

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****June 19, 2012  
MINUTES****CLOSED SESSION**

The Board meeting of Tuesday, June 19, 2012, was called to order by Vice President Timothy Stephens at 5:04 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Stephens asked if there were any public speakers for the Closed Session agenda items; there was one employee. The Board heard the employee's testimony (via CSEA representative). The Board adjourned into Closed Session at 5:12 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)  
See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)  
See Section IV. Action Items – Consent - Personnel/Assignment Orders
  - 1. Employee Discipline/Administrative Recommendation 5 days suspension
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
  - 310 Kelley Road
  - 2498 Conejo Center Drive
  - Southwest Corner of Avenida de los Arboles and Atlas Avenue

The Closed Session ended at 6:05 p.m.

**CALL TO ORDER - REGULAR SESSION****OPENING PROVISIONS**

Call to Order and Roll Call: Dr. Stephens called the meeting to order at 6:12 p.m. Present were Board members Peggy Buckles, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Dr. Betsy Connolly, Board President, was not in attendance. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Deputy Superintendent, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education and Carol Boyan-Held, Director, Curriculum.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

**Approval of the Agenda**

Dr. Stephens moved to approve the Agenda with the following amendment: Section IV. Action Items – Consent: B. Personnel Assignment Orders: B.1. Certificated Employees: #9064 - 9081, seconded by Mrs. Buckles. Motion carried 4-0.

Mr. Dunn asked to have Personnel Assignment Order Classified Employee C7021 pulled from the Consent Agenda, seconded by Mrs. Phelps. Motion carried 4-0.

**Recognitions:**

- CIF Champions: Newbury Park High School Baseball Team
- American Cancer Society School Wellness Recognition Award
  - EARTHS Magnet School – Platinum Award
  - Lang Ranch Elementary School – Silver Award

**Comments from the Superintendent**

There were none.

**Comments from the Public**

There were none.

**Comments from Individual Board Members**

Board members commended students and staff for the beautiful graduation ceremonies. Dr. Stephens thanked and congratulated Janet Cosaro on her retirement.

**ACTION ITEMS – GENERAL****Personnel Services****A. Approval of Tentative Agreement Between the Conejo Valley Pupil Personnel Association (CVPPA) and the Conejo Valley Unified School District**

Mrs. Buckles moved to approve the CVPPA Tentative Agreement for the 2012-2013 school year, seconded by Mr. Dunn. Mrs. Buckles expressed the appreciation of the Board for the efforts of the CVPPA and District representatives in reaching the agreement. Motion carried 4-0.

**Instructional Services****B. Approval of 2012/2013 Consolidated Application and Reporting System (CARS)**

Mrs. Buckles moved to authorize filing of Phase I Data Collection for programs funded under the 2012/2013 Consolidated Application and Reporting System (CARS). Phase II will be filed in late Fall 2012. The motioned was seconded by Mrs. Buckles. Motion carried 4-0.

**C. Approval of Restructuring the Day at Conejo Valley NfL Neighborhood for Learning City Center Program**

Mrs. Buckles moved to approve the restructured day for the CVNfL Neighborhood City Center Program for 2012/2013, seconded by Mrs. Phelps. Motion carried 4-0.

**D. Approval of School Time Schedules 2012/2013**

Mr. Dunn moved to approve the 2012/2013 school time schedules as submitted, seconded by Mrs. Buckles. Motion carried 4-0.

**E. Approval of CIF/Marmonte League Representatives**

Mrs. Phelps moved to approve the names recommended as official representatives to the Marmonte League and CIF for the 2012/2013 school year seconded by Mrs. Buckles. Motion carried 4-0.

**F. Approval of Conejo Valley Adult Education Courses for 2012/2013**

Mr. Dunn moved to approve the Adult School courses for 2012/2013, seconded by Mrs. Buckles. Motion carried 4-0.

**G. Approval of Board Policy 5131-Conduct**

Mrs. Phelps moved to approve BP 5131-Conduct, seconded by Mrs. Buckles. Motion carried 4-0.

**H. Approval of Board Policy 5131.2 - Bullying**

Mrs. Buckles moved to approve BP 5131.2 - Bullying, seconded by Mrs. Phelps. Motion carried 4-0.

**I. Approval of Memorandum of Understanding Between Ventura County Behavioral Health (VCBH) and CVUSD and the Amendments to Administrative Regulations 5131.6 – Alcohol and Other Drugs**

Mr. Dunn moved to approve the Memorandum of Understanding between VCBH and CVUSD and the amendments to BP 5131.6 – Alcohol and Other Drugs, seconded by Mrs. Buckles. Dr. Baarstad further explained options for firsttime offenders that would serve as alternatives to suspension or expulsion. Dr. Baarstad stated that the staff will provide the Board with a report on this program at the end of next year. Motion carried 4-0.

**J. Approval of Amendment to Board Policy/Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process**

Mrs. Phelps moved to approve the amendments to BP/AR 5144.1, seconded by Mr. Dunn. Motion carried 4-0.

**K. Approval of Amendments to Board Policy 5145.3 – Nondiscrimination/Harassment**

Mrs. Buckles moved to approve the amendments to BP 5145.3, seconded by Mrs. Phelps. Motion carried 4-0.

**L. Approval of Amendments to Board Policy/Administrative Regulations 5145.7 - Sexual Harassment**

Mr. Dunn moved to approve amendments to BP/AR 5145.7, seconded by Mrs. Phelps. Motion carried 4-0.

**M. Resolution #11/12-37: Committed Fund Balance – Adult Education Fund II**

Mrs. Buckles moved to adopt Resolution #11/12-37 to commit the ending fund balance in Fund 11 for the purposes of Adult Education, seconded by Mrs. Phelps. Mrs. Bekeny provided a brief explanation. Motion carried 4-0.

**N. 2011-2012 Parent-Pay Transportation Program Status Report and 2012-2013 Parent-Pay Transportation Program**

Mrs. Phelps moved to continue the parent-pay, home-to-school transportation system at the current fee schedule of \$190 per semester for round-trip service and \$100 per semester for one-way services, seconded by Dunn. Motion carried 4-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 4-0.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting June 5, 2012
2. Special Meeting June 12, 2012

**B. Personnel Assignment Orders:**

1. Certificated: 9064 – ~~9074~~ 9081 (*revised per Agenda approval*)  
*Counselors, Teachers*
  2. Classified: C-7012 to C-7108 (*Removal of C7021*)  
*Account Clerk, Child Care Assistant, Child Care Leader, Custodian, Early Care Assistant Teacher, Intermediate Clerk Typist, Instructional Media Technician, Licensed Vocational Nurse, Maintenance Worker II, Paraprofessional/Severely Disabled, Paraprofessional/Special Ed, School Office Manager, School Office Manager/Bilingual, Senior Clerk Typist*
  3. Exempt: E-11917 to E-11948  
*Athletic Coach, Campus Supervisor, Specialist, Student Helper*
- C. Expulsions
1. Thousand Oaks High School #50-11/12E
  2. Conejo Valley High School #51-11/12E
  3. Redwood Middle School #52-11/12E
- D. Readmission of Expelled Students
1. #4-11/12E
  2. #13-11/12E
- E. Overnight Trip Request: Thousand Oaks High School Volleyball Team
- F. Parent Support/Booster Organization Authorization: Thousand Oaks High School Orchestra Booster Club
- G. Purchase Order Report #814
- H. Disposal of Surplus and Obsolete Equipment

Dr. Stephens made the following Administrative announcements for the 2012-2013 school year:

Jason Branham as Principal, Los Cerritos Middle School  
Stacy Brush as Dean of Students, Sycamore Canyon School  
Claudia Caudill as Dean of Students, Redwood Middle School  
Kristina Konish as Dean of Attendance, Westlake High School  
Danielle Oliveri as Dean of Activities, Thousand Oaks High School  
Karla Villavicencio as Assistant Principal, Instruction, Newbury Park High School  
Bennett Wutkee as Assistant Principal, Athletics, Westlake High School  
Hallie Chambers as Assistant Principal, Sequoia Middle School

Mrs. Phelps moved to approve the Administrative recommendation regarding Personnel Assignment Order C7021, seconded by Mrs. Buckles. Motion carried 3-0, with Mr. Dunn abstaining.

### **INFORMATION ITEMS**

There were no information items.

### **ADJOURNMENT**

Dr. Stephens adjourned the Open Session at 6:55 p.m. The next board meeting will be on Tuesday, June 26, 2012, 4:00 p.m. for Closed Session and 5:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 26, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

June 26, 2012

\_\_\_\_\_  
Date

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Superintendent