

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****August 16, 2011
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of Monday, August 16, 2011, was called to order by President Peggy Buckles at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:01 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property, Avenida de los Arboles Property; Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator

The Closed Session ended at 5:52 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

Call to Order: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Assistant Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, and Carol Boyan-Held, Director, Curriculum and Assessment.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting.

Timothy Carpenter introduced three new elementary principals to the Board:

- Laurie Davis, Principal, Banyan Elementary
- Sommer Harding, Principal, Westlake Hills Elementary

- Chris Ridge, Principal, Lang Ranch Elementary

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with the following amendments: (1) move Information Item V. A. Progress Report: The Sale of Kelley Road Site and Relocation of District Facilities to the first item under III. Action Items – General (although no action will be taken) and (2) change the IV. B. 1. Certificated Employees numbers to #8824-#8881, seconded by Dr. Stephens. Motion carried 5-0.

Presentation: Association of American University Women (AAUW) Title IX Report

Dr. Baarstad introduced Sally Hibbitts, a representative of AAUW. Ms. Hibbitts thanked staff at the high schools and District Office for helping the association through the past months with their report. Ms. Hibbitts provided AAUW's commendations and recommendations for the high schools to comply more positively to requirements of Title IX. Dr. Connolly asked if staff, when time allows, could provide a report with unduplicated counts of males and females in athletic, as well as all other co-curricular activities. Dr. Baarstad agreed and stated that he would like to recommend two studies: 1) an internal review of the AAUW report to determine what recommendations might be addressed without a great deal of staff time and resources; 2) a follow-up study of unduplicated count of athletics and all activities.

Comments from the Superintendent

Dr. Baarstad: 1) commented on the staff Leadership Retreat held at CLU which focused on 21st Century curriculum, a summary of our budget, the Board's Core Values and Vision, and 2011-2012 Leadership Team goals. Keynote speaker Tim Carpenter spoke about Capacity Building: People are Our Greatest Resource. Mr. Carpenter reminded the Team that the District's personnel have been greatly affected by the last few years' cuts and layoffs. 2) discussed an upcoming Discussion Session for the Board to review their Core Values, Vision and Priorities for 2011-2012 on Tuesday, August 30 at 4:00 p.m. 3) offered a report regarding initial District test scores which included improvements across the district: 2011 STAR with 1% or more improvement in all areas; API District average of 873, +7 points from 2010; ACT scores up in all areas, including the number of students taking the test. *(A copy of this report may be obtained through the Superintendent's Office.)*

Comments from the Public

One individual spoke about her concerns regarding the AAUW Title IX report, and a charity raising money for NfL. One individual spoke about his concern regarding Board Policy on Grade Changes.

Dr. Connolly asked that the Board be provided a report on the District's Grade Change Appeals process. Dr. Baarstad asked that Mrs. Cosaro provide that report.

Comments from Individual Board Members

There were none.

ACTION ITEMS – GENERAL

Superintendent

A.1. Progress Report: The Sale of Kelley Road Site and Relocation of District Facilities *(For information only – moved from the Information Items section of the Agenda)*

Dr. Baarstad provided an extensive report on the issues regarding the proposed sale of Kelley Road and MOU with the City of Thousand Oaks, the impact of State RDA (Redevelopment Agency) legislation, purchase of Mitchell Road Property (for relocation of Maintenance & Operations), and sale of Conejo Center Drive and Avenida de los Arboles, plans for the relocation and project funding vs. costs. Dr. Connolly asked about the sequence of events/votes to have all the pieces fall together. Dr. Baarstad responded: approval of agreement to sell Kelley Road with a corresponding MOU with the City of Thousand Oaks, approval of sales agreements for Avenida de los Arboles and Conejo Center Drive, approval of a purchase agreement for Mitchell Road property, and an approval of a construction agreement to build the Community Learning Center. Mr. Dunn

asked if staff would wait for the sale of surplus property, Avenida de los Arboles and Conejo Center Drive, before requesting the Board to award construction contracts for Phase I of the Community Learning Center (construction of a new Conejo Valley High School)? Dr. Baarstad responded yes, staff would not recommend moving forward with construction until the district had a binding agreement to sell the two properties. Mrs. Buckles asked to have the staff present a report to the Board on the educational and facility plans for the Community Learning Center. One public speaker discussed a survey she did at City Hall regarding the sale of Kelley Road to build a new continuation school. *(A copy of the Superintendent's report may be obtained through the Superintendent's Office.)*

A. Resolution #11/12-02: Declaring Intention to Lease, Sell, or Exchange University School Surplus Property

Mrs. Phelps moved to approve Resolution #11/12-02 as submitted, seconded by Dr. Stephens. One public speaker thanked the Superintendent for the detailed report and acknowledged the need for upgraded facilities for the students in the alternative education program; however, there is the potential for mid-year cuts. The speaker questioned whether the Mitchell Road facilities would be appropriate to house the Warehouse, Copy Center and M&O facilities. He asked the Board to consider an alternative plan. Mr. Dunn stated that he would like to see the proceeds deposited in the General Fund for one-time balance of the budget. Motion carried 5-0.

B. Resolution #11/12-03: Declaring Intention to Lease, Sell, or Exchange Conejo Center Drive Surplus Property to Certain Qualifying Public Agencies and Nonprofit Organizations and Concurrently to Private Parties

Dr. Stephens moved to approve Resolution #11/12-03 as submitted, seconded by Mrs. Phelps. Mr. Dunn stated that he would like to see the proceeds used one-time to restore educational cuts. Dr. Connolly stated that she looks at the (proposed) Community Learning Center as an opportunity for every student in the community because alternative education is our obligation and our future. Motion carried 5-0.

C. Response to Ventura County Grand Jury Report on School Bus Safety

Mrs. Phelps moved to approve the CVUSD response to the Ventura County Grand Jury Report on School Bus Safety, as submitted, seconded by Dr. Stephens. Motion carried 5-0.

Personnel Services

D. Approval of 2011-2012 Tentative Agreement with the California School Employees

Dr. Stephens moved to approve the 2011-2012 CSEA Tentative Agreement, seconded by Mrs. Phelps. Motion carried 5-0.

E. Establishment of Classified Positions

Mr. Dunn moved to approve the establishment of Classified Positions as specified, seconded by Dr. Connolly. Motion carried 5-0.

F. Layoff/Reduction of Classified Positions

Dr. Stephens moved to approve the layoff/reduction of classified positions as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

- A. Approval of Minutes (in Section B of the Agenda packet)
 - 1. Special Meeting May 10, 2011
 - 2. Special Meeting July 11, 2011

B. Personnel Assignment Orders:

1. Certificated: 8824 - 8881
Administrator, Teachers
2. Classified: C-6404 to C-6418
Account Technician I, Adult School Program Specialist, Bilingual Cross Cultural ELD Para-Facilitator/Spanish, Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Early Care Aide, Groundskeeper, Intermediate Clerk Typist, Paraprofessional/Special Ed, Senior Clerk Typist
3. Exempt: E-11002 to E-11061
Athletic Coach, Campus Supervisor, Specialist, Student Helper

C. Approval of 2011-2012 Salary Schedules for All District Employees

D. Contracts for Nonpublic School Placement for Handicapped Students

1. #1-11/12
2. #2-11/12
3. #3-11/12
4. #4-11/12
5. #5-11/12
6. #6-11/12
7. #7-11/12
8. #8-11/12
9. #9-11/12
10. #10-11/12
11. #11-11/12
12. #12-11/12
13. #13-11/12
14. #14-11/12
15. #15-11/12
16. #16-11/12

E. Expulsion: Thousand Oaks High School #1-11/12E

F. Purchase Order Report #787

G. Acceptance of Cash and/or Equipment Donations

H. Notices of Completion

1. Conejo Adult Education – Exterior Paining – Ray-Mac Painting, Inc.
2. Various Sites – Indefinite Quantity Asphalt Paving – Mission Paving and Sealing, Inc.

INFORMATION ITEMSSuperintendent

- A. ~~Progress Report: The Sale of Kelley Road Site and Relocation of District Facilities~~ *This item was moved to the Action Items – First Report of the Evening*

Instructional Services

- B. Approval of Interdistrict Transfer Memorandum of Understanding Commencing with the 2011-2012 School Year

- C. Approval of Amendments to BP and AR 5117 – Interdistrict Attendance
- D. Approval of Adult School Courses for 2011/2012

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 8:40 p.m. The Board will reconvene on **Tuesday, September 6, 2011**, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

September 6, 2011

Date

Clerk

September 6, 2011

Date

Superintendent