

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**March 31, 2015**  
**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 5:03 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:05 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- E. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- F. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following property was discussed: 1872 Newbury Road, 310 Kelley Road, 750 Mitchell Road, and 667 Rancho Conejo Boulevard, Thousand Oaks

Closed Session ended at 6:00 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:06 p.m. Present were Board members John Andersen, Peggy Buckles, Betsy Connolly, Mike Dunn and Pat Phelps. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Deputy Superintendent, Instructional Services, Dr. Jon Sand, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Jeanne Valentine, Director, Elementary Education, David Fateh, Director, Planning & Construction, were also present.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda, seconded by Mrs. Buckles. Motion carried 5-0.

**Recognition of Marmonte League Champions**

The Board recognized the Newbury Park High School Boys Soccer team for their Marmonte League Championship.

**Comments from the Public**

One speaker representing the City of Thousand Oaks Council on Aging announced that the organization will be honoring a Senior Volunteer of the Year on June 4, 2015, at an awards ceremony and dinner at the Goebel Adult Community Center. She asked that the Board and staff consider nominating someone they know who volunteers in the schools and/or the Adult Education literacy program. Several student speakers representing Lang Ranch Elementary School discussed the great things that happen at Lang Ranch Elementary School.

**Comments from the Superintendent**

Dr. Baarstad announced that both Lang Ranch Elementary (First Place) and Newbury Park High School (Second Place) student teams placed in their age groups at the State Odyssey of the Mind competition. The student teams will be traveling to Ann Arbor, Michigan, for the World Competition in the near future! Dr. Baarstad attended the All District Music Festival Monday evening, the first of four nights this week with choral presentations. After Spring Break, the Festival will continue strings and band performances. Please check the Conejo Schools Foundation website for the full schedule ([www.conejoschools.org](http://www.conejoschools.org)).

**Comments from Individual Board Members**

Mrs. Phelps thanked Jeanne Valentine, Director, Elementary Education, for the updated and expanded report on Title I schools parent involvement.

Mrs. Buckles announced her involvement with the Future Foundation Youth Leadership Conference at the Reagan Library, and their visit to Los Robles Regional Medical Center. Mrs. Buckles also discussed her attendance at the Tri-County Coalition, where former State Superintendent of Schools, Jack O’Connell’s, spoke of his advocacy for school bonds and teacher training.

Mr. Andersen distributed information to Board members regarding zero-based budgeting, which was brought to his attention while attending the CSBA Conference in December. He would like Board members to review the materials and consider a discussion in the future. Mr. Andersen would also like staff to consider a change in head count tracking, and asked for monthly tracking and head count reports to the Board.

Dr. Connolly discussed changes in California State University, Northridge (CSUN), and the fact that Ventura County students are being taken out of preferred status, except in subjects where the courses are not offered at California State University, Channel Islands (CSUCI). Currently, there is strong effort to get an Engineering School at CSUCI, led by Assemblywoman Jacqui Irwin. Dr. Connolly requested staff to consider bringing forward a Resolution to this effect, before the end of the school year. Dr. Baarstad explained that he had recently sent a letter of support for an Engineering School at CSUCI to Assemblywoman Irwin, and that he would have a Resolution for the Board to sign at a future Board meeting.

**ACTION ITEMS – GENERAL**

**Superintendent**

**A. Approval of Development Agreement on Kelley Road Property with the City of Thousand Oaks**

Mr. Andersen moved to approve a Development Agreement on the Kelley Road property with the City of Thousand Oaks, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

**B. Approval of Purchase Offers for 750 Mitchell Road and 667 Rancho Conejo Boulevard**

Mrs. Buckles moved to approve the Purchase Offers for 750 Mitchell Road and 667 Rancho Conejo Road, as submitted, and authorize District staff and legal counsel to develop Purchase and Sale Agreements for the properties for presentation to the Board on April 6, 2015, seconded by Mrs. Phelps. Dr. Baarstad presented a report which provided background and cost analysis for the proposal. Motion carried 5-0.

**Personnel Services****C. Business Services/Facilities Department Staffing**

Mrs. Phelps moved to approve the establishment and modification of classified assignments as specified, seconded by Mrs. Buckles. Motion carried 5-0.

**D. California Lutheran University Student Teacher Program**

Mr. Andersen moved to approve the CLU Student Teacher Program, seconded by Mrs. Phelps. Motion carried 5-0.

**E. Idaho State University Student Teacher Program**

Mr. Dunn moved to approve the Idaho State University Student Teacher Program, seconded by Mrs. Buckles. Motion carried 5-0.

**F. Approval of Disclosure of Collective Bargaining Agreement with the Unified Association of Conejo Teachers (UACT), the Conejo Valley Pupil Personnel Association (CVPPA), Classified Management, Certificated Management and Confidential Employees**

Mrs. Phelps moved to approve the Disclosure of Collective Bargaining Agreement, as submitted, seconded by Mrs. Buckles. Dr. Baarstad provided background and explained that 1.5% of this 4.0% raise will be paid for by this year's budget, and the next 2.5% will be paid for by next year's Local Control Funding Formula (LCFF) increase. Dr. Baarstad felt strongly that UACT, CVPPA and other employee organizations supported the District for seven years in a row under some of the most difficult financial situations during the recession and deserve this raise. In addition to no raises, staff also agreed to take furlough days, paid more for health benefits, and agreed to hold class size to 22-1 in K-3. CSEA is being offered the same agreement, and must share the disclosure with their organization at state level. Board members agreed with the rationale for providing the raise, and commended the bargaining teams. Mrs. Phelps also thanked staff for the raise in the substitute rate, which will begin next school year. Motion carried 5-0.

**G. Public Hearing of Tentative Agreements Between the Conejo Valley Unified School District and the Unified Association of Conejo Teachers (UACT), the Conejo Valley Pupil Personnel Association CVPPA), Classified Management, Certificated Management and Confidential Employees**

Dr. Connolly opened the Public Hearing at 6:55 p.m. There were no public speakers to the item. Dr. Connolly closed the Public Hearing at 6:58 p.m.

**H. Approval of Tentative Agreements Between the Conejo Valley Unified School District and the Unified Association of Conejo Teachers (UACT), the Conejo Valley Pupil Personnel Association CVPPA), Classified Management, Certificated Management and Confidential Employees**

Mrs. Buckles moved to approve the Tentative Agreements with UACT, CVPPA, Classified Management, Certificated Management and Confidential Employees as presented, seconded by Mr. Dunn. Motion carried 5-0.

**Instructional Services**

**I. Approval of Amendments to Administrative Regulation 6146.2: Certificate of Proficiency/High School Equivalency**

Mr. Andersen moved to approve amendments to Administrative Regulation 6146.2 – Certificate of Proficiency/High School Equivalency, as submitted, seconded by Mrs. Phelps. One public speaker stated that the name of the test is CHSPE and it is offered three times a year. Motion carried 5-0.

**Business Services**

**J. Resolution #14/15-13: Authorizing the Borrowing of Funds for Fiscal year 2015-2016 and the Issuance and Sale of One or More Series of 2015-2016 Tax and Revenue Anticipation Notes (TRANs) and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Series of Notes**

Mr. Dunn moved to approve Resolution #14/15-13: Authorizing the issuance of the 2015-2016 TRANs, and participation in the California School Cash Reserve program, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

**K. Resolution #14/15-14: Authorizing the Issuance of CVUSD Election of 2014 General Obligation Bonds Series A and Actions Related Thereto**

Mrs. Buckles moved to approve Resolution #14/15-14 authorizing the issuance of CVUSD Election of 2014 General Obligation Bonds Series A, and actions related thereto, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

**L. Approval of the 2015-2016 Major Projects List**

Mrs. Phelps moved to approve the 2015-2016 Major Projects List, seconded by Mrs. Buckles. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as printed, seconded by Mrs. Buckles. Motion carried 5-0.

Mr. Dunn announced that with the approval of the Personnel Orders, the Board has approved the appointment of Jason Branham at the Principal of Westlake High School, beginning with the 2015-2016 school year. Mr. Branham thanked the Board and stated his anticipation to work with the staff, parents and students at Westlake High School.

A. Approval of Minutes Regular Meeting of March 17, 2015

B. Personnel Assignment Orders:

1. Certificated Employees: #9821 to #9828  
*Administrators, Counselors, Speech/Language Pathologists, Teachers*
2. Classified Employees: C-9016 to C-9041  
*Child Care Assistant, Child Care Leader, Custodian, Early Care Aide, Early Care Assistant Teacher, Early Care Teacher, Groundskeeper, Intermediate Clerk Typist, Licensed Vocational Nurse, Paraprofessional/Bilingual-Spanish, Paraprofessional/Braille Transcriber, Paraprofessional/Severely Disabled, Paraprofessional/Special Ed*
3. Exempt Employees: E-14622 to E-14657  
*Campus Supervisor, Coaches, Proctors, Saturday Work, Specialist, Student Helper*

C. Parent Support/Booster Organization Reauthorizations

**Regular Board Meeting**

**March 31, 2015**

- 1. Thousand Oaks High School Boys Basketball Booster Club
- 2. Thousand Oaks High School Girls Tennis Booster Club

D. Purchase Order Report #875

E. Disposal of Surplus and Obsolete Equipment

**INFORMATION ITEMS**

Personnel Services

A. Business Services/Warehouse Staffing Allocation

Instructional Services

B. Career-Applied Technology Education Grant Application

C. Schedule Change – Banked Time, Walnut Elementary School. Dr. Baarstad explained that in the future, any requests for banked time will impact the cost of transportation overall. There is limited capacity within the company the District contracts with for additional busses. More routes means more cost in transportation. Mr. Iezza explained the complexity of changes in bell schedules affecting transportation costs, and commended Janet Boland, Transportation Specialist, for her diligence in working with the company to continue to minimize routes when changes are made.

Dr. Connolly asked how many elementary schools are now banking time. Mr. Iezza responded that Walnut will be the seventh.

D. Approval of Amendments to Board Policy 6142.92: Mathematics Instruction

E. Approval of Amendments to Board Policy 6162.5: Student Assessment

F. Approval of Amendments to Board Policy 6162.54: Test Integrity/Test Preparation

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 7:21 p.m. The Board will reconvene at its next regularly scheduled meeting on **Tuesday, April 21, 2015, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

April 21, 2015

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Date

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Clerk

April 21, 2015

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Date

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Superintendent