

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

September 2, 2014

MINUTES

CALL TO ORDER – CLOSED SESSION

Prior to the beginning of the Closed Session, Board Member Dr. Timothy Stephens informed Superintendent Dr. Jeff Baarstad and legal counsel, Monte Widders, that he might have a conflict of interest relating to the sale of the Kelley Road site. Dr. Stephens disclosed that he owns a residential rental property near the site. Pending further study, Mr. Widders recommended Dr. Stephens recuse himself from the Closed Session discussion on the Kelley Road site, as well as the Open Session presentation and discussion.

At 5:00 p.m. President Peggy Buckles announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road

The Board adjourned for a break at 5:15 p.m. They reconvened at 5:30 p.m. to discuss Real Property Negotiations. Dr. Stephens announced his potential conflict of interest to the Board of Education, and recused himself from the Closed Session discussion of the Kelley Road site.

There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Buckles called the meeting to order at 6:15 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Deputy Superintendent, Instructional Services, Dr. Jon Sand, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Jeanne Valentine, Director, Elementary Education and David Fateh, Director, Planning & Construction, were also present.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda, seconded by Dr. Stephens. Motion carried 5-0.

Reports from Community Support Organizations

Irene Pugh, Conejo Council PTA, reported that Cypress Elementary has a new PTA Charter, and there is the possibility of another new charter soon. Leaders have been training and networking with other units and community leaders. Conejo Safe Homes Committee is again working with the Ventura County Sheriff's Department and will be providing information at the upcoming Prescription Drug and Heroin Forum. They hope that more families will make the pledge. As in the past, the Conejo Council PTA plans to hold a Board candidate forum. The date will be announced soon.

Cindy Goldberg, Executive Director, Conejo Schools Foundation, provided information about the Get Ahead Summer School Program, the City of Thousand Oaks 50th Anniversary Parade on September 27, and the Foundation's annual Walk for Healthy Schools on October 18 at the Conejo Creek North. The Cash for Conejo Schools program will be available again this year. More information about the Foundation may be found at <http://www.conejoschools.org/>.

Rocky Capobianco, Chairperson, District Advisory Council (DAC) reported that the next DAC meeting will be Tuesday, September 9, 9:00 a.m. in the Board Room. All future DAC meetings will be following the protocols for the Brown Act. Please visit DAC's webpage at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

Comments from the Superintendent

Dr. Baarstad was pleased to announce that the opening of school for approximately 20,000 students this year went smoothly, with nine new principals, either new to their job or new to their schools. Teacher Professional Development is very important to our Board and in our district. This year, our teachers had two days of professional development opportunities prior to the opening of school. Dr. Baarstad proudly announced that the District's Breakthrough Program received a Golden Bell Award this year. The Award will be presented at the annual California School Board Association conference in December. Our district was contacted by the City of Thousand Oaks, asking if the School Board would consider being in the City's 50th Anniversary parade. The Board will be proud to be in that parade on September 27.

Comments from the Public

There were no public comments.

Comments from Individual Board Members

Mrs. Buckles commended staff for the New Employees Reception that the Board members attended. She commented on how nice it was to see a room full of new employees. Mrs. Buckles was invited by Sandy Curwood, Director, Child Nutrition, to attend a Child Nutrition staff meeting where one of Thousand Oaks High School's students, Troy Glass, provided a cooking demonstration. Troy has been on several television cooking programs.

ACTION ITEMS – GENERAL

Board of Education

A. Adjust Board Meeting Dates for December 2014 and April 2015

Dr. Connolly moved to adjust the Board meeting schedule to change the regularly scheduled meeting of December 16 to December 9, 2014, and the regularly scheduled meeting of April 7 to March 31, 2015, seconded by Mrs. Phelps. Motion carried 5-0.

Superintendent

B. Revision to Administrative Regulation 0420.4: Charter School Authorization

Mr. Dunn moved to approve Administrative Regulation 0420.4: Charter School Authorization, seconded by Dr. Connolly. Dr. Connolly had questions, which were answered by Dr. Baarstad. Motion carried 5-0.

C. Adoption of Board Policy 0460: Local Control and Accountability Plan

Dr. Stephens moved to adopt Board Policy 0460: Local Control and Accountability Plan, seconded by Mrs. Phelps. One public speaker asked for the Board to consider expanding two areas of the plan. Motion carried 5-0.

D. Revision to Board Bylaw 9010: Public Statements

Dr. Stephens moved to approve revisions to Board Bylaws 9010: Public Statements, seconded by Mrs. Phelps. Motion carried 5-0.

Personnel Services

E. Western Governors University Student Teacher Program

Mr. Dunn moved to approve the agreement for the Western Governors University Student Teacher Program, seconded by Dr. Connolly. Motion carried 5-0.

F. Azusa Pacific University Student Teacher Program

Mrs. Phelps moved to approve the agreement for the Azusa Pacific University Student Teacher Program, seconded by Dr. Stephens. Motion carried 5-0.

G. Establishment/Modification of Classified Positions

Dr. Stephens moved to approve the modification of classified assignments as specified, seconded by Mrs. Phelps. Motion carried 5-0.

Instructional Services

H. Resolution #14/15-01: Child Development Contract CSPP-4626

Mr. Dunn moved to approve the attached child development contract resolution, seconded by Mrs. Phelps. Motion carried 5-0.

I. Approval of Amendments to Board Policy 4111, 4211, 4311 – Recruitment and Selection

Mrs. Phelps moved to approve amendments to Board Policy 4111, 4211, 4311 – Recruitment and Selection, as submitted, seconded by Dr. Stephens. Motion carried 5-0.

J. Approval of Amendments to Board Policy 6177: Summer Learning Programs

Dr. Connolly moved to approve amendments to Board Policy 6177 – Summer Learning Programs, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

K. Approval of Amendments to Board Policy/Administrative Regulations 6179: Supplemental Instruction

Dr. Stephens moved to approve revised Board Policy and Administrative Regulation 6179 - Supplemental Instruction, seconded by Mrs. Phelps. Motion carried 5-0.

L. Approval of Community Advisory Committee Representative

Dr. Stephens moved to approve the appointment of Mrs. Christi Marquez as official representative, and CVUSD to the Ventura County SELPA – Community Advisory Board for the 2014-2015; 2015-2016 school years, seconded by Mrs. Phelps. Motion carried 5-0.

Public Request: One individual requested that item E. Purchase Order Report #861, be pulled from the Consent Agenda to be discussed and voted on separately.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda (with the exception of item E), seconded by Mrs. Buckles. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of August 19, 2014

B. Personnel Assignment Orders:

1. Certificated Employees: #9726 to #9747
Teachers
2. Classified Employees: C-8637 to C-8668
Child Care Assistant, Child Nutrition Assistant I, Custodian, Early Care Teacher, Groundskeeper, Language Assessment & Development Facilitator-Spanish, Lead Custodian, Maintenance Worker II, Paraprofessional, Paraprofessional/Special Ed, Senior Clerk Typist
3. Exempt Employees: E-13830 to E-13852
Campus Supervisor, Coaches, Specialist

C. Preauthorization of Overnight Trip Requests

D. Overnight Trip Request: Thousand Oaks High School Volleyball Team

~~E. Purchase Order Report #861~~ To be discussed and voted upon after approval of the Consent agenda.

F. Disposal of Surplus and Obsolete Equipment

G. Notices of Completion

1. Horizon Hills – Restroom Renovation – Thomas Schwab Corporation
2. Redwood Middle School – Campus Security Fencing – Magnum Fence and Security, Inc.

Discussed and voted upon separately:

E. Purchase Order Report #861

One public speaker asked about the line items for Enterprise Rent-A-Car, specifically, if the District rents cars for administrators. The response was no, the administrators are not given cars. The rentals are used for athletic and band activities, and other school site events.

Mrs. Phelps moved to approve Purchase order Report #861, seconded by Dr. Stephens. Motion carried 5-0.

INFORMATION ITEMS

Superintendent

- A. Approval of Memorandum Regarding Terms and Conditions for Amended Bid to Purchase Kelley Road Property with Daylight Investors, LLC.

Dr. Stephens announced his potential conflict of interest, and recused himself from the meeting.

One speaker stated that he did not feel that the report included a lot of information that the public would have found useful, such as an impact analysis and what the ramifications would be if the Bond passed and if it did not. One speaker stated her opposition to the leaseback section of the terms.

Dr. Baarstad presented background and a report on the MOU.

Dr. Connolly stated that she believes that this contract is the strongest she has seen on the property, and that she believes that all parties stand to gain. Mr. Dunn asked if the district plans to use all the banked surplus property funds on relocating the continuation school, Maintenance & Operations, and the Copy Center. Dr. Baarstad stated that there will be discussion of that during the 90-day contingency period of the contract, but personally, he does not think we should move forward with a proposal if it means it would exhaust redevelopment funds. Mr. Dunn asked how much of the banked TOPASS funds would be used for relocation of the facilities. Dr. Baarstad responded that that is not part of the discussion this evening, but that during the 90-day contingency period, different proposals would be presented with varying degrees of expenses. Mr. Dunn asked if the bond fails, can the District exercise its contingency to rescind to sell the property. Dr. Baarstad read from the proposal where this was stated. Dr. Baarstad assured the Board that they would be presented with options for relocation of the various sites, including all sources of funding for the relocation.

Dr. Stephens returned to the meeting.

Personnel Services

- B. Revision of Board Bylaw 9270: Conflict of Interest

Instructional Services

- C. Approval of English Learner Reclassification Criterion 2014-2015
- D. Approval of Outdoor Education Contract. Dr. Jeff Davis, Director, Secondary Education, provided a financial and attendance report for the past few years of Outdoor Education. The Board agreed that the supplemental amount from the General Fund is acceptable for this program.
- E. Approval of Amendments to Board Policy/Administrative Regulation 5141.21: Administering Medication and Monitoring Health Conditions

F. Approval of Amendments to Board Policy 6142.6: Visual and Performing Arts Education

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 8:02 p.m. The Board will reconvene on **Tuesday, September 16, 2014, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 7, 2014

Date

Clerk

October 7, 2014

Date

Superintendent