

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****June 21, 2011
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, June 21, 2011, was called to order by President Peggy Buckles at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:01 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- E. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- F. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- G. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- H. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property
Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator

The Closed Session ended at 5:50 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

President Buckles called the meeting to order at 6:03 p.m. Mrs. Buckles stated that Dr. Baarstad, Superintendent, was out on medical leave and that Janet Cosaro, Assistant Superintendent, Instructional Services, was Acting Superintendent in his absence. Mrs. Buckles expressed good wishes for Dr. Baarstad's recovery on behalf of the Board of Education.

Call to Order: Present were Board members Peggy Buckles, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Dr. Connolly was not present. Administration: Janet Cosaro, Assistant Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, and Dr. Jeff Davis, Director, Secondary Education.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with a change in IV. Action Items – Consent, E. Readmission of Expelled Student #8-10/11E, seconded by Dr. Stephens. Motion carried 4-0.

Report from the Youth Congress Leadership Program

Elizabeth Matusov, 11th grade student at Westlake High School, and Ian Walters, 10th grade student at Thousand Oaks High School, reported on discussion topics from the Youth Congress Leadership Program, sponsored by the Conejo/Las Virgenes Future Foundation. The Congress encourages youth to become active in their community through volunteer opportunities. Students are also involved in a community leadership program.

Comments from the Superintendent

Mrs. Cosaro sent “speedy recovery” sentiments to Dr. Baarstad from the staff. She thanked the students, staff, parents and community for the many successes experienced throughout the district this past school year.

Comments from the Public

Seven speakers discussed their concerns about the quality of snacks offered through the school lunch program and treats that are passed out by parents at birthday celebrations and/or holiday events in the classrooms. They also asked that teachers not be permitted to reward students with food.

Comments from Individual Board Members

Mr. Dunn read a letter that he wrote to the City Council members regarding property negotiations with the District. Mrs. Buckles thanked the schools for their end-of-year promotions, graduations, and elementary school events.

ACTION ITEMS – GENERAL**Superintendent****A. Approval of Surplus Property Committee Recommendation to Designate Conejo Center Drive Site as District Surplus Property**

Dr. Stephens moved to approve the District Surplus Property Committee recommendation to designate the Conejo Center Drive site as District Surplus Property, and direct staff to begin a Request for Proposal process for the sale of the property, seconded by Mrs. Phelps. Mrs. Bekeny provided a historical account of the district’s interest to surplus property for bid information and possible sale. Mr. Dunn asked if Education Code allows proceeds from the sale of surplus property to be used to balance the general fund. Mrs. Bekeny replied yes, due to the current fiscal crisis, the education code has been amended to allow that proceeds from sales of surplus property be brought into the general fund for one-time expenditures. Mrs. Buckles stated that while she certainly supports the employees, as a trustee, she does not believe in using assets (property) and for one-time expenditures. Mrs. Buckles stated that she would like to see hard numbers to see if this plan is possible. Mr. Dunn stated that his concerns about the timeline of hiring contractors and actually having money from the sale of the property to cover the costs. Mr. Dunn announced his support of a one-time, 2% pay bonus to every employee in the district, with the source of the funding the \$6 million of anticipated proceeds from the sale of surplus property. He invited other board members to join him with this plan. Mrs. Bekeny clarified that staff is asking for the Board to vote on accepting the committee’s recommendation to surplus the property, not to sell the property at this time. There were two public speakers. One person complimented the district in how they have handled the financial crisis and stated his approval for the plans for the Community Learning Center. One person spoke against the plans due to concerns about the relocation of the Maintenance and Warehouse facilities, in addition to needed maintenance at several facilities around the district. Motion carried 4-0.

B. Ratification of Past Board of Education Action to Designate Avenida de los Arboles Site as District Surplus Property.

Mrs. Phelps moved to ratify past Board of Education action to designate the Avenida de Los Arboles site as District Surplus Property, and direct staff to begin a Request for Proposal process for the sale of the property, seconded by Dr. Stephens. Motion carried 4-0.

Personnel Services**C. Declaration of Need for Fully Qualified Educators**

Dr. Stephens moved to approve the Declaration of Need for Fully Qualified Educators 2011-2012, as attached, and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing, seconded by Mrs. Phelps. Motion carried 4-0.

D. Resolution #10/11-28: Layoff/Reduction of Classified Positions

Mr. Dunn moved to approve Resolution #10/11-28 – Layoff/Reduction of Classified Positions as submitted, seconded by Mrs. Phelps. Motion carried 4-0.

E. Establish Classified Positions

Mrs. Phelps moved to approve the establishment of classified assignments as specified, seconded by Mrs. Dunn. Motion carried 4-0.

Instructional Services**F. Approval of 2011/2012 Consolidated Application**

Dr. Stephens moved to authorize the Superintendent to file Part 1 of the application for Consolidated Funds for Education Programs for 2011/2012, Part II will be filed by January 31, 2012, seconded by Mr. Dunn. Motion carried 4-0.

G. Approval of School Time Schedules 2011/2012

Mrs. Phelps moved to approve the 2011/2012 school time schedules as attached, seconded by Mr. Dunn. Motion carried 4-0.

H. Approval of Purchase of the Alexandria Library System

Mr. Dunn moved to approve the purchase of the Alexandria library system, seconded by Dr. Stephens. One public speaker spoke to the importance of libraries, librarians and IMTs (Instructional Media Technicians) in our schools. Motion carried 4-0.

I. Approval of World Languages Instructional Materials – Grades 7-12

Dr. Stephens moved to adopt and purchase the instructional materials recommended, seconded by Mr. Dunn. Motion carried 4-0.

Mrs. Phelps moved to take a group vote for items J-P as listed below, seconded by Dr. Stephens. Motion carried 4-0.

J. Approval of Permanent Status for Pilot Course: Academic Peer Mentor (Pilot School – Westlake High School)**K. Approval of Permanent Status for Pilot Course: AP Chinese Language and Culture (Pilot Schools – Newbury Park and Westlake High Schools)****L. Approval of Permanent Status for Pilot Course: Economics/Virtual Enterprise (Pilot School – Thousand Oaks High School)****M. Approval of Permanent Status for Pilot Course: Mandarin IB HL 1 (Pilot School – Newbury Park High School)**

- N. **Approval of Permanent Status for Pilot Course: Organized Academic Support in School (OASIS) (Pilot School – Westlake High School)**
- O. **Approval of Permanent Status for Pilot Course: Theater 2/Practicum 3 (Pilot School – Thousand Oaks High School)**
- P. **Approval of Permanent Status for Pilot Course: Theater 2/Practicum 4 (Pilot School – Thousand Oaks High School)**

Q. Career-Applied Technology Education Grant Application

Dr. Stephens moved to approve the Career-Applied Technology Education grant application for 2011/2012, seconded by Mrs. Phelps. Motion carried 4-0.

R. CIF/Marmonte League Representative

Mr. Dunn moved to approve the names recommended as official representatives to the Marmonte League and CIF for the 2011/2012 school year, seconded by Dr. Stephens. Motion carried 4-0.

Business Services

S. Establishing Breakfast/Lunch Prices for the 2011-2012 School Year

Mrs. Phelps moved to authorize District staff to raise the meal prices for lunch at elementary and secondary grade levels, seconded by Dr. Stephens. Motion carried 4-0.

T. 2010-2011 Parent-Pay Transportation Program Status Report and 2011-2012 Parent-Pay Transportation Program

Mrs. Phelps moved to continue the parent-pay, home-to-school transportation system at the current fee schedule of \$190 per semester for round-trip service and \$100 per semester for one-way services, seconded by Mrs. Phelps. Motion carried 4-0.

U. Approval of Revisions to Board Policy 3100: Business and Non-Instructional Operations

Mrs. Phelps moved to approve the revisions to Board Policy 3100, seconded by Dr. Stephens. Motion carried 4-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 4-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting of June 7, 2011
2. Special Meeting of June 8, 2011

B. Personnel Assignment Orders:

1. Certificated: 8792 - 8801
Teachers
2. Classified: C-6291 to C-6331
Account Clerk, Clerk Typist, Early Care Aide, Instructional Media Technician, Intermediate Clerk Typist, Paraprofessional/PH, Paraprofessional/Special Ed, Secretary (Summer School: Child Care Assistant, Child Care Leader)
3. Exempt: E-10912 to E-10923
Athletic Coach, Campus Supervisor, Specialist, Student Helper

C. Overnight Trip Requests

1. Newbury Park High School Culinary Arts

- 2. Newbury Park High School Dance Team
- 3. Thousand Oaks High School Journalism/Yearbook Club

- D. Expulsion: Newbury Park High School #34-10/11E
- E. Readmission of Expelled Student #8-10/11D
- F. Purchase Order Report #792
- G. Disposal of Surplus and Obsolete Equipment
- H. Resolution #10/11-20: Approval of Expense Transfers
- I. Resolution #10/11-21: Approval of Interfund Transfers
- J. Resolution #10/11-22: Appropriation of Unbudgeted Income to Reserves
- K. Resolution #10/11-23: Approval of Appropriation Transfers
- L. Resolution #10/11-24: Year-End Budget Transfers
- M. Resolution #10/11-25: Retroactive Salary Schedule Authorization
- N. Resolution #10/11-26: Approval of Temporary Loans Between District Funds
- O. Early Termination of Lease Equipment Due to Lack of Funds
- P. 2011-2012 Annual Signature Authorization
- Q. Establishment of a Petty Cash Fund for Adult Ed Parenting Program

INFORMATION ITEMS

There were no information items.

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 7:10 p.m. The Board will reconvene at a **Special Meeting on Tuesday, June 28, 2011, at 3:45 p.m. for Closed Session and 4:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.**

June 28, 2011

Date

Clerk

June 28, 2011

Date

Superintendent