconded by Dr. Stephens. Motion carried 5-0.

Reports from Community Support Organizations

Denise Reader, President, Conejo Council PTA reported about training opportunities for new unit presidents during the summer and announced that PTA will continue with the Safe Homes program. The council will also be partnering with the Thousand Oaks Police Department to present three “Keeping Your Children Safe” programs for children and parents. The programs will be held at 7:00 p.m. on October 10 for elementary schools, October 14 for middle schools and October 24 for high schools at the Boys and Girls Club at Los Cerritos. On November 8 at 7:00 p.m., there will be a special showing of the movie “Bully” at the large theater at Muvico. This showing will be free to parents, compliments of the Oaks Mall and Muvico. PTA is working to build a discussion panel following the movie to answer questions from parents.

Diane McKay, Vice President, Conejo Schools Foundation (CSF), provided information about the CSF sponsored summer school this year, which served over 700 students in high school “move ahead” classes in Health and Spanish. The Foundation has guaranteed funding for 40 “Cash for Conejo Classrooms” grants this year and is looking for sponsors for the All Call system that is used to send messages home and/or district wide. Ms. McKay reminded everyone about the “Walk for Healthy Schools” event on September 29, beginning at 9:00 a.m. at the Thousand Oaks Community Center. Registration can be done online at www.conejoschools.org.

Laurie Lam, Chair, District Advisory Council (DAC), announced that the first DAC meeting of the year will be Tuesday, September 11, at 9:00 a.m. in the Board Room. The new roster of site representatives should be available after that meeting.

Comments from the Superintendent

Dr. Baarstad commended the staff, students and parents for a very smooth opening of school. While the enrollment numbers always fluctuate the first few days of schools, it appears that we have a slight increase over the projected enrollment this year. Dr. Baarstad stated that the official 2011-2012 API scores will be released in about two weeks, but initial information has been extremely positive for our district. Dr. Baarstad asked the Board if they wanted a Discussion Session regarding the school calendar for 2013-2014 and they responded yes. Dr. Baarstad stated that all stake holders in the calendar process will be made aware of the Discussion Session.

Comments from the Public

There were no public speakers.

Comments from Individual Board Members

Mrs. Phelps asked about Back-to-School nights. Dr. Baarstad staff to provide this information to all board members as soon as possible. Dr. Stephens commended the district for the upward-moving API scores and the continuing offers of extra-curricular activities in our district. Dr. Connolly mentioned attending the New Employee Welcome meeting and was inspired by the enthusiasm of many new, young teachers. Dr. Connolly also stated her pleasure that the summer school program offers students an opportunity of a full year of Spanish.

ACTION ITEMS – GENERAL**Superintendent****A. Approval of Revision to Administrative Regulation 7310, Naming of Facilities**

Mrs. Buckles moved to approve revised Administrative Regulation 7310 – Naming of Facility, as submitted, seconded by Mr. Dunn. Dr. Stephens questioned other naming opportunities that are not listed on Attachment A, such as chairs in the Performing Arts Centers. Mrs. Diane McKay, representing the Conejo Schools Foundation, responded that micro-naming has not been included as they are handled more on a school-by-school basis and that funding would go directly to the schools. The major items, such as those on Attachment A for Administrative Regulation 7310, would go to the Foundation for the benefit of the District. Some items are named for a certain amount of time and others in perpetuity. Dr. Baarstad clarified that naming that involves a donation starts with the Foundation whereas naming based on accomplishments or merit is processed through an advisory committee. Both the Foundation and the Facilities Naming Advisory Committee would forward their requests to the Board for final approval. Dr. Connolly questioned whether the district is diminishing the recruiting efforts for major donors when some naming opportunities may be cultivated at the Foundation level while parents and boosters usually focus on specific facilities. Dr. Baarstad asked the Board to consider adding a “flexibility” statement in AR 7310 under “Guidelines for Naming Resulting from Financial Contributions” d. Proceeds from major facilities that would allow some flexibility for part of a donation to be directed to a specific school. Dr. Connolly stated that she would agree with that, as did Mr. Dunn. Mrs. Buckles rescinded her original motion and offered a new one: to approve revised Administrative Regulation 7310 – Naming of Facility, as amended, seconded by Mrs. Phelps. Mrs. McKay pointed out the importance of keeping accurate records on the naming of facilities through the Foundation (for major donors) and at the schools, with information about the donor, the amount, term (if appropriate), etc. Dr. Baarstad will add a sentence to item d. as mentioned regarding flexibility of the naming process. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Special Meeting of August 21, 2012
2. Regular Meeting of August 21, 2012

B. Personnel Assignment Orders:

1. Certificated: #9158 – #9173
Counselors, Teachers
2. Classified: C-7199 to C-7262
Account Clerk, Adult School Program Specialist, Behavioral Health Clinician II, Child Care Assistant, Child Care Leader, Clerk Typist, Custodian, Early Care Aide, Early Care Assistant Teacher, Early Care Teacher, Family Services Coordinator, Groundskeeper, Health Clerk, Instructional Media Technician,

Intermediate Clerk Typist, Paraprofessional/Special Ed, School Occupational Therapist, Site Computer Technician II, Translator/Interpreter

- 3. Exempt: E-12005 to E-12030
Athletic Coach, Campus Supervisor, Specialist, Student Helper
- C. Overnight Trip Request: Thousand Oaks High School Journalism/Yearbook
- D. Purchase Order Report #817
- E. Disposal of Surplus and Obsolete Equipment

INFORMATION ITEMS

Superintendent

- A. Resolution #12/13-05: To Support Proposition 30 and Proposition 38. Dr. Baarstad stated that this Resolution was a request of the Board and the language was suggested from California School Boards Association (CSBA). Mrs. Buckles stated that with the current budget crisis, one of these Propositions must pass in order for our schools to remain solvent. She pointed out that if both Resolutions pass, the one with the most votes would be put into action. Dr. Connolly stated that the current education budget depends on the passage of Proposition 30, which helped to bring back our teachers that received notice last year, helped to limit class size increases, and helped to adopt the current school calendar.

Business Services

- B. Approval to Elect Mandate Block Grant Funding for Fiscal Year 2012-2013. Mrs. Bekeny explained the process.

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 7:12 p.m. The Board will reconvene on Tuesday, September 18, 2012, Closed Session at 5:00 p.m., and 6:00 p.m. for Open Session at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

September 4, 2012

Date

Clerk

September 4, 2012

Date

Superintendent