

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**February 7, 2012**

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, February 7, 2012, was called to order by President Betsy Connolly at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Connolly asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:03 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)  
*Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent. Properties discussed were:*
  - 310 Kelley Road
  - 2498 Conejo Center Drive
  - 2450 Teller and 889 Mitchell Roads
  - Southwest Corner Of Avenida De Los Arboles and Atlas Avenue

The Closed Session ended at 6:12 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Dr. Connolly called the Regular Session of the Board Meeting to order at 6:17 p.m.

Dr. Connolly led the Pledge of Allegiance, read the procedural announcements and welcomed everyone to the meeting.

Roll Call: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Deputy Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny,

Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Curriculum, and Jerome Staszewski, Director, Technology Services.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda, seconded by Dr. Stephens. Motion carried 5-0.

**Student Board Representatives**

Hannah Degani, Newbury Park High School, was seated with the Board. Hannah, along with Jessica Romero, Conejo Valley High School, Josie Schott, Century Academy, Rebekah Solomon, Thousand Oaks High School, and Lauren Chi, Westlake High School, reported on events on their campuses such as athletics, band and chorus, ASB, PTSA/PFA activities, rallies, fund raisers, Senior Ball and Winter Formal, charities, Amgen Grant, Academic Decathlon, Focus on the Arts, and many more.

**Parent Support Organizations**

Cindy Goldberg, Executive Director, Conejo Schools Foundation, outlined several programs the Foundation is sponsoring around the District: upcoming Music festivals, high school "Get Ahead" summer school, EARTHs summer camp, Cash for Conejo Classrooms. Ms. Goldberg stated that the Foundation is looking for local business partners.

Denise Reader, President, Conejo Council PTA, read a report from PTA President Elana Summers at Walnut and PTSA President German Rendon at Los Cerritos. She introduced Maria Steck, who provided information about a new program the PTA would like to sponsor at the high schools, "Conejo Safe Home," where parents commit to not serving alcohol to students.

Laurie Lam, Chair, District Advisory Council, will provide a meeting report for the February 14 DAC meeting at the next Board meeting.

**Comments from the Superintendent**

Dr. Baarstad 1) congratulated Conejo Valley High School Principal, Martin Manzer, students and staff for being selected as a State of California Model Continuation School; 2) congratulated Westlake High School Academic Decathlon students and coaches for winning first place in the Ventura County competition. They will move forward to State level next month. 3) congratulated Thousand Oaks High School students and coaches for placing 3<sup>rd</sup> in the Ventura County Academic Decathlon; 4) commended the Conejo Schools Foundation board and staff for all the services they provide to all levels of students in our District.

**Comments from the Public**

One speaker promoted the CHSPE test and asked that staff remind coaches not to allow religious harassment. Six speakers stated reasons why students who live in Westlake and attend the LEAP (Leveraging Educational Assistance Partnership) Program at Colina Middle School should have a high school program for their students at Westlake High School. Dr. Baarstad stated at the end of their comments that the Special Education staff supports this request, but it will take time to work through facility needs and to create the right environment at Westlake High School to receive the students.

**Comments from Individual Board Members**

Mrs. Phelps stated her pleasure seeing Conejo Schools Foundation banners throughout the Oaks Mall. She hopes this will bring community awareness to the Foundation.

**ACTION ITEMS – GENERAL****Board of Education and Superintendent****A. Re-Designation of TOPASS Funds**

Mr. Dunn moved that the District spend \$100,000 of TOPASS funds by the end of this fiscal year on the repair of Conejo Valley High School, seconded by Mrs. Buckles. Mrs. Buckles stated that she feels that the continuation high school requires much more than this amount, but it all depends upon how long the students will remain at that site. She would like more time to determine what is needed. Dr. Stephens asked about a timeline for the decision to keep the school open or if the students will have a new site to look forward to in the future. Dr. Baarstad stated that there is no timeline at this time, that everything depends upon the City passing the enforceable obligations list that will make it possible for the District to sell the property. We will probably not know this for another six months or so. He stated that even if the proposed Community Learning Center is built, the students will need the site for approximately two more years. Dr. Baarstad proposed that Mrs. Bekeny meet with Jack Wilson, Director of Planning and Construction, and Joe Cervi, Director of Maintenance and Operations, and ask what should be done at the school for short-time and long-time use. Dr. Baarstad would like to then present the proposed work through the annual Major Projects List.

Mr. Dunn withdrew his motion and will wait for the Major Projects List in May.

Mr. Dunn stated that he would like the Board to consider a bond in 2014 that would include funding to build the new school and fund a new maintenance and operations facility.

### **Instructional Services**

#### **B. Approval of Open Enrollment (Romero Bill) Renewal Waiver Applications**

Mrs. Buckles moved to approve the waiver renewal requests for Conejo Elementary and Glenwood Elementary for 2012-2013, seconded by Mrs. Phelps. Motion carried 5-0.

#### **C. Approval of Extended Day Kindergarten – Aspen Elementary School**

Mrs. Phelps moved to approve the extended day kindergarten at Aspen Elementary for 2012-2013, seconded by Dr. Stephens. Motion carried 5-0.

### **ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 5-0.

#### **A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting January 24, 2012

#### **B. Personnel Assignment Orders:**

1. Certificated: #8978 - #8985  
*Teachers*

2. Classified: C-6755 to C-6777  
*Bi-Cross ELD Instructional Facilitator/Spanish, Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, College and Career Guidance Specialist, Custodian, Director, Early Care Aide, Early Care Teacher, Intermediate Clerk Typist, Licensed Vocational Nurse, Maintenance Worker II, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, Purchasing Specialist, Site Computer Technician II*

3. Exempt: E-11492 to E-11535  
*Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper*

#### **C. Expulsions**

1. Banyan Elementary School #14-11/12E
2. Thousand Oaks High School #15-11/12E

- D. Parent Support/Booster Organization Reauthorization
  - 1. Los Cerritos Band Booster Club
  - 2. Thousand Oaks High School Band Booster club
- E. Overnight Trips
  - 1. EARTHS Magnet School
  - 2. Newbury Park High School
- F. Preauthorization of Overnight Trip Requests – Spring Co-Curricular Teams
- G. Purchase Order Report #805
- H. Disposal of Surplus and Obsolete Equipment
- I. Notices of Completion – Maple Elementary – Technology Wiring – West Coast Cable, Inc.

### **INFORMATION ITEMS**

#### Personnel Services

- A. Resolution #11/12-17: Reduce or Discontinue Particular Kinds of Services Not Later than the Beginning of the Following School Year. Dr. Baarstad stated that the District is very sad to have to recommend to the Board to commence the layoff schedule for the fourth year in a row. Mr. Dunn stated that he would like proceeds from the sale of the Conejo Drive Property (approximately \$4 million) to supplement the general fund to prevent layoffs. He stated that he felt that these proceeds will be no longer relevant for building the new Community Learning Center and Maintenance & Operations facility since the City is proposing \$30 million in enforceable obligations through the dissolution of the Redevelopment Agency. Dr. Baarstad clarified that the enforceable obligations list has listings for both Thousand Oaks and Newbury Park for redevelopment money the District has already earned pass through and are sitting in the reserves of the City that they owe us. We will get about \$7 million there. A second layer to the enforceable obligations list is for future value of pass through to the School District over the next ten years and that we will get around \$1 million a year. The last category will be the sale and development of Kelley Road. Much of that money will be used to relocate underground utilities and will not come to the school district. Dr. Connolly stated that using the proceeds from sale of property goes against an established, basic principal of school finances of converting long-term assets into cash to solve one-year's problem. One public speaker stated her concern that the District is not in compliance with the Board Policy regarding this process.
- B. Resolution #11/12-18: Determination of Competency Among Employees Possessing the Same Credential. There were no comments.
- C. Resolution #11/12-19: Ordering Seniority of Certificated Employees Who First Rendered Paid Service on the Same Day. One public speaker stated her concern that the District is not in compliance with the Board Policy regarding this process. There were no comments by Board members.
- D. Adoption of Exhibit 4144, 4244, 4344 – Complaint Submittal Form. Mrs. Phelps summed up the above resolutions and comments by saying that staff and bargaining units have worked very hard to establish criteria and systems that they felt were equitable. She feels comfortable with the system we are working within.

#### Instructional Services

- E. Resolution #11/12-13: Read Across America Day. There was no discussion.

- F. Extended Day Kindergarten – Maple Elementary. Dr. Baarstad stated that schools were encouraged to make the conversion from dual kindergarten to extended kindergarten based upon approval and support of the parents and staff and available facilities. Maple had the support but not the facilities. Mr. Iezza pointed out that Maple has made such a commitment to the inter-active and growing autistic program for many years. This program requires additional facilities, which has made it difficult to consider extended kindergarten. The District does not want to penalize Maple for making this choice, and therefore, is using some of the remaining bond money to provide facilities to enable an extended kindergarten.
- G. Approval of New Core Literature Title. There was no discussion.
- H. Approval of a New Core Literature Title. There was no discussion.

Business Services

- I. Resolution #11/12-14: School Facility Fee Increase. Mr. Dunn asked for clarification, which Mrs. Bekeny provided.
- J. Urgency Resolution #11/12-15: School Facility. There was no discussion.

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 8:08 p.m. The Board will reconvene on **Tuesday, February 21, 2012**, at 4:00 p.m. for a Discussion Session - California School Boards Association (CSBA) Conference exchange of information and ideas, 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

February 21, 2012

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Date

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Clerk

February 21, 2012

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Date

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Superintendent