

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**JUNE 7, 2011
MINUTES**

CALL TO ORDER – CLOSED SESSION

The Board meeting of Tuesday, June 7, 2011, was called to order by President Peggy Buckles at 1:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 1:01 p.m., where the following item was discussed:

- A. Public Employee Performance Evaluation (*Pursuant to Government Code §54957*)
1. Superintendent

The Board was joined by staff at 3:00 p.m. to discuss the following closed session items:

- B. Public Employee Appointment/Employment, *Pursuant to Government Code §54957*
1. See Section IV, Action Items – Consent Personnel Assignment Orders
- C. Public Employee Discipline/Dismissal/Release, *Pursuant to Government Code §54957*
1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- D. Labor Negotiations, *Pursuant to Government Code §54957*
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- E. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq*
- F. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Government Code §35146*
- G. Pending Litigation, *Pursuant to Government Code §54957.1(a) (3)*
- H. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property
Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator

The Closed Session ended at 3:37 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Mrs. Buckles called the meeting to order at 3:42 p.m.

Call to Order: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Assistant Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekey, Assistant Superintendent, Business Services. Also present was Jack Wilson, Director, Planning & Construction.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with the following change in the Consent Agenda: Under Personnel Assignment Orders, add Summer School Teachers, seconded by Dr. Stephens. Motion carried 5-0.

Recognitions and Honors

Sequoia Middle School – First Responders

Vivian Viña, Principal, explained the situation that occurred at Sequoia Middle School which alerted staff that a student was in a critical medical crisis. Assistant Principal Juan Santos and Teacher Julie Wastell effectively administered life saving techniques to the student while a team of Sequoia staff orchestrated a series of actions to safely transport the student to medical facilities. Kudos to Sequoia staff members Vivian Vina, Juan Santos, Julie Wastell, Gerald Fitzpatrick, Elizabeth McGugan, Shannon Martens, Kelly Meador, Hallie Chambers, Nancy Gerdes, Nancy Ferrell, Lisa Amenta, Mark Grider, and Michael Bernstein.

Conejo Chamber of Commerce Teacher of the Year

Cynthia Gyure, Wildwood Elementary School, was honored as the Chamber Teacher of the Year

Ventura County Teacher of the Year

Peggy Walker, Newbury Park High School, was honored as the Ventura County Teacher of the Year

Comments from the Superintendent

Dr. Baarstad thanked the Board, staff, students and parents for his first year as Superintendent. He emphasized the great extra-curricular activities that continue in and around the academic programs, and stated that our district exceeds other districts in what we offer students for co-curricular activities. He stated that preserving these programs has been a top priority of the Board.

Comments from the Public

Two speakers spoke about the community program, Day of the Horse, and asked why the district no longer allows fliers to be distributed to students for non-profit groups. One speaker asked that the Board consider preserving Timber School (now Conejo Valley High School) as a historical site.

Comments from Individual Board Members

Dr. Connolly asked that Mrs. Cosaro check into the distribution of fliers for non-profit groups. Mrs. Buckles stated that she attended the Relay for Life (American Cancer Society) event and was impressed with the teams from around the District. She hopes that more teams will be involved next year.

ACTION ITEMS – GENERAL

Superintendent

A. Rescission of Approved 2011-2012 Budget Reductions

Mrs. Phelps moved to rescind the reductions to Elementary Counseling, Middle School Department Chair Periods, Sycamore Canyon School Tech Periods, and High School Intermediate Clerk Typist positions in the 2011-2012 District Budget, and further, authorize staff to implement the balance of recommended rescissions in the 2011-2012 District Budget, as submitted, upon enactment of a 2011-2012 State Budget with flat funding for education, seconded by Dr. Connolly. Dr. Baarstad offered a report to the Board. Copies of Dr. Baarstad's report may be obtained from the Superintendent's Office. Motion carried 5-0.

Personnel Services**B. Agreement for Special Services with the Law Firm of Liebert Cassidy Whitmore**

Mrs. Phelps moved to approve the Agreement for Special Services with the law firm of Liebert Cassidy Whitmore to represent the Conejo Valley Unified School District in employer-employee relation matters and negotiations, seconded by Dr. Stephens. One speaker asked that the Board and District consider other law firms. Motion carried 5-0.

Instructional Services**C. Approval of Tentative Agreement with the Unified Association of Conejo Teachers (UACT)**

Dr. Stephens moved to approve the 2011-12 UACT Tentative Agreement, seconded by Mrs. Phelps. Mr. Carpenter acknowledged and thanked the negotiation teams for working together with the principals to establish class size so that staff could move forward knowing where they will be next year, master schedules can be developed, and there will be less disruption in the district over all. Mrs. Phelps stated that the decision was very noble of everyone involved – to put class size ahead of furlough days. Motion carried 5-0.

Business Services**D. Authorization to Solicit Construction Bids – Conejo Community Learning Center**

Dr. Connolly moved to authorize District staff to solicit construction bids for the Community Learning Center once plan approval and funding sources are secured, seconded by Mrs. Phelps. Mrs. Bekeny emphasized that the Board's vote would permit staff to move forward with a *bid process only at this time*, not to obligate the district to a construction bid. If approved and the bid process proceeds, staff can better determine if this project could be accomplished with the funding that would be available from the sale of properties. Mr. Dunn stated his concerns and said that he would like to see money from the sale of property be used to rehire staff that has been laid off. Dr. Baarstad stated that he did not agree that using the money to rehire staff for one year when a new facility can be built that would serve students for many years. He also mentioned that there would be a meeting of the Surplus Property Subcommittee on Monday, June 13, for recommendation to surplus the property on Conejo Center Drive. For years the District has tried to find a way to build a site to relocate the 700+ students that attend Conejo Valley High School throughout each school year. The old facility is in need of repair that will run into major expenditures. The Conejo Community Learning Center will house both Conejo Valley High School and Century Academy, and can be built in stages, so total funding for the entire plan is not necessary all at once. Motion carried 4 (Buckles, Connolly, Phelps, Stephens) to 1 (Dunn).

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting of May 17, 2011
2. Special meeting of May 31, 2011

B. Personnel Assignment Orders:

1. Certificated: 8779 – 8791
Teachers

2. Classified: C-6260 to C-6190

Child Care Assistant, Custodian, Early Care Aide, Equipment Operator, Groundskeeper, Intermediate Clerk Typist, Licensed Vocational Nurse, Paraprofessional/Bilingual-Cross ELD Facilitator, Paraprofessional/Severely Disabled, Paraprofessional/Special Ed, High School Office Manager, School Office Manager, Senior Accountant, Senior Clerk Typist, Special Ed Data Technician

3. Exempt: E-10345 to E-10393
Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper
- C. Expulsion: Conejo Valley High School #33-10/11E
- D. Readmission of Expelled Students
 1. #2-10/11E
 2. #6-10/11E
- E. Contract for Nonpublic School Placement for Handicapped Students
 1. #24-10/11
 2. #25-10/11
- F. Waivers of High School Exit Exam Requirement
 1. #1-10/11T
 2. #2-10/11T
 3. #3-10/11T
 4. #4-10/11T
 5. #5-10/11T
- G. Overnight Trip Requests
 1. Newbury Park High School Associated Student Government
 2. Newbury Park High School Cheer
 3. Thousand Oaks High School Girls Basketball Team
 4. Thousand Oaks High School Cheer
 5. Thousand Oaks High School Dance Team
 6. Westlake High School Cheer
- H. Purchase Order Report #790
- F. Disposal of Surplus and Obsolete Equipment

INFORMATION ITEMS

Instructional Services

- A. Results of Spring 2011 Student Transfers
- B. Approval of 2011/2012 Consolidated Application. The Board thanked Mrs. Boyan-Held for her work on this application.
- C. Approval of School Time Schedules 2011/2012
- D. Approval of Purchase of the Alexandria Library System
- E. Approval of World Languages Instructional Materials – Grades 7-12
- F. Approval of Permanent Status for Pilot Course: Academic Peer Mentor (Pilot School – Westlake High School)
- G. Approval of Permanent Status for Pilot Course: AP Chinese Language and Culture (Pilot Schools- Newbury Park and Westlake High Schools)
- H. Approval of Permanent Status for Pilot Course: Economics/Virtual Enterprise (Pilot School-Thousand Oaks High School)
- I. Approval of Permanent Status for Pilot Course: Mandarin IB HL 1 (Pilot School-Newbury Park High School)
- J. Approval of Permanent Status for Pilot Course: Organized Academic Support in School (OASIS) (Pilot School – Westlake High School)

- K. Approval of Permanent Status for Pilot Course: Theater 2/Practicum 3 (Pilot School –Thousand Oaks High School)
- L. Approval of Permanent Status for Pilot Course: Theater 2/Practicum 4 (Pilot School–Thousand Oaks High School)
- M. Career-Applied Technology Education Grant Application
- N. CIF/Marmonte League Representatives

Business Services

- O. Establishing Breakfast/Lunch Prices for the 2011-2012 School Year
- P. 2010-2011 Parent-Pay Transportation Program Status Report and 2011-2012 Parent-Pay Transportation Program. Mrs. Bekeny pointed out that the program prices are remaining the same for next year.
- Q. Approval of Revisions to Board Policy 3100: Business and Noninstructional Operations

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 5:13 p.m. The Board will reconvene on Tuesday, June 21, 2011, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 21, 2011

Date

Clerk

June 21, 2011

Date

Superintendent